

Caravan Sites and Control of Development Act 1960

Licence authorising land to be used as a residential caravan site

Licence Number: /045749

Number of Caravans: 18
(As permitted by planning permission)

The DISTRICT COUNCIL of NORTH SOMERSET in pursuance of the powers conferred on them by Sections 3 and 5 of the Caravan Sites and Control of Development Act 1960 HEREBY LICENCE:-

of EMM PROPERTY LTD
Buttington Engineering
Works
Beachley
Chepstow
NP16 7HU

To allow the land situated at and known as:-

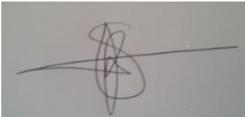
THE BAY
WALTON BAY
WALTON-IN-GORDANO
CLEVEDON
BS21 7AX

and delineated In RED on the site plan (attached) to be used as a **Residential Park home site**.

This licence is granted subject to compliance with the conditions specified in the attached schedules A and B, and in all other respects to the Council's adopted standards for a

To be used as a caravan site for not more than **18 Residential Park Homes** at any one time for such a period as planning consent under the Town and Country Planning Act 1971 has been granted and subject to the conditions attached hereto.

Dated: 10th February 2026

Signed: 

Spencer Jacobs

Senior Housing Standards Officer

TRANSFER OF LICENCE - This licence must be returned before any change of ownership of the site.

caravan Site and Control of Development Act 1960



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SCHEDULE A SPECIAL CONDITIONS

- 1 The layout of the site shall be in accordance with the attached layout plan delineated in blue.
- 2 Any alteration to the site layout shall be submitted to, and approved by the Council prior to any works beginning on a copy of the approval plan.
- 3 The number of units permitted on the site shall not at any time exceed 18 units.

Dated: 10th February 2026

A handwritten signature in dark ink, appearing to read 'Spencer Jacobs', written over a grey rectangular background.

Signed:

Spencer Jacobs
Senior Housing Standards Officer



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SCHEDULE B
SPECIAL CONDITIONS

1 The Boundaries and Plan of the Site

- (i) The boundaries of the site from any adjoining land shall be clearly marked by a man made or natural feature.
- (ii) No new caravan or combustible structure shall be positioned within 3 metres of the boundary of the site.
- (iii) (a) A plan of the site shall be supplied to the local authority upon the application for a licence and, thereafter whenever there is a material change to the boundaries or layout of the site, or at any other time on the demand of the local authority. •
- (b) The plan supplied must clearly illustrate the layout of the site including all relevant structures, features and facilities on it and shall be of suitable quality.

2 Density, Spacing and Parking Between Caravans

- (i) Except in the case mentioned in sub paragraph (iii) and subject to sub paragraph (iv), every new caravan must where practicable be spaced at a distance of no less than 6 metres (the separation distance) from any other caravan which is occupied as a separate residence.
- (ii) No new caravan shall be stationed within 2 metres of any road or communal car park within the site or more than 50 metres from such a road within the site.
- (iii) Where a caravan has retrospectively been fitted with cladding from Class 1 fire rated materials to its facing walls, then the separation distance between it and an adjacent caravan may be reduced to a minimum of 5.25 metres.
- (iv) In any case mentioned in subparagraph (i) or (iii):
 - (a) A porch attached to the caravan may protrude one meter into the separation distance and must not exceed 2 metres in length and 1 meter in depth. The porch must not exceed the height of the caravan. Where a porch is installed only one door may be permitted at that entrance to the home, either on the porch or on the home.
 - (b) Eaves, drainpipes and bay windows may extend into the separation distance provided the total distance between the extremities of two facing caravans is not less than 5 metres, except where sub paragraph (iii) applies in which case the extension into the separation distance shall not exceed 4.25 metres.
 - (c) Any structure including steps, ramps, etc (except a garage or car port), which extends more than 1 metre into the separation distance shall be of non-combustible construction. There should be a 4.5 metre clear distance between any such structure and any adjacent caravan.
 - (d) A garage or car port may only be permitted within the



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separation distance if it is of non-combustible construction.

(e) Windows In structures within the separation distance shall not face towards the caravan on either side.

(f) Fences and hedges, where allowed and forming the boundary between adjacent caravans, should be a maximum of 1 metre high. Fences etc should be of a non-combustible construction.

(g) Private cars may be parked within the separation distance provided that they do not obstruct entrances to caravans or access around them and they are a minimum of 3 metres from an adjacent caravan.

(v) The density of caravans on site shall be determined in accordance with relevant health and safety standards and fire risk assessments.

3 Roads, Gateways and Overhead Cables

(i) Roads shall be designed to provide adequate access for emergency vehicles and routes within the site for such vehicles must be kept clear of obstruction at all times.

(ii) New roads shall be constructed and laid of suitable bitumen macadam or concrete with a suitable compacted base.

(iii) All roads shall have adequate surface water/storm drainage.

(iv) New two way roads shall not be less than 3.7 metres wide, or If they are designed for and used by one way traffic, not less than 3 metres wide.

(v) One-way systems shall be clearly signposted.

(vi) Where existing two way roads are not 3.7 metres wide, passing places shall be provided where practical.

(vii) Vehicular access and all gateways to the site must be a minimum of 3.1 metres wide and have a minimum height clearance of 3.7 metres.

(viii) Roads shall be maintained in a good condition.

(ix) Cable overhangs must meet the statutory requirements.

4 Footpaths and Pavements

(i) Every caravan shall be connected to a road by a footpath with a hard surface which shall be maintained in good condition.

(ii) Where practicable, communal footpaths and pavements shall not be less than 0.9 metres wide.

5 Lighting

Roads, communal footpaths and pavements shall be adequately lit between dusk and dawn to allow the safe movement of pedestrians and vehicles around the site during the hours of darkness.

6 Bases

(i) Every unit must stand on a concrete base or similar hard-standing.

(ii) The base must extend over the whole area occupied by the unit, and must project a sufficient distance outwards from its entrance or entrances to enable



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occupants to enter and leave safely. The hard standings must be constructed to the industry guidance, current at the time of siting, taking into account local conditions.

- 7 **Maintenance of Common Areas, Including Grass, Vegetation and Trees**
- (i) Every part of the site to which the public have access shall be kept in a clean and tidy condition.
 - (ii) Every road, communal footpath and pavement on the site shall be maintained in a good condition, good repair and clear of rubbish.
 - (iii) Grass and vegetation shall be cut and removed at frequent and regular intervals.
 - (iv) Trees within and forming part of the site shall (subject to the necessary consents) be maintained.
 - (v) Any cuttings, litter or waste shall be removed from the immediate surrounds of a pitch.
- 8 **Supply & Storage of Gas etc**
- (i) Gas (including natural gas) and oil installations, and the storage of supplies shall meet current statutory requirements, relevant Standards and Codes of Practice.
 - (ii) Liquefied Petroleum Gas cylinders must not be positioned or secured in such a way as to impede access or removal in the event of an emergency.
- 9 **Electrical Installations**
- (i) On the site there shall be installed an electricity network of adequate capacity to meet safely all reasonable demands of the caravans and other facilities and services within it.
 - (ii) The electrical network installations shall be subject to regulation under current relevant legislation and must be designed, installed, tested, inspected and maintained in accordance with the provisions of the current relevant statutory requirements.
 - (iii) Any work on electrical installations and appliances shall be carried out only by persons who are competent to do the particular type of work being undertaken, in accordance with current relevant statutory requirements.
 - (iv) Any work on the electrical network within the site shall be done by a competent person fully conversant with the appropriate statutory requirements.
- 10 **Water Supply**
- (i) All pitches on the site shall be provided with a water supply sufficient in all respects to meet all reasonable demands of the caravans situated on them.
 - (ii) All new water supplies shall be in accordance with all current legislation, regulations and relevant British or European Standards.
 - (iii) All repairs and improvements to water supplies and installations shall be carried out to conform with current legislation and British or European



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Standards.

(iv) Work on water supplies and installations shall be carried out only by persons who are qualified in the particular type of work being undertaken and in accordance with current relevant legislation and British or European Standards.

11 **Drainage and Sanitation**

(I) Surface water drainage shall be provided where appropriate to avoid standing pools of water.

(ii) There shall be satisfactory provision for foul and waste water drainage either by connection to a public sewer or sewage treatment works or by discharge to a properly constructed septic tank or cesspool approved by the local authority.

(III) All drainage and sanitation provision shall be in accordance with all current legislation and British or European Standards.

(iv) Work on drains and sewers shall be carried out only by persons who are qualified in the particular type of work being undertaken and in accordance with current legislation and British or European standards.

12 **Domestic Refuse Storage & Disposal**

(i) Where communal refuse bins are provided these should be non-combustible and housed within a properly constructed bin store.

(ii) All refuse disposal shall be in accordance with all current legislation and regulations.

13 **Communal Vehicular Parking**

Suitably surfaced parking spaces shall be provided to reasonably meet the requirements of residents and their visitors.

14 **Communal Recreation Space**

On sites where it is practical to do so, suitable space equivalent to about one tenth of the total area of the site shall be allocated for recreational purposes, unless in the local authority's opinion there are adequate recreational facilities within a close proximity to the site.

15 **Notices and Information**

(I) The name of the site shall be displayed on a sign in a prominent position at the entrances to the site.

(ii) A current plan of the site with roads and pitches marked on it shall be available on request.

(iii) A copy of the current site licence shall be available for inspection on request.

(iv) The following information shall be available for inspection on request.

(a) A copy of the most recent periodic electrical inspection report.

(b) A copy of the site owner's certificate of public liability insurance.

(c) A copy of the local flood warning system and evacuation procedures, if appropriate.



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(d) A copy of the fire risk assessment made for the site.

16 Flooding

(i) The site owner shall establish whether the site is at risk from flooding by referring to the Environment Agency's Flood Map.

(ii) Where there is risk from flooding the site owner shall consult the Environment Agency for advice on the likelihood of flooding, the depths and velocities that might be expected, the availability of a warning service and on what appropriate measures to take.

17 Requirement to Comply with the Regulatory Reform (Fire Safety) Order 2005

The site owner shall make available the latest version of the fire risk assessment carried out under the Regulatory Reform (Fire Safety) Order 2005 for inspection by residents and when demanded, a copy of the risk assessment shall be made available to the local authority. Recommendations made within that risk assessment should be addressed by the site owner.

Dated : 10TH February 2026

Signed:

**Spencer Jacobs
Senior Housing Standards Officer**



North Somerset
COUNCIL

THE BAY, WALTON BAY, CLEVEDON
LICENCE 045749

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Date: 17 October 2017
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