

Forward Plan

for the four-month period commencing on

1st March 2025

published on 31st January 2025



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive (9)

Leader of the Council - Councillor Mike Bell: External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons: Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

Executive Member for climate, waste and sustainability – Councillor Annemieke Waite: • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Green energy • Climate Emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

Executive Member for homes and health – Councillor Jenna Ho Marris: • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

Executive Member for highways and transport – Councillor Hannah Young: • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy

Executive Member for adult services and stronger communities – Councillor Roger Whitfield: • Reablement and technology enabled care • Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

Executive Member for safety in the community – Councillor James Clayton: • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford: • Placemaking delivery • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy - Employment - Local economy • High street and town centre renewal including Sovereign • Birnbeck Pier project • Grove Park, High Street and wayfinding levelling up projects • Parking strategy including parking operational management

Executive Member for culture and leisure – Cllr Mike Solomon: • Culture strategy and relationships with key partners including Arts Council England and Super Culture • Heritage Action Zones • Weston Hillfort project • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management and investment, including Marine Lake and Tropicana • Concessions • Crematoria and cemeteries

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

March 2025

1. Executive and Council Items (NB NO Council or Executive meeting scheduled)

2. Executive Member Items and Director Key Decisions

| Decision not before | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|---------------------|--|--|--|--------------------------|---|---|
| 01/03 | Approval of concept design– Tickenham Road Roundabout (previously listed June, July, August, September, October 2024 and January 2025) | Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf | Executive Member – Cllr Young | No | Ongoing engagement and previously briefed in Summer 2024 and Winter 2024 | James Padgham James.padgham@n-somerset.gov.uk |
| 01/03 | BSIP Update and BSIP Grant Update | 14 1. BSIP update Exec 17 07 2024.pdf | Executive Member for Highways and Transport | Yes | Scrutiny all councillor engagement 7 January 2025 and further date to be agreed | Bella Fortune Bella.fortune@n-somerset.gov.uk |
| 01/03 | Regular review and refresh of the North Somerset Council Regulatory Services Enforcement Policy (new entry) | Updated policy still in draft and available on request. Current policy available at https://www.n-somerset.gov.uk/sites/default/files/2022-04/Regulatory%20Services%20%20Enforcement%20Policy.pdf | Executive Member for Safety in the Community | No | Plan for engagement to be confirmed – policy area mainly within scope of Transport, Climate and Communities Policy and Scrutiny Panel but may also be of note to the Health Overview and Scrutiny Panel so engagement with both chairs planned. | Andrew Cross (Consultant in Public Health) – 07385378521 |

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|---------------------|--|--|---|---------------------------|--|---|
| 01/03 | Commissioning Plan for the delivery of an extension to the resource base at Nailsea School (new entry) | North Somerset School Place Planning Strategy 2024 - 2027 Business Justification for CAPB and CPP&DB (dated 18/11/24 and 25/11/24) | Executive Member for Children's Services – Cllr Gibbons | No | The CYPS Scrutiny Panel's School Organisation Working Group received its last quarterly update on 6/12/2024 Project was presented at CAPB and CPP&DB to secure NSC PM resource to deliver the projects. | Sally Varley Sally.Varley@n-somerset.gov.uk |
| 01/03 | Approval of concept Design for Moor Lane / Central Way roundabout (previously listed April, May, June, July, August, September and October 2024) | Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf | Executive Member – Cllr Young | No | Ongoing engagement and previously briefed in Summer 2024 and Winter 2024 | James Padgham James.padgham@n-somerset.gov.uk |
| 01/03 | BSIP scheme at A370 Smallway junction – scheme progression (new entry) | Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf | Executive Member – Cllr Young | No | Ongoing engagement and previously briefed in Summer 2024 and Winter 2024 | James Padgham James.padgham@n-somerset.gov.uk |

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|---------------------|--|--|---------------------------------|--------------------------|---|--|
| 01/03 | BSIP scheme at Worle High Street – scheme progression (new entry) | Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf | Executive Member – Cllr Young | No | Ongoing engagement and previously briefed in Summer 2024 and Winter 2024 | Jackie Lower Jackie.lower@n-somerset.gov.uk |
| 01/03 | School term dates 2026/27 | Policy documents | Director of Children's Services | No | CYPS engagement at School Organisation Steering Group, 6SEP24 | Contact: Janice Allen 01275 888619 |
| 01/03 | Service Level Agreement with South West Heritage Trust for Heritage and Archive Services (relisting) | Draft Heritage and Archives agreement 2024-2034 | Director of Corporate Services | No | Discussed with TCC chair on 10 Oct 2024 and details shared with NSC's Heritage lead | Emma Wellard: Emma.Wellard@nsomerset.gov.uk |


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|------|--|---|--|----|--|---|
| 1/03 | <p>Contract Award for A38 MRN Scheme Design & Build Contract (Package A & B) (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February, April, May, June, August and December 2024 and February 2025 – previously one contract, split into two contracts and now recombined into one contract)</p> | <p>- COU 82: COMMISSIONING PLAN FOR THE DESIGN AND BUILD CONTRACT OF THE A38 MRN SCHEME AND ASSOCIATED PROFESSIONAL SERVICES</p> <p>- 19/20 DE295: PROCUREMENT PLAN FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</p> <p>- 23/24 DP111: PROCUREMENT PLAN AMENDMENT FOR MAJOR ROAD NETWORK (MRN) DESIGN AND BUILD CONTRACTOR</p> <p>- 23/24 DP423: ACCEPTANCE OF DfT FBC FUNDING GRANT FOR THE A38 MRN IMPROVEMENTS SCHEME</p> <p>-24/25 DP324: PROCUREMENT PLAN AMENDMENT FOR A38 MAJOR ROAD NETWORK DESIGN & BUILD CONTRACTOR</p> | <p>Director of Environment, Assets and Highways Services (previously Place) (key decision)</p> | No | <p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31/05/22 and a further written briefing was provided on 08/12/22.</p> <p>A briefing was given to TCC Scrutiny Panel on 30/11/23 following OBC approval from DfT.</p> <p>Following this, a further All Member Briefing was held on 10/07/24 and Ward Member Briefing held on 25/07/24.</p> | <p>Contact: Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk</p> <p>07385 963931</p> |
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April 2025

1. Executive and Council Items

| Meeting Date | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|--------------|---|---|---|--------------------------|--|--|
| 01/04 | Corporate Parenting Report | | Council | No | This is an information item brought to every Council meeting | Dianah Griffiths Dianah.griffiths@n-somerset.gov.uk |
| 01/04 | Appointment of contractor to undertake Birnbeck Pier restoration, and future of project (relisted for May Council 13/05/25) | https://n-somerset.moderngov.co.uk/documents/s6641/08-%20Birnbeck%20Pier%20Procurement.pdf | Council | No | Discussion held with Scrutiny chair – at present does not require it to go before scrutiny, though may wish to review once tenders are returned. | Contact: Rachel Lewis 01934 426465 |
| 01/04 | Approval and adoption of New North Somerset Economic Plan (previously listed in January and February 25) | Current Economic Plan 2020 - 2025 | Council | No | PEP scrutiny panel: 06/03/2024 Further all member session, hosted by PEP Scrutiny Panel on 10/07/2024 | Jane Harrison, Head of Economy: 07385010133 |
| 01/04 | Permission to consult on changes to library services (new entry) | MTFP report for 2025-28 | Council now an Executive decision 18 June | No | | Emma Wellard Emma.wellard@n-somerset.gov.uk |

| Meeting Date | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|--------------|---|--|----------------|--------------------------|--|--|
| 01/04 | Notice to proceed with the construction of Banwell bypass (previously listed for November 2024 and January 2025) | 24-25 DP49 Procurement Plan 24-25 DP150 Contract award (stage 1) | Council | No | Informal TCC Panel HIF Update meeting scheduled 11 March 2025 | Katie Park 07771947034 |
| 01/04 | Climate Emergency Strategy and Action Plan Progress Update including energy investment decisions and supply (new entry) | Climate Emergency Strategy Climate Emergency Action Plan | Council | no | This is an information item brought to full council every six months. | Victoria Barvenova Victoria.Barvenova@n-somerset.gov.uk |
| 30/04 | Q3 Performance Management Update | North Somerset Corporate Plan 2024-2028 (n-somerset.gov.uk) North Somerset Risk Management Strategy: North Somerset Council Risk Management Strategy, April 2024 | Executive | No | This is an information item. Quarterly updates to Scrutiny Panels will follow the update to the Executive as per the agreed business planning and risk management framework. | Emma.diakou@n-somerset.gov.uk Jo.belbin@n-somerset.gov.uk |
| 30/04 | Budget monitor 2024/25 – Month 11 Update | Budget monitor report 4/12/2024 | Executive | No | Through the TCC Panel and informal working group and also through the individual P&SP that support each directorate | Contact: Melanie Watts (01934 634618) |
| 30/04 | Commissioning Plan for the delivery of a resource base at Gordano School (new entry) | North Somerset School Place Planning Strategy 2024 - 2027 Business Justification for CAPB and CPP&DB (dated 21/11/24 and 11/12/2024) | Executive | No | The CYPS Scrutiny Panel's School Organisation Working Group received its last quarterly update on 6/12/2024 Project was presented at CAPB and CPP&DB to secure NSC PM resource to deliver the projects. | Sally Varley Sally.Varley@n-somerset.gov.uk |

| Meeting Date | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|--------------|--|--|----------------|--------------------------|---|--|
| 30/04 | Outcome of Care Quality Commission assurance assessment of Adult Social Services | Care Quality Commission Report | Executive | No | ASH Policy and Scrutiny Panel to consider recommendations to address the findings – provisional panel date June 2025. | Hayley Verrico Hayley.verrico@n-somerset.gov.uk |
| 30/04 | Commissioning Plan for the Property Compliance Testing and Inspection Services Provision |  DP108 Exception Report: Approval for the use of an Exception to Contract Standing Orders (CSOs) for the Reactive and Planned Maintenance, Minor Works and Compliance Testing Service | Executive | No | TCC Panel Chair consulted who confirmed no further engagement is required. | Claire Norman Project Office Manager Projects and Property Email: Claire.Norman@n-somerset.gov.uk |
| 30/04 | Request for an additional £3.8m of funding for the Banwell Bypass and increase to the Capital Programme (new entry) | COU09 Acceptance of HIF grant (16 June 2020) COU41 Allocation of capital funds to support delivery (11 July 2023) DP150 Contract award to Galliford Try (20 August 2024) | Executive | No | TCC Panel – HIF Update (All Cllrs) on 11 March 2025 | Katie Park 07771947034 |
| 30/04 | North Somerset Local Plan: approval of revised Reg 19 document for consultation and submission for examination (new entry) | Report to Executive Committee 4 December 2024. Committee Report NSC | Executive | No | Report to PEP Scrutiny Panel 19 November 2024. Committee Report NSC | Michael.reep@n-somerset.gov.uk |

2. Executive Member Items and Director Key Decisions

| Decision not before | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|---------------------|--|--|--|--------------------------|--|-------------------------------------|
| 01/04 | Unauthorised encampment policy (new entry) | Draft Policy | Key decision – Executive Member Councillor Clayton | No | ASH Panel briefing 22 November 2024 | Lisa Osborn 01934 426847 |
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May 2025

1. Council Items (NB no Executive meeting)

| Meeting Date | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|--------------|---|---|----------------|--------------------------|--|--|
| 13/05 | Corporate Parenting Report | | Council | No | This is an information item brought to every Council meeting | Dianah Griffiths Dianah.griffiths@n-somerset.gov.uk |
| 13/05 | Municipal Calendar 2025-26 | Municipal Calendar 2024-25 Minutes of Executive meeting 4 December 2024 Minutes of Council meeting 18 February 2025 | Council | No | All councillor item for decision. On Forward Plan for completeness. | Hazel.brinton@n-somerset.gov.uk |
| 13/05 | Appointment of contractor to undertake Birnbeck Pier restoration, and future of project (relisted from April Council) | https://n-somerset.moderngov.co.uk/documents/s6641/08.%20Birnbeck%20Pier%20Procurement.pdf | Council | No | Discussion held with Scrutiny chair – at present does not require it to go before scrutiny, though may wish to review once tenders are returned. | Contact: Rachel Lewis 01934 426465 |

2. Executive Member Items and Director Key Decisions

| Decision not before | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|---------------------|-------------------------------|--|----------------|--------------------------|--|-------------------------------------|
| 01/05 | | | | | | |
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June 2025

1. Council Items (NB no Executive meeting)

| Meeting Date | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|--------------|--|--|----------------|--------------------------|---|--|
| 11/06 | Permission to consult on changes to library services (previously listed as Council decision in April 2025) | To be provided | Executive | No | Transport, Climate and Communities Policy and Scrutiny Panel (TCC) – Feb/Mar 2025 | Emma Wellard Emma.wellard@n-somerset.gov.uk |
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2. Executive Member Items and Director Key Decisions

| Decision not before | Item/Issue requiring decision | Background Documents for Consideration | Decision Taker | Exempt Item? Yes/No/Part | Policy & Scrutiny Panel Activity & Engagement / Timeline | Contact Officer for Further Details |
|---------------------|-------------------------------|--|----------------|--------------------------|--|-------------------------------------|
| 01/06 | | | | | | |
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