

Forward Plan

for the four-month period commencing on

1st December 2025

published on 31st October 2025



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Cabinet Member.

Cabinet (9)

Leader of the Council - Councillor Mike Bell:

Strategic partnerships including North Somerset Partnership, Bristol International Airport, Bristol Port Company, West of England Mayoral Combined Authority including devolution agenda (with the Deputy Leader), Western Gateway - Finance and Data Insight – Communications - Customer Experience and Digital Services – Procurement - Legal and Governance - People Services

Deputy Leader of the Council and Cabinet Member for Children's Services, Families and Lifelong Learning – Councillor Catherine

Gibbons: West of England Mayoral Combined Authority including devolution agenda (with the Leader) - Family wellbeing and front door - Family support and safeguarding - Corporate parenting - Safeguarding and quality assurance - Workforce development and academy - Children with disabilities - Participation and inclusion - Strategic place planning - SEND services – Skills and Lifelong Learning - Youth justice and prevention - Virtual School - Education and early years funding - Early Years provision and quality assurance - Children's Commissioning - School improvement and relationships with academies - Children and Young People's Partnership Board

Cabinet Member for Planning and Environment – Councillor Annemieke Waite: Climate emergency and adaptation – Planning - Environmental services

Cabinet Member for Homes and Health – Councillor Jenna Ho Marris: Health improvement - Health and Care Public Health - Health Protection – Housing

Cabinet Member for Highways and Transport – Councillor Hannah Young: Transport - Highway Services - Highway Technical Services

Cabinet Member for Adult Social Services – Councillor Roger Whitfield: Social work - Occupational therapy service - Localities and hospital discharge - Safeguarding and quality assurance - Mental health - Strategy and commissioning - Partnerships and service development - Care reforms - Reablement, Technology Interventions Team - Adult Social Care brokerage service - Court of Protection - Contracts team - Town and Parish Liaison

Cabinet Member for Regulatory Services, Sport and Pride in Place programme – Councillor James Clayton: Health Protection response - Food and commercial safety - Trading standards - Environmental protection – Licensing - Emergency planning – Sports development – Pride in Place programme

Cabinet Member for spatial planning, placemaking and economy – Councillor Mark Canniford: Sustainable places - Improving Weston-super-Mare programme including Birnbeck project and town centre strategy - Property and asset management - Civil parking enforcement and car parks - Service transformation and value for money


Cabinet Member for Culture, Community Services and Safety – Cllr Mike Solomon: Culture strategy and key relationships with Arts Council England and Super Culture - Parks and open spaces - Management of seafront and parks activities, concessions and operations - Ranger Service – Crematoria - Landscaping and ecology - Tree management - Flood risk management operations - Public Rights of Way – Community Safety - Leisure and community services

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

December 2025

1. Cabinet Items (NB No Council meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
10/12	Joint Finance Report - MTFP & Revenue Budget 2026-2028 including update on 2025-26 in-year position		Cabinet	No		Not applicable – covers all ward areas	Mel Watts mel.watts@n-somerset.gov.uk
10/12	Q2 Performance Management Update	North Somerset Corporate Plan 2024-2028 (n-somerset.gov.uk) North Somerset Risk Management Strategy: North Somerset Council Risk Management Strategy, April 2024	Cabinet	No	This is an information item. Quarterly updates to Scrutiny Committees will follow the update to the Cabinet as per the agreed business planning and risk management framework.	Not applicable – covers all ward areas	Jo Belbin Jo.belbin@n-somerset.gov.uk
10/12	Approval to submit A38 Major Road Network improvements scheme Full Business Case to Department for Transport (DfT)	23/24 DP 436: Acceptance of Department for Transport Full Business Case funding grant for the A38 Major Road Networks improvement scheme  DP436 FBC DfT funding v6 signed.pdf	Cabinet	No	Scheme update given to CATES Committee in March 2025 and engagement held in July 2025 following A38 MRN DfT funding announcement. Discussion ongoing with committee lead around further engagement during development of scheme detailed design.	Ward Member engagement held in July 2025 following A38 MRN DfT funding announcement. Further ward member engagement to following during development of scheme detailed design in Autumn 2025.	Contact: Rebecca Kinnersley-Fowler Rebecca.kinnersley@n-somerset.gov.uk 07385 963931

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
10/12	Adoption West: Future Commissioning Arrangements	https://n-somerset.gov.uk/sites/default/files/2022-05/CY96%2020220311%20Adoption%20West%20Extension%20June%202022_Feb%202027.pdf	Cabinet	No	Discussed 17OCT25; CYPS Chairperson confirmed no further scrutiny engagement required	Not required affects all wards	Contact: Claire Shiels 01934 888891
10/12	Commissioning Intentions Plan Children's Services 2025/2026 (new entry)	https://n-somerset.moderngov.co.uk/documents/s6072/09%20Committee%20Report%20Childrens%20Commissioning%20Priorities%202024%20V4.pdf	Cabinet	No	Meeting with Scrutiny lead Councillor Jo Tristram 17 th of October and the Director Claire Shiels	Not applicable – affects all wards	Alison Stone Alison.stone@n-somerset.gov.uk
10/12	Council change programme (new entry)		Cabinet	No	To be carried out alongside MTFP CATE panel work – details to be confirmed	No applicable – affects all wards	Amy Webb Amy.webb@n-somerset.gov.uk
10/12	Tropicana business case update (new entry)	https://n-somerset.moderngov.co.uk/documents/s5702/10%20Commissioning%20Plan%20for%20procurement%20of%20a%20Tropicana%20operator%2020%20February%202024.pdf	Cabinet	Part	Informal member briefing will be arranged for November.	Local ward members are briefed through the Weston Placemaking Member Group.	Julia Stuckey, Weston Placemaking Programme Manager Julia.stuckey@n-somerset.gov.uk

2. Cabinet Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/12	Council Tax base 2026-27		Leader of the Council – Cabinet Member for Finance, Councillor Bell	No		Not applicable – affects all wards	Mel Watts Mel.watts@n-somerset.gov.uk
01/12	To set the North Somerset Secondary Co-ordinated Admissions Scheme and Primary Co-ordinated Admissions Scheme for 2027-28 academic year	<p>School Admissions Code 2021 - School admissions code 2021 (publishing.service.gov.uk)</p> <p>Most recent year's documents available: https://n-somerset.gov.uk/sites/default/files/2025-03/primary%20coordinated%20scheme%202026-27.pdf</p> <p>https://n-somerset.gov.uk/sites/default/files/2025-03/secondary%20coordinated%20scheme%202026-27.pdf</p>	Cabinet Member for Children's Services, Families and Lifelong Learning	No	Meeting of the CYPS Panel School Organisation Steering Group meeting – 16 December 2025	Affects all wards	Contact: Georgia Humphrey 07500 882436

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/12	Increase charge for garden waste subscription 2026/27 (new entry)	https://n-somerset.gov.uk/sites/default/files/2024-12/24-25%20DP%20406.pdf	Cabinet Member - Cllr Annemieke Waite	No	CATE Committee to be briefed 2 December 2025 – decision will be made after the briefing.	Affects all wards	Colin Russell colin.russell@n-somerset.gov.uk
01/12	Signing of LEVI Electric Vehicle Infrastructure (LEVI) Inter-Authority Agreement. (previously listed October 2025)	Commissioning Plan Decision Notice https://n-somerset.gov.uk/sites/default/files/2023-09/23-24%20DP%20204.pdf	Cabinet Member – Cllr Hannah Young	No	TCC Panel consulted on the commissioning plan on 4/9/23 and the CATE Scrutiny Committee Chair to be briefed in early August, with any agreed further scrutiny arrangements to be put in place ahead of the December decision	Council wide policy, not ward specific	Cris Fletcher – Principal Sustainable Travel & Road Safety Officer Cristian.fletcher@n-somerset.gov.uk
01/12	Service Level Agreement with South West Heritage Trust for Heritage and Archive Services (previously listed January, March, June and August 2025)	Draft Heritage and Archives agreement 2024-2034	Director of Corporate Services	No	Discussed with TCC chair on 10 Oct 2024 and details shared with NSC's Heritage lead	Not applicable affects all wards.	Emma Wellard: Emma.Wellard@nsomerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/12	Stage 2 build contract for LUF Tropicana project (previously listed August and September 2025)	<p>Commissioning Plan Feb 2023 Exec. See appendix 4 https://n-somerset.moderngov.co.uk/documents/s4266/16%20Capital%20Strategy%202023%202028%20and%20capital%20budget%20for%20202324.pdf</p> <p>Funding allocations Sep 2024 Council: https://n-somerset.moderngov.co.uk/documents/s6440/07%2024.09.17%20Council%20report%20-%20Birnbeck%20LUF%20updates.pdf</p> <p>DP136 Procurement Plan - Trop DB</p> <p>DP362 MS design services contract award</p>	Director of Environment, Assets and Transport Services	No	Chair of PESC briefed on 21 Aug 25, agreed no further engagement required	Cllr Bell and Cll Payne to be briefed early November.	Jason Reading Jason.reading@n-somerset.gov.uk

January 2026

1. Council and Cabinet Items (NB No Council or Cabinet meetings scheduled for January)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details

2. Cabinet Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/01							

February 2026

1. Council and Cabinet Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
11/02	Draft Revenue Budget for 2026-27 and MTFP Update 2026-28		Cabinet	No		Not applicable – affects all wards	Mel Watts Mel.watts@n-somerset.gov.uk
11/02	Three yearly review of Public Space Protection Orders – decision as to which ones to renew / revoke or implement	https://n-somerset.gov.uk/PSP_O	Cabinet	No	Placemaking, Economy and Sustainable Communities Committee. 13 November 2025	Consultation scheduled November / December 2025	Dee Mawn Dee.mawn@n-somerset.gov.uk
11/02	Fees and charges		Cabinet	No		Not applicable – covers all ward areas	Melanie Watts Mel.watts@n-somerset.gov.uk
11/02	Extension of North Somerset Environment Company (NSEC) contract	Full Council 22/9/20 Creation of Local Authority Trading Company to deliver waste services – EXEMPT PAPER	Cabinet	No	All Member Waste Scrutiny engagement planned for late November/Early December 2025.	Affects all wards	Colin Russell colin.russell@n-somerset.gov.uk
11/02	Council tax support scheme policy (new entry)		Cabinet	No	Policy aspects to be discussed at Scrutiny Committee (TBA)	Not applicable – covers all ward areas	Stuart Anstead Stuart.anstead@n-somerset.gov.uk
11/02	Capital Strategy 2026-2030 & Capital Programme 2026/27 (new entry)	Capital Strategy report 05/02/2025	Cabinet	No	Policy aspects to be discussed at Scrutiny Committee (TBA)	Not applicable – covers all ward areas	Melanie Watts Melanie.watts@n-somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
11/02	Treasury Management Strategy for 2026/27 (new entry)	Treasury Management Strategy for 2025/26	Cabinet	No	To be delivered through the Audit Committee	Not applicable – covers all ward areas	Melanie Watts Melanie.watts@n-somerset.gov.uk
11/02	Recommendations from the library service transformation consultation (new entry)	Medium Term Financial Plan & Revenue Budget for 2025-26, Executive report, 4 February 2025 Libraries transformation public consultation, Cabinet report, 18 June 2025	Cabinet	No	25 April 2025, All Member Scrutiny 23 June 2025, All Member Scrutiny panel December briefing – date tba	All member briefing, 31 July 2025 Affects all wards	Emma Wellard Emma.Wellard@n-somerset.gov.uk
11/02	Council change programme (new entry)		Cabinet	No	To be confirmed – will be carried out alongside MTFP CATE panel work	Not applicable – covers all ward areas	To be confirmed
11/02	Commissioning Plan for Fleet Electric Vehicle Charging Points (new entry)		Cabinet	No	January 2026 – date to be confirmed. CATE scrutiny committee.	Not applicable – covers all ward areas	Cris Fletcher Cristian-fletcher@n-somerset.gov.uk
17/02	Council Tax setting report for 2026-27		Council	No		Not applicable – covers all wards	Mel Wats mel.watts@n-somerset.gov.uk
17/02	Corporate Parenting Report		Council	No	N/A	N/A	Karl Knill Karl.knill@n-somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
17/02	Recommendations from the library service transformation consultation (new entry)	Medium Term Financial Plan & Revenue Budget for 2025-26, Executive report, 4 February 2025 Libraries transformation public consultation, Cabinet report, 18 June 2025	Council	No	25 April 2025, All Member Scrutiny 23 June 2025, All Member Scrutiny panel December briefing – date tba	All member briefing, 31 July 2025 Affects all wards	Emma Wellard Emma.Wellard@n-somerset.gov.uk
17/02	Adoption of North Somerset and Mendip Bat SAC Supplementary Planning Document (previously listed November 2025)	current SPD . Decision to consult (EAT61)	Council	No	Chair of CATE would like option of informal briefing post-consultation. Informal PESC Scrutiny Committee meeting on 8 December.	Affects all wards	Esther Coffin-Smith Esther.coffin-smith@n-somerset.gov.uk
17/02	Approval of the Transport Services Procurement Dynamic Purchasing System (DPS) Commissioning Plan (new entry)	Project Brief (detailing scope, outcomes, procurement route and anticipated timescales)	Council	No	To be confirmed	Not applicable – not ward specific	Kathryn.Scully@n-somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
17/02	North Somerset SEND strategy / Pathway to adulthood strategy	SEND strategy and the Pathway to adulthood strategy are currently being co-produced - for public consultation once drafted.	Council	No	CYPS committee 2 October 2025	District wide and therefore no specific engagement needed	Anthony Webster Anthony.webster@n-somerset.gov.uk
17/02	Approval of the Commissioning Plan for the design and construction of a new Voyage Learning Campus Secondary Pupil Referral Unit on land at Locking Head Drove (originally listed in November 2025)	CY086 2023/24 – Approval to commission a review of sites to deliver this new provision CY098 2024/25 – Approval to undertake an RFQ to appoint a multi-disciplinary team to oversee RIBA stages 0-2 for the VLC at Locking Head Drove CY173 2024/25 - Contract Award for the RIBA 0-2 design of the Voyage Learning Campus (11-16 year old provision) development at Locking Head Drove, Weston super Mare	Council	No	Regular quarterly updates to the CYPS Policy and Scrutiny Committee – last met on 6 June 2025 and due to meet on 21 September 2025	Terry Porter and Mike Solomon (Ward Members for Hutton and Locking) Monthly updates with Cllr Gibbons and Cllr Waite	Contact: Sally Varley, Head of Strategic Place Planning and Capital Programmes Education Partnerships Email: sally.varley@n-somerset.gov.uk David Peacock, Senior Project Manager Email: david.peacock@n-somerset.gov.uk

2. Cabinet Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/02	Approval of draft Wolverhill Masterplan Framework (previously listed for February, April, September 2025)	Reg 19 Local Plan (July 2024). Committee Report NSC (moderngov.co.uk)	Cabinet Member – Cllr Canniford	No	PEP (now PESC P&S Committee) Scrutiny Panel involved at all stages pf plan-making - discussion on next stages of local plan and development locations to be considered 19 November 2024.		Natalie Richards Natalie.richards@n-somerset.gov.uk
01/02	2026/27 Fees and Charges – to seek Cabinet Member approval for any key decisions for increases in charges over 5% and up to 10% or generating estimated additional income between £100,000 to £300,000	Report to Executive 12/04/16 https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%20and%2016%2017.pdf	All Cabinet members as not known at this stage which individual exec member will be required to make a decision on an increase to fees and charges in their particular portfolio	No	Engagement with scrutiny will take place as appropriate depending on the proposed increases and which panel they fall under	Affects all wards	Mark Anderston Mark.anderson@n-somerset.gov.uk Jo Jones Jo.jones@n-somerset.gov.uk
01/02	To agree the school term dates for 2027-28 academic year	Consultation with directly affected schools (when live)	Director of Children's Services	No	Meeting of the CYPS Panel School Organisation Steering Group meeting – date tbc	Affects all wards	Contact: Janice Allen 01275 888619

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/02	2026/27 Fees and Charges – to seek Director approval for any key decisions for increases in charges up to 5% or generating estimated additional up to £100,000 (new entry)	Report to Executive 12/04/16 https://nso.merset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf	Director of Environment, Assets and Transport Services	No	Engagement with scrutiny will take place as appropriate depending on the proposed increases and which panel they fall under	Affects all wards	Jo Jones. Finance Business Partner Environment, Assets and Transport Services Directorate Jo.jones@n-somerset.gov.uk
01/02	2026/27 Fees and Charges – to seek Director approval for any key decisions for increases in charges up to 5% or generating estimated additional up to £100,000 (new entry)	Report to Executive 12/04/16 https://nso.merset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf	Director of Healthy and Sustainable Communities	No	Engagement with scrutiny will take place as appropriate depending on the proposed increases and which panel they fall under	Affects all wards	Mark Anderson. Finance Business Partner Healthy and Sustainable Communities Directorate. Mark.anderson@n-somerset.gov.uk

March 2026

1. No Council or Cabinet meeting scheduled

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details

2. Cabinet Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/03							