

Summary of changes to Early Years Inclusion documents

May 2021

Early Years Foundation Stage Special Educational Needs Top-up Funding Criteria (April 2017)

Addendum to be read alongside this document when evidencing A0.1, A1.1 and A2.5. Changes have been made to reflect the new EYFS September 2021.

September 2022

North Somerset Early Years SEND Top-up Funding Guidance (September 2020) page 8

Changes to the criteria for MAISEY referrals so that those who can be referred are known to more than one professional, not including Area SENCo or Health Visitor as universal services MAISEY. As a result, referrals are no longer mandatory for all Top Up Funding applications.

September 2023

North Somerset Early Years SEND Top-up Funding Guidance (September 2020) page 5

Top Up Funding packs should be scanned and emailed to ey.send@n-somerset.gov.uk whenever possible. It is no longer necessary to use Egress but providers must use their own methods for emailing sensitive data.

Wherever possible, scan pages together. If this is not possible, ensure that at least the TUF application form document is named so we are able to find this key document.

Receipt of all packs will be acknowledged. If you do not receive an acknowledgement, please follow up with an email to ey.send@n-somerset.gov.uk so that we can follow this up.

North Somerset Early Years SEND Top-up Funding Guidance (September 2020) page 6-7

The EY TUF application form should be completed electronically or typed, not handwritten.

Packs should only include the most up to date professionals report. Multiple reports from the same service are not needed.

There is no need to include ASQ's if a child has already started an Autism Assessment.

If including an Autism Assessment just send in the summary/overview unless there is something specific, you feel you haven't evidenced elsewhere. If this is the case, highlight just that information.

Avoid sending information irrelevant to the criteria requested e.g., hospital discharge information for a B2 application.

North Somerset Early Years SEND Top-up Funding Guidance (September 2020) page 8

Providers are asked to separately send MAISEY referrals to ey.send@n-somerset.gov.uk if appropriate, do not include them in the Top Up Funding applications.

The Inclusion Support Request Form **DOES NOT** need to be duplicated in the TUF pack; we already have a copy.

North Somerset Early Years SEND Top-up Funding Guidance (September 2020) page 13

As packs are now submitted by email, hard copy packs are not available for providers to collect after panel.

North Somerset Early Years SEND Top-up Funding Guidance (September 2020) page 15

If a child with Top Up Funding joins or leaves your setting, please inform the Early Years Team by emailing ey.send@n-somerset.gov.uk

December 2023

North Somerset Early Years SEND Top-up Funding Guidance (September 2020) page 6-7

In addition to the changes noted in September 2023, all applications should now include "A Picture of Me" and a "SEND log."

April 2024

New documents added

- North Somerset Early Years Top-up Funding Guidance (April 2024)
- Monitoring the use of Early Years Top-up Funding (January 2024)
- Area SENCO SEND Support leaflet (April 2024)
- Area SENCO ISRF letter for parents (April 2024)

June 2025

Early Years Foundation Stage Special Educational Needs Top-up Funding Criteria (April 2017)

Addendum to be read alongside this document when evidencing C1.1, C2.1 and C2.8 and when evidencing B2.1. Changes have been made to provide additional clarity and to reflect local and national changes to processes.