

# Forward Plan

for the four-month period commencing on

**1<sup>st</sup> May 2025**

published on 2<sup>nd</sup> April 2025



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

## Executive (9)

**Leader of the Council - Councillor Mike Bell:** External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

**Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons:** Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

**Executive Member for climate, waste and sustainability – Councillor Annemieke Waite:** • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Green energy • Climate Emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

**Executive Member for homes and health – Councillor Jenna Ho Marris:** • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

**Executive Member for highways and transport – Councillor Hannah Young:** • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy

**Executive Member for adult services and stronger communities – Councillor Roger Whitfield:** • Reablement and technology enabled care • Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

**Executive Member for safety in the community – Councillor James Clayton:** • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

**Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford:** • Placemaking delivery • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy - Employment - Local economy • High street and town centre renewal including Sovereign • Birnbeck Pier project • Grove Park, High Street and wayfinding levelling up projects • Parking strategy including parking operational management

**Executive Member for culture and leisure – Cllr Mike Solomon:** • Culture strategy and relationships with key partners including Arts Council England and Super Culture • Heritage Action Zones • Weston Hillfort project • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management and investment, including Marine Lake and Tropicana • Concessions • Crematoria and cemeteries

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website [www.n-somerset.gov.uk](http://www.n-somerset.gov.uk)

May 2025

1. Council Items (NB no Executive meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
13/05	Corporate Parenting Report		Council	No	This is an information item brought to every Council meeting		Dianah Griffiths <a href="mailto:Dianah.griffiths@n-somerset.gov.uk">Dianah.griffiths@n-somerset.gov.uk</a>
13/05	Municipal Calendar 2025-26	Municipal Calendar 2024-25 Minutes of Executive meeting 4 December 2024 Minutes of Council meeting 18 February 2025	Council	No	All councillor item for decision. On Forward Plan for completeness.		<a href="mailto:Hazel.brinton@n-somerset.gov.uk">Hazel.brinton@n-somerset.gov.uk</a>
13/05	Appointment of contractor to undertake Birnbeck Pier restoration, and future of project (relisted from April Council)	<a href="https://n-somerset.moderngov.co.uk/documents/s6641/08.%20Birnbeck%20Pier%20Procurement.pdf">https://n-somerset.moderngov.co.uk/documents/s6641/08.%20Birnbeck%20Pier%20Procurement.pdf</a>	Council	No	Discussion held with Scrutiny chair – at present does not require it to go before scrutiny, though may wish to review once tenders are returned.		Contact: Rachel Lewis 01934 426465
13/05	Approval and adoption of New North Somerset Economic Plan (previously listed in January, February and April 25)	<a href="#">Current Economic Plan 2020 - 2025</a>	Council	No	PEP scrutiny panel: 06/03/2024. Further all member session, hosted by PEP Scrutiny Panel on 10/07/2024. Further report to be considered by the PEP Panel in March 2025		Jane Harrison, Head of Economy: 07385010133

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
13/05	Leisure Centre and Playhouse Theatre contracts (new entry)	23/24 DP272 – Parkwood Leisure Contract Extension <a href="https://n-somerset.gov.uk/sites/default/files/2023-11/23-24%20DP%20272%20signed.pdf">https://n-somerset.gov.uk/sites/default/files/2023-11/23-24%20DP%20272%20signed.pdf</a>	Council	Part (changed from No due to financial sensitivity for the council.	Meeting with Transport Climate and Communities Scrutiny Panel Chair w/c 24 February, Scrutiny date to follow as required		Karlle Phillips <a href="mailto:karlie.phillips@n-somerset.gov.uk">karlie.phillips@n-somerset.gov.uk</a>

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/05	Introduction of Parking Orders to Roath Road car park and the Portishead Lake Grounds car park (new entry)	<a href="#">Parking Management Strategy, action plan and introduction of charges</a>	Exec Member – Cllr Mark Canniford	No	Decision notice draft will be circulated to PEP Scrutiny Chair for comment before the report is signed by the Exec Member		Darren Coffin-Smith, Head of Highway and Parking Operations  Natasha Hardy <a href="mailto:Natasha.hardy@somerset.gov.uk">Natasha.hardy@somerset.gov.uk</a>
01/5	Approval of concept Design for Moor Lane / Central Way roundabout (previously listed April, May, June, July, August, September, October 2024 and March 2025)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: <a href="https://n-somerset.moderngov.co.uk/documents/s5141/11%20BUS%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf">https://n-somerset.moderngov.co.uk/documents/s5141/11%20BUS%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf</a>	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2024 and Winter 2024		James Padgham James.padgham@n-somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/05	MetroWest Phase 1 – To enter into agreements with project delivery partners, to proceed with compulsory acquisition of land and other land related legal processes, and to authorise the staged release of the balance of NSC’s fixed capital funding contribution.	<a href="#">(Public Pack)Agenda Document for Council, 14/01/2025 18:00</a>	Executive Member (key decision)	No	TCC Panel Chair consulted who confirmed no further engagement is required at this stage, pending All member project briefings post decision (for construction phase)		Contact: James Willcock, 07825 399776
01/5	BSIP scheme at Worle High Street – scheme progression (previously listed March and April 2025)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: <a href="https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf">https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf</a>	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2024 and Winter 2024		Jackie Lower Jackie.lower@n-somerset.gov.uk
01/05	MetroWest Phase 1 – To award contracts for construction works to bridges and highways	<a href="#">(Public Pack)Agenda Document for Council, 14/01/2025 18:00</a>	Director (key decision)	No	TCC Panel Chair consulted who confirmed no further engagement is required at this stage, pending All member project briefings post decision (for construction phase)		Contact: James Willcock, 07825 399776

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/05	<p>Contract Award for A38 MRN Scheme Design &amp; Build Contract (Package A &amp; B)</p> <p>Relisting for May for information only. This item will be removed from the forward plan as a key decision because the commissioning plan was approved at Council in November 2021 and this contract award is within the funding approved as set out in the commissioning plan.</p> <p>Previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February, April, May, June, August and December 2024 and February 2025 – previously one contract, split into two contracts and now recombined into one contract</p>	<p>- COU 82: <a href="#">COMMISSIONING PLAN FOR THE DESIGN AND BUILD CONTRACT OF THE A38 MRN SCHEME AND ASSOCIATED PROFESSIONAL SERVICES</a></p> <p>- 19/20 DE295: <a href="#">PROCUREMENT PLAN FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</a></p> <p>- 23/24 DP111: <a href="#">PROCUREMENT PLAN AMENDMENT FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</a></p> <p>- 23/24 DP423: <a href="#">ACCEPTANCE OF DfT FBC FUNDING GRANT FOR THE A38 MRN IMPROVEMENTS SCHEME</a></p> <p>-24/25 DP324: <a href="#">PROCUREMENT PLAN AMENDMENT FOR A38 MAJOR ROAD NETWORK DESIGN &amp; BUILD CONTRACTOR</a></p>	Director of Environment, Assets and Transport Services (previously Place)	No	<p>The Place P&amp;SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31/05/22 and a further written briefing was provided on 08/12/22.</p> <p>A briefing was given to TCC Scrutiny Panel on 30/11/23 following OBC approval from DfT.</p> <p>Following this, a further All Member Briefing was held on 10/07/24 and Ward Member Briefing held on 25/07/24.</p> <p>A briefing was given to CDSG on 05/03/25 and TCC Scrutiny Panel on 13/03/25.</p>		<p>Contact: Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk</p> <p>07385 963931</p>

June 2025

1. Executive Items (NB no Council meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
18/06	Permission to consult on changes to library services (previously listed as Council decision in April 2025)	To be provided	Executive	No	Transport, Climate and Communities Policy and Scrutiny Panel (TCC) – Feb/Mar 2025		Emma Wellard <a href="mailto:Emma.wellard@n-somerset.gov.uk">Emma.wellard@n-somerset.gov.uk</a>
18/06	Homelessness and Prevention and Rough Sleeper Strategy (new entry)	<a href="https://www.n-somerset.gov.uk/sites/default/files/2020-11/homelessness%20strategy.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-11/homelessness%20strategy.pdf</a>	Executive	No	Informal scrutiny meeting 10am 7 May 25		Lynn Trigg Homeless Prevention Manager
18/06	Permission for public consultation on proposed changes to Children Centres (new entry)	To be provided	Executive	No	CYPS engagement being planned for Apr/May 2025		Chris Eichstedt <a href="mailto:Christopher.Eichstedt@n-somerset.gov.uk">Christopher.Eichstedt@n-somerset.gov.uk</a> (I do not have an NSC issued phone)
18/06	North Somerset Local Plan: approval of revised Reg 19 document for consultation and submission for examination (previously listed for Executive April 2025)	Report to Executive Committee 4 December 2024. <u>Committee Report NSC</u>	Executive	No	Report to PEP Scrutiny Panel 19 November 2024. <u>Committee Report NSC</u>		Natalie Richards <a href="mailto:Natalie.richards@n-somerset.gov.uk">Natalie.richards@n-somerset.gov.uk</a>



Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
18/06	Q4 Performance Management Update (new entry)	<a href="#">Organisational priorities   North Somerset Council (n-somerset.gov.uk)</a>  <a href="#">Risk Management Strategy (n-somerset.gov.uk)</a>	Executive	No	This is an information item. Quarterly updates to Scrutiny Panels will follow the update to the Executive as per the agreed business planning and risk management framework.		<a href="mailto:Abby.murphy@n-somerset.gov.uk">Abby.murphy@n-somerset.gov.uk</a>  <a href="mailto:Jo.belbin@n-somerset.gov.uk">Jo.belbin@n-somerset.gov.uk</a>
18/06	Outcome of Care Quality Commission assurance assessment of Adult Social Services (previously listed for April)	Care Quality Commission Report	Executive	No	ASH Policy and Scrutiny Panel to consider recommendations to address the findings – provisional panel date June 2025.		<a href="mailto:Hayley.verrico@n-somerset.gov.uk">Hayley Verrico Hayley.verrico@n-somerset.gov.uk</a>

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/06	BSIP scheme at Martcombe Road – scheme progression – (previously listed for 01/04)	Committee report 12th July 2022 for Commissioning Plan for the Bus Service Improvement Plan. Link to BSIP report	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2024 and Winter 2024		James Padgham James.padgham@n-somerset.gov.uk

July 2025

1. Council Items (NB no Executive meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
08/07			Council				

**2. Executive Member Items and Director Key Decisions**

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/07							

**August 2025**

**1. Executive and Council Items (NB no Executive or Council meetings)**

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Ward Member Engagement	Contact Officer for Further Details
01/08							