

Forward Plan

for the four-month period commencing on

1st February 2025

published on 3rd January 2025



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive (9)

Leader of the Council - Councillor Mike Bell: External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons: Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

Executive Member for climate, waste and sustainability – Councillor Annemieke Waite: • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Green energy • Climate Emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

Executive Member for homes and health – Councillor Jenna Ho Marris: • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

Executive Member for highways and transport – Councillor Hannah Young: • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy

Executive Member for adult services and stronger communities – Councillor Roger Whitfield: • Reablement and technology enabled care • Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

Executive Member for safety in the community – Councillor James Clayton: • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford: • Placemaking delivery • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy - Employment - Local economy • High street and town centre renewal including Sovereign • Birnbeck Pier project • Grove Park, High Street and wayfinding levelling up projects • Parking strategy including parking operational management

Executive Member for culture and leisure – Cllr Mike Solomon: • Culture strategy and relationships with key partners including Arts Council England and Super Culture • Heritage Action Zones • Weston Hillfort project • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management and investment, including Marine Lake and Tropicana • Concessions • Crematoria and cemeteries

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

February 2025

1. Executive and Council Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
05/02	Update on Medium Term Financial Plan (MTFP) 2025-2028 and Draft Revenue Budget for 2025/26	MTFP report 4/12/2024	Executive	No	To be undertaken with the Chair of TCC Panel following all member scrutiny session	Contact: Melanie Watts (01934 634618)
05/02	Capital Strategy 2025-2029 & Capital Programme 2025/26	Capital Strategy report 7/2/2024 Committee Report NSC (moderngov.co.uk)	Executive	No	Policy aspects to be discussed at TCC Panel 28/11/2024	Contact: Amy Webb (07385 430493)
05/02	Fees and Charges 2025/26	Fees & Charges 2024/25 Committee Report NSC (moderngov.co.uk)	Executive	No	Aligned with the MTFP reporting framework	Contact: Melanie Watts (01934 634618)
05/02	Treasury Management Strategy for 2025/26	Treasury Management Strategy 2024/25 Committee Report NSC (moderngov.co.uk)	Executive	No	To be delivered through the Audit Committee	Contact: Melanie Watts (01934 634618)
05/02	Approval of NSC Net Zero Pathway and Energy Strategy Deliver Plan (previously listed for July, October and December 2024)	Strategic Asset Management Plan 210208 North Somerset SAMP Report Part 2_FINAL (moderngov.co.uk) Climate Emergency Action Plan n-somerset.gov.uk/sites/default/files/2023-03/31208 Climate Emergency Action Plan ACC.pdf	Executive	No	Report considered at TCC July meeting	Contact: Ian Gillard ian.gillard@n-somerset.gov.uk Victoria Barvenova Victoria.barvenova@n-somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
05/02	Commissioning Plan for Fleet Electric Vehicle Charging Points (previously listed for December 2024)	Accommodation Strategy Fleet Charging Options & Decision Paper	Executive	No	To be discussed on 21/10/24 with TCC Chairperson to determine further Panel engagement	Frankie Mann frankie.mann@n-somerset.gov.uk
05/02	SEND Provision in Clevedon – Secondary-aged Resource Base Funding (new entry)	North Somerset School Place Planning Strategy 2024 - 2027 To be included as part of Capital Strategy report 2025-29 being presented at same meeting.	Executive	No	CYPS Policy & Scrutiny School Organisation Working Group – 6 December 2024	Contact: Sally Varley 07917 587280
05/02	Commissioning plan for Construction of a newbuild SEND Resource Base at Hans Price Academy, WSM (new entry)	North Somerset School Place Planning Strategy 2024 - 2027	Executive	No	School place planning strategy was approved by Executive in June 2024 - Committee Report NSC Ongoing dialogue with the CYPS school organisation steering group. Meetings held on 6 th September 2024 and 6 th December 2024.	Sally Varley Sally.varley@n-somerset.gov.uk
05/02	Contract Extension for the Insulation of Park Homes (new entry)	Link to be provided once funding is confirmed in January 2025.	Executive	No	Scrutiny Panel to be engaged with once funding is confirmed in January 2025.	Contact: Claire Baxter Claire.baxter@n-somerset.gov.uk
05/02	Variation to Stage 1 of the Galliford Try Contract until the Notice to Proceed for the Stage 2 contract for the Design and Build of the Banwell Bypass (new entry)	COU09 Acceptance of HIF grant (16 June 2020) Commissioning Plan (June 2019) 24/25 DP 49 Revised Housing Infrastructure Fund	Executive (previously listed as Director decision)	No	TCC Panel – HIF Update (All Councillors) on 6 January 2025	Katie Park Katie.park@n-somerset.gov.uk 07771947034

		(HIF) Procurement Plan for the delivery of Banwell Bypass and Highway Improvements 24/25 DP150 Contract award for the design and build of Banwell bypass and authorisation of spend associated with stage 1 professional services and works 24/25 COU26 Banwell Bypass Progress and Future Steps (9 July 2024)				
18/02	Corporate Parenting Report		Council	No	This is an information item brought to every Council meeting	Dianah Griffiths Dianah.griffiths@n-somerset.gov.uk
18/02	Approval and adoption of New North Somerset Economic Plan (previously listed in Jan 25)-now listed in April 2025	Current Economic Plan 2020 - 2025	Council	No	PEP scrutiny panel: 06/03/2024 Further all member session, hosted by PEP Scrutiny Panel on 10/07/2024	Jane Harrison, Head of Economy: 07385010133
18/02	Update on Medium Term Financial Plan (MTFP) 2025-2028 and Draft Revenue Budget for 2025/26 – to be referred from Executive meeting on 5 February	MTFP report 4/12/2024	Council	No	To be undertaken with the Chair of TPP Panel following all member scrutiny session	Contact: Melanie Watts (01934 634618)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
18/02	Capital Strategy 2025-2029 & Capital Programme 2025/26 - to be referred from Executive meeting on 5 February	Capital Strategy report 7/2/2024 Committee Report NSC (modern.gov.co.uk)	Council	No	Policy aspects to be discussed at TPP Panel 28/11/2024	Contact: Amy Webb (07385 430493)
18/02	Treasury Management Strategy for 2025/26 - to be referred from Executive meeting on 5 February	Treasury Management Strategy 2024/25 Committee Report NSC (modern.gov.co.uk)	Council	No	To be delivered through the Audit Committee	Contact: Melanie Watts (01934 634618)
18/02	Council Tax Setting 2025-26	Previous MTFP reports considered by the Executive and Council Tax Setting report 2025/26	Council	No	Via TCC Policy and Scrutiny Panel – Chairperson hosting and all member budget scrutiny session	Contact: Melanie Watts (01934 634618)
18/02	Constitution update	None	Council	No	Not applicable. Constitutional matters are the consideration of the Audit Committee	Nicholas Brain nicholas.brain@n-somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
18/02	Draft Municipal Calendar	Municipal Calendar 2024/25	Council	No	Chairpersons have been consulted on proposed dates.	Hazel Brinton Hazel.brinton@n-somerset.gov.uk
18/02	Council Tax Support Scheme 2025 (new entry)	Findings from the CTS public consultation, Equality Impact Assessment, previous report – 12 Nov 2024 COU57 Council Tax Support Scheme, revised CTS policy document	Council	No	All member engagement sessions on 6 Nov 2024 and 16 Feb 2025. Engagement at the MTFP EIA consultation event 13 Dec 2024.	Contact: Stuart Anstead 07766 366090

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	Approval of School Admissions Arrangements policy for 2026-27	Policy documents	Executive Member – Cllr Gibbons (key decision)	No	CYPS engagement at School Organisation Steering Group, 6SEP24	Contact: Stephanie Hyde 01275 884853
01/02	Approval of School Admission Arrangements Coordinated Schemes for Primary and Secondary	Policy documents	Executive Member – Cllr Gibbons (key decision)	No	CYPS engagement at School Organisation Steering Group, 6SEP24	Contact: Stephanie Hyde 01275 884853
01/02	Approval of School Admissions Relevant Area policy for 2026-28	Policy documents, consultation documents	Executive Member – Cllr Gibbons (key decision)	No	CYPS engagement at School Organisation Steering Group, 6SEP24	Contact: Stephanie Hyde 01275 884853
01/02	Award of contract in respect of Substance Misuse treatment services funded through the ring-fenced Supplementary Substance Misuse Treatment and Recovery Grant (SSMTRG) under the Provider Selection Regime 2023 (new entry)	Services will be similar to those provided in 24-25 from the grant – Decision note PHRS039 (2023/24 scheme)	Executive Member (Cllr Jenna Ho Marris)	No	Discussed with ASH Chair 10 December 24, who confirmed no further engagement needed due to level of external scrutiny through government processes (DHSC & OHID)	Fiona Dixon. Email: Fiona.dixon@n-somerset.gov.uk ; Phone: 07469406029

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	2025/26 Fees and Charges – to seek Executive Member approval for any key decisions for increases in charges over 5% and up to 10% or generating estimated additional income between £100,000 to £300,000 (new entry)	Report to Executive 12/04/16 https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf	Executive Members: Cllr Waite, Cllr Solomon, Cllr Canniford, Cllr Young, Cllr Bell, Cllr Gibbons, Cllr Clayton, Cllr Ho Marris All executive members are listed here as not known at this stage which individual exec member will be required to make a decision on an increase to fees and charges in their particular portfolio	No	Engagement with scrutiny to take place during January 2025. Arrangements to be agreed with relevant Panel Chairmen for Placemaking, Economy and Planning Scrutiny Panel and Transport, Climate and Communities Scrutiny Panel All Chairs listed here as not known at this stage which Panel remits affected	Victoria Watkins Victoria.watkins@nsomerset.gov.uk
01/02	Approval of concept Design for A370 Backwell crossroads signals (previously listed April ,May, November, December 2024 and January 2025)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2024 and Winter 2024	James Padgham James.padgham@n-somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	Approval of draft Wolverhill Masterplan Framework (new entry)	Reg 19 Local Plan (July 2024). Committee Report NSC (moderngov.co.uk)	Executive Member – Cllr Canniford	No	PEP Scrutiny Panel involved at all stages of plan-making - discussion on next stages of local plan and development locations to be considered 19 November 2024. On-going discussions with Banwell PC.	Contact: Michael Reep, Planning Policy Manager. Michael.reep@n-somerset.gov.uk . 01934 426775
01/02	Approval of concept Design for A369 Rownham Hill / Abbots Leigh Road (previously listed April, May and November 2024)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/02	Household Waste Recycling Centre booking system (new entry)	Presentation to Waste Scrutiny (24/09/24) Presentation to CLT/Exec (21/11/24) Presentation to Scrutiny Lead All Member Briefing (16/12/24)	Executive Member - Cllr Waite	No	Considered at Waste Scrutiny Panel on 24 September 2024 and CLT/Exec on 21 November 2024 Information presented at All Member Briefing on 16 December 2024	Contact: Colin Russell. Head of Environment and Safer Communities Colin.russell@n-somerset.gov.uk

01/02	<p>A38 MRN Scheme Contract 1 works package A – Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August, September, November 2023 and January, February, April, May, June, August and December 2024 – previously one contract)–relisted as one combined contract with package B below</p>	<p>Director Decision: 19/20-DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf OBC Commissioning and Procurement Plan – Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding – Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n-somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered Transport, Climate and Communities P&S Panel following OBC approval from DfT.</p>	<p>Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk</p>
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01/02	<p>A38 MRN Scheme Contract 2 works package B – Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March-April, May, August and September, November 2023 and January, February, April, May, June, August and December 2024 – previously one contract) relisted as one contract with package A above</p>	<p>Director Decision: 19/20-DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf OBC Commissioning and Procurement Plan – Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding – Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n-somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.</p>	<p>Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk</p>
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01/02	A38 MRN Scheme Award of Professional Services Contract (previously listed for September, October 2022, January, March, April, May, August September, November 2023 and January, February, April, May, June, August and December 2024)	<p>Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</p> <p>OBC Commissioning and Procurement Plan</p> <p>- Exec Member Decision DP270 Decision (n-somerset.gov.uk)</p> <p>A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>- Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk)</p> <p>DP 22/23 95 signed (n-somerset.gov.uk)</p> <p>DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</p> <p>Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.</p>	Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk
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Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	Contract Award for A38 MRN Scheme Design & Build Contract (Package A & B) (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February, April, May, June, August and December 2024 – previously one contract, split into two contracts and now recombined into one contract) (now listed March 2025)	<p>- COU 82: COMMISSIONING PLAN FOR THE DESIGN AND BUILD CONTRACT OF THE A38 MRN SCHEME AND ASSOCIATED PROFESSIONAL SERVICES</p> <p>- 19/20 DE295: PROCUREMENT PLAN FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</p> <p>- 23/24 DP111: PROCUREMENT PLAN AMENDMENT FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</p> <p>- 23/24 DP423: ACCEPTANCE OF DfT FBC FUNDING GRANT FOR THE A38 MRN IMPROVEMENTS SCHEME</p> <p>- 24/25 DP324: PROCUREMENT PLAN AMENDMENT FOR A38 MAJOR ROAD NETWORK DESIGN & BUILD CONTRACTOR</p>	Director of Place (key decision)	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2024.</p> <p>An interim written briefing was provided to Place P&SP on 31/05/22 and a further written briefing was provided on 08/12/22.</p> <p>A briefing was given to TCC Scrutiny Panel on 30/11/23 following OBC approval from DfT.</p> <p>Following this, a further All Member Briefing was held on 10/07/24 and Ward Member Briefing held on 25/07/24.</p>	<p>Contact: Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk 07385 963931</p>

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	2025/26 Fees and Charges – to seek Director of Place approval for any for increases up to 5% or estimated additional/reduced income up to £100,000 (per annum) (new entry)	Report to Executive 12/04/16 https://n-somerset.moderngov.co.uk/D/ata/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf	Director of Place	No	Engagement with scrutiny to take place during January 2025. Arrangements to be agreed with relevant Panel Chairmen for Placemaking, Economy and Planning Scrutiny Panel and Transport, Climate and Communities Scrutiny Panel All Chairs listed here as not known at this stage which Panel remits affected	Victoria Watkins Victoria.watkins@nsomerset.gov.uk
01/02	Variation to Stage 1 of the Galliford Try Contract until the Notice to Proceed for the Stage 2 contract for the Design and Build of the Banwell Bypass (new entry)	COU09 Acceptance of HIF grant (16 June 2020) Commissioning Plan (June 2019) 24/25 DP 49 Revised Housing Infrastructure Fund (HIF) Procurement Plan for the delivery of Banwell Bypass and Highway Improvements 24/25 DP150 Contract award for the design and build of Banwell bypass and authorisation of spend associated with stage 1 professional services and works 24/25 COU26 Banwell Bypass Progress and Future Steps (9 July 2024)	The Director of Place in consultation with: Section 151 officer and Head of Procurement now listed as decision for the Executive	No	TCC Panel – HIF Update (All Councillors) on 6 January 2025	Katie Park Katie.park@n-somerset.gov.uk 07771947034

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	Award of bus services contracts for 2025/26, including enhanced services contract.(new entry)	Decision notices.	Director of Place	Part	TCC Scrutiny Panel Chair to be consulted prior to decision to agree scrutiny approach, further to discussions at Bus Forum on 25th/27th November.	Christopher Heward Christopher.heward@n-somerset.gov.uk
01/02	Birthday Bus pass extension (new entry)	Decision notices.	Director of Place	Part	TCC Scrutiny Panel Chair to be consulted prior to decision to agree scrutiny approach.	Christopher Heward Christopher.heward@n-somerset.gov.uk
01/02	Demand responsive transport contract extension (new entry)	Decision notices.	Director of Place	Part	TCC Scrutiny Panel Chair to be consulted prior to decision to agree scrutiny approach, further to discussions at Bus Forum on 25th/27th November.	Christopher Heward Christopher.heward@n-somerset.gov.uk

March 2025

1. Executive and Council Items (NB NO Council or Executive meeting scheduled)

2. Executive Member Items and Director Key Decisions


Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	Approval of concept design– Tickenham Road Roundabout (previously listed June, July, August, September, October 2024 and January 2025)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2024 and Winter 2024	James Padgham James.padgham@n-somerset.gov.uk
01/03	BSIP Update and BSIP Grant Update (new entry)	14 1. BSIP update Exec 17 07 2024.pdf	Executive Member for Highways and Transport	Yes	Scrutiny all councillor engagement 7 January 2025 and further date to be agreed	Bella Fortune Bella.fortune@n-somerset.gov.uk
01/03	School term dates 2026/27	Policy documents	Director of Children's Services		CYPS engagement at School Organisation Steering Group, 6SEP24	Contact: Janice Allen 01275 888619

01/03	<p>Contract Award for A38 MRN Scheme Design & Build Contract (Package A & B) (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February, April, May, June, August and December 2024 and February 2025 – previously one contract, split into two contracts and now recombined into one contract)</p>	<p>- COU 82: COMMISSIONING PLAN FOR THE DESIGN AND BUILD CONTRACT OF THE A38 MRN SCHEME AND ASSOCIATED PROFESSIONAL SERVICES</p> <p>- 19/20 DE295: PROCUREMENT PLAN FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</p> <p>- 23/24 DP111: PROCUREMENT PLAN AMENDMENT FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</p> <p>- 23/24 DP423: ACCEPTANCE OF DfT FBC FUNDING GRANT FOR THE A38 MRN IMPROVEMENTS SCHEME</p> <p>-24/25 DP324: PROCUREMENT PLAN AMENDMENT FOR A38 MAJOR ROAD NETWORK DESIGN & BUILD CONTRACTOR</p>	Director of Place (key decision)	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31/05/22 and a further written briefing was provided on 08/12/22.</p> <p>A briefing was given to TCC Scrutiny Panel on 30/11/23 following OBC approval from DfT.</p> <p>Following this, a further All Member Briefing was held on 10/07/24 and Ward Member Briefing held on 25/07/24.</p>	<p>Contact: Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk</p> <p>07385 963931</p>
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April 2025

1. Executive and Council Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04	Corporate Parenting Report		Council	No	This is an information item brought to every Council meeting	Dianah Griffiths Dianah.griffiths@n-somerset.gov.uk
01/04	Appointment of contractor to undertake Birnbeck Pier restoration, and future of project	https://n-somerset.moderngov.co.uk/documents/s6641/08.%20Birnbeck%20Pier%20Procurement.pdf	Council	no	Discussion held with Scrutiny chair – at present does not require it to go before scrutiny, though may wish to review once tenders are returned.	Contact: Rachel Lewis 01934 426465
01/04	Approval and adoption of New North Somerset Economic Plan (previously listed in January and February 25)	Current Economic Plan 2020 - 2025	Council	No	PEP scrutiny panel: 06/03/2024 Further all member session, hosted by PEP Scrutiny Panel on 10/07/2024	Jane Harrison, Head of Economy: 07385010133
30/04	Q3 Performance Management Update	North Somerset Corporate Plan 2024-2028 (n-somerset.gov.uk) North Somerset Risk Management Strategy: North Somerset Council Risk Management Strategy, April 2024	Executive	No	This is an information item. Quarterly updates to Scrutiny Panels will follow the update to the Executive as per the agreed business planning and risk management framework.	Emma.diakou@n-somerset.gov.uk Jo.belbin@n-somerset.gov.uk
30/04	Budget monitor 2024/25 – Month 11 Update	Budget monitor report 4/12/2024	Executive	No	Through the TCC Panel and informal working group and also through the individual P&SP that support each directorate	Contact: Melanie Watts (01934 634618)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
30/04	Outcome of Care Quality Commission assurance assessment of Adult Social Services	Care Quality Commission Report	Executive	No	ASH Policy and Scrutiny Panel to consider recommendations to address the findings – provisional panel date June 2025.	Hayley Verrico Hayley.verrico@n-somerset.gov.uk
30/04	Commissioning Plan for the Property Compliance Testing and Inspection Services Provision (new entry)	 DP108 Exception Report: Approval for the use of an Exception to Contract Standing Orders (CSOs) for the Reactive and Planned Maintenance, Minor Works and Compliance Testing Service	Executive	No	Email consultation sent to the Chair of Transport, Climate and Communities Policy and Scrutiny Panel to ascertain what further scrutiny engagement is required.	Claire Norman Project Office Manager Projects and Property Email: Claire.Norman@n-somerset.gov.uk

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04						

May 2025

1. Council Items (NB no Executive meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
13/05	Corporate Parenting Report		Council	No	This is an information item brought to every Council meeting	Dianah Griffiths Dianah.griffiths@n-somerset.gov.uk
13/05	Municipal Calendar 2025-26 (new entry)	Municipal Calendar 2024-25 Minutes of Executive meeting 4 December 2024 Minutes of Council meeting 18 February 2025	Council	No	All councillor item for decision. On Forward Plan for completeness.	Hazel.brinton@n-somerset.gov.uk