

## **NORTH SOMERSET COUNCIL DECISION**



**DECISION OF:** COUNCILLOR HUGH MALYAN  
THE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

**WITH ADVICE FROM:** THE DIRECTOR OF ENVIRONMENT, ASSETS AND TRANSPORT SERVICES

**DECISION NO:** 25/26 EAT 336

**SUBJECT:** Fees and Charges 2026/27

**KEY DECISION:** Yes

**REASON:** The decision affects services across North Somerset.

### **BACKGROUND:**

Fees and charges represent an important source of income, providing funding to assist in achieving the Council's objectives. Some of our fees and charges are effectively set by legislation but many are locally determined.

Income derived from charging will be used to offset the costs of providing the service being charged for, including support service costs. In setting an appropriate level of fees and charges, managers also take into account their client groups and corporate objectives

### **DECISION:**

In accordance with the Council's constitution, this decision seeks approval for the proposed increases to fees and charges detailed in appendix A that are over 5% and up to and including 10% or are estimated to generate additional annual revenue income between £100,000 to £300,000.

### **REASONS:**

- Raising revenue from charges for services is an important element in the overall financing of Council services and activities and helps to deliver service and strategic objectives.
- Consideration is therefore given, on a regular basis, to the scope for raising revenue through charges for services and to reviewing the appropriateness and adequacy of the levels of charges being proposed or actually in force.
- Services are generally given an increase in their income targets each year in accordance with agreed budget principles. This will be achieved through a combination of increases to fees and charges, increased use, and through rental and sales income where appropriate. Where information is available, changes to fees and charges will take account of changing circumstances and patterns of service use as well as known and predicted changes to service costs.
- There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation wherever possible. Accordingly, the charges proposed in each service area should be sufficient to meet the additional fees and

charges income reflected in the final draft budget, which is detailed in an annual report to the Cabinet.

- The following represents the range of factors, which service managers need to take into account when setting fees and charges:-
  - Charges determined by primary or secondary legislation
  - Service costs, including inflation
  - Service supply and demand
  - Market conditions
  - Benchmarking with other authorities and other providers
  - Full cost recovery for services provided
  - Affordability

**OPTIONS CONSIDERED:**

Service Managers considered alternative pricing within the guidance / framework as described above.

**FINANCIAL IMPLICATIONS:**

There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation. Accordingly, the charges proposed in each service area should be sufficient to meet the additional fees and charges income reflected in the final draft budget, which is detailed in an annual report to the Cabinet.

**LEGAL POWERS AND IMPLICATIONS**

Trading and charging for services has been a feature of local government for a Considerable time. Specific powers to charge for services are contained in a variety of local government statutes. The Local Authorities (Goods and Services) Act 1970, the Local Government Act 2003 and the Localism Act 2011 empower councils to charge for discretionary services on a cost recovery basis

**CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS**

NA

**CONSULTATION**

The changes are in accordance with the Council’s policy guidance and principles and, as such, no consultation has been undertaken. The revised fees and charges will be published on the Council’s website

**RISK MANAGEMENT**

In some cases, increases in fees and charges can be a disincentive to the take up services.

No material risks have been identified in this respect.

**EQUALITY IMPLICATIONS**

Have you undertaken an Equality Impact Assessment? No

**CORPORATE IMPLICATIONS**

The contribution made by charging for council services supports other strategic objectives of the council.

**APPENDICES**

Appendix 1 list of increases

**BACKGROUND PAPERS**

Report to Executive 12 April 2016 – 2016/17 Fees and Charges Schedule

<http://apps.n-somerset.gov.uk/cairo/docs/doc27320.pdf>

16/17 DE 302 Development and Environment Fees and Charges 2017/2018 – Flexible Pricing Policy

SIGNATORIES:

DECISION MAKER(S):

Signed ..... Cabinet Member for Highways and Transport.

Date.....

**WITH ADVICE FROM:**

Signed ..... Director of Environment, Assets and Transport Services

Date.....

## Appendix one – Proposed changes to fees and charges to be approved

Service	Service being charged	2025/26 charge (£)	2026/27 charge (£)	% increase	£ increase	Reason for change
Road traffic collision	Road traffic collision information for commercial use (exclusive of VAT). Scale of fees applies (per collision detail)	£2.60	£2.80	7.69%	£0.20	Inflation and staff costs
Road markings - Section 38/section 106 and section 278 supervision fees	Payment of fee on application	£1,100.00	£1,200.00	9.09%	£100.00	Inflation and staff costs
Road Opening Licenses	New Apparatus	£564.00	£600.00	6.38%	£36.00	Benchmarking, technology enhancements
Road Opening Licenses	Maintenance of existing apparatus	£405.00	£430.00	6.17%	£25.00	Benchmarking, technology enhancements
Road Opening Licenses	Additional Fee for Retrospective Road Opening Licence (S50) Fee applies on top of original licence application fee	£400.00	£440.00	10.00%	£40.00	Inflation, staff costs, technology enhancements
Road Opening Licenses	Additional charge for Road Opening Licence (S50) applications (new or renewal) with less than four weeks notice Fee applies on top of original Licence application fee (subject to resource)	£180.00	£198.00	10.00%	£18.00	Inflation, staff costs, technology enhancements
Road Opening Licenses	Minor works/Excavation of the Highway Licence (171)	£250.00	£275.00	10.00%	£25.00	Inflation, staff costs, technology enhancements
Road Opening Licenses	Minor works/Excavation of the Highway Licence (171) - Retrospective	£500.00	£550.00	10.00%	£50.00	Inflation, staff costs, technology enhancements
Road Opening Licenses	Manual Input of Street works Permit	£30.00	£33.00	10.00%	£3.00	Inflation, staff costs, technology enhancements
Temporary event signs	Assessment of temporary event signage (fee does not apply to charitable/national events or street parties)	£92.00	£100.00	8.70%	£8.00	Inflation, staff costs, technology enhancements
Highway Licenses	Licence to locate scaffolding or mobile elevated work platform on the highway	£90.00	£99.00	10.00%	£9.00	Inflation, staff costs, technology enhancements
Highway Licenses	Mobile elevated work platform and scaffolding licences (with less than five working days notice)	£111.00	£122.00	9.91%	£11.00	Inflation, staff costs, technology enhancements
Highway Licenses	Skips, hoarding and fencing, building materials or other objects on the highway (less than five working days notice)	£111.00	£122.00	9.91%	£11.00	Inflation, staff costs, technology enhancements
Highway Licenses	Licence to over-sail the highway using a Tower or Mobile crane	£275.00	£300.00	9.09%	£25.00	Inflation, staff costs, technology enhancements

Highway Licenses	Retrospective licence to over-sail the highway using a Tower or Mobile crane Additional Structural Engineer fees may also apply at cost Will apply where insufficient notice is given in respect of highway licence application or where licences are requested to be expressed at short notice (subject to resource)	£550.00	£600.00	9.09%	£50.00	Inflation, staff costs, technology enhancements
Dropped-kerb vehicle access	New vehicular access from the highway multiple residences and commercial premises	£1,375.00	£1,460.00	6.18%	£85.00	Benchmarked and inflation
Dropped-kerb vehicle access	New vehicular access from the highway multiple residences and commercial premises (Retrospective)	£2,000.00	£2,125.00	6.25%	£125.00	Benchmarked and inflation
Temporary Traffic Regulation Orders (TTRO)	Order giving less than 12 weeks notice	£2,755.00	£3,030.00	9.98%	£275.00	Benchmarked and inflation
Temporary Traffic Regulation Orders (TTRO)	Order giving 12 weeks notice	£1,600.00	£1,760.00	10.00%	£160.00	Benchmarked and inflation
Temporary Traffic Regulation Orders (TTRO)	Closing each extra road or for each additional temporary restriction required – (up to a max of 10 roads and/or restrictions combined – more than 10 roads and/restrictions combined will be subject to negotiation)	£240.00	£260.00	8.33%	£20.00	Benchmarked and inflation
Temporary Traffic Regulation Orders (TTRO)	Temporary traffic regulation notice 5 or 21 day	£700.00	£770.00	10.00%	£70.00	Benchmarked and inflation
Temporary Traffic Regulation Orders (TTRO)	Amendment to a TTRO after final notice	£275.00	£300.00	9.09%	£25.00	Benchmarked and inflation
Temporary Traffic Regulation Orders (TTRO)	TTRO 16a Standard Charge	£875.00	£960.00	9.71%	£85.00	Benchmarked and inflation