

Key decision item not included in the Forward Plan

Where a matter that is a key decision item has not been included in the Forward Plan, that decision may only be made where –

- (1) the relevant Director has informed the Chairman of the relevant Policy/Overview and Scrutiny Panel or, if there is no such person, each Member of that Panel by notice in writing, of the matter about which the decision is to be made;
- (2) the relevant Director has made a copy of that notice publicly available at the offices of the Council and on the Council's Website. A copy of the notice should also be sent to all councillors for information;
- (3) at least five clear days have elapsed since the relevant Director complied with (1) and (2); and
- (4) if (3) cannot be complied with then the decision can only be taken if the decision taker (if an individual), or the Chairman of the body making the decision, obtains the agreement of the Chairman of the relevant Policy/Overview and Scrutiny Panel that the taking of the decision is urgent and cannot be reasonably deferred. If there is no Chairman of the relevant Policy/Overview and Scrutiny Panel or if the Chairman of each relevant Policy/Overview and Scrutiny Panel is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Vice-Chairman, will suffice.

Notice of a key decision on an item not in the Forward Plan

To Councillor Steve Bridger being the Chairman of the Corporate, Assets, Transport and Environmental Services Policy and Scrutiny Committee

A copy of this notice must be displayed at offices of the Council and published on the Council's website as soon as reasonably practicable after compliance with the above.

Take notice that it is intended that the following decision which has not been included on the forward plan will be taken by the Cabinet Member for Sustainable Places and Service Transformation:

- 25/26 EAT 236 Disposal of freehold interest of site in Nailsea

Note: The decision is not for publication by virtue of paragraph 3 of Part 1 of schedule 12A of the Local Government Act 1972 (commercial reasons)

Reasons why key decision was not included in the Forward Plan and why (3) above cannot be complied with:

This matter was not on the forward plan because it is an unplanned disposal that was triggered by an approach from the tenant rather than being an asset within the council's approved programme of disposals. Also, based on the initial approach from the tenant the potential consideration fell below the threshold requiring the matter to be placed on the forward plan. Whilst negotiations have been carried out over a period of time it was never certain that agreement would be reached with the tenant but now that it has been the tenant wishes for the matter to proceed as quickly as possible with the detailed terms to remain confidential until the matter is completed.


Agreement of the Chairman of the Policy and Scrutiny Committee **is** required in accordance with (4) above

If agreement is required, the Chairman is requested to notify the Director accordingly.

I have had regard to and complied with (1) to (4) above.

If the item will also need to be considered as an urgent item, a reason for urgency will be required.

Reason for urgency (if applicable under (4) above) only needed if the advertising period (5+5 days) cannot be complied with: NA

Signed  Director of Environment, Assets and Transport Services

Date: 25 November 2025

Ref. – Constitution, Access to Information Procedure Rules, ss 14, 15.