

Forward Plan

for the four-month period commencing on

1st October 2024

published on 2nd September 2024



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive (9)

Leader of the Council - Councillor Mike Bell: External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons: Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

Executive Member for climate, waste and sustainability – Councillor Annemieke Waite: • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Green energy • Climate Emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

Executive Member for homes and health – Councillor Jenna Ho Marris: • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

Executive Member for highways and transport – Councillor Hannah Young: • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy

Executive Member for adult services and stronger communities – Councillor Roger Whitfield: • Reablement and technology enabled care • Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

Executive Member for safety in the community – Councillor James Clayton: • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford: • Placemaking delivery • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy - Employment - Local economy • High street and town centre renewal including Sovereign • Birnbeck Pier project • Grove Park, High Street and wayfinding levelling up projects • Parking strategy including parking operational management

Executive Member for culture and leisure – Cllr Mike Solomon: • Culture strategy and relationships with key partners including Arts Council England and Super Culture • Heritage Action Zones • Weston Hillfort project • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management and investment, including Marine Lake and Tropicana • Concessions • Crematoria and cemeteries

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

October 2024

1. Executive Items (NB No Council Meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
16/10	Support Services Partnership 2025 – “Contract 3: ICT – contract award		Executive	Part	TCC Scrutiny Working Group established	Stuart Anstead Stuart.Anstead@n-somerset.gov.uk
16/10	Approval of: - Energy Strategy and Delivery Plan NSC Net Zero Pathway (previously listed for July 2024)	Strategic Asset Management Plan 210208_North_Somerset_SAMP_Report_Part_2_FINAL(moderngov.co.uk) Climate Emergency Action Plan n-somerset.gov.uk/sites/default/files/2023-03/31208_Climate_Emergency_Action_Plan_ACC.pdf	Executive	No	Report being considered at TCC July meeting	Ian Gillard ian.gillard@n-somerset.gov.uk
16/10	Lower Yard Commissioning Plan	Lower Yard Business Case	Executive	No	TCC Policy and Scrutiny Panel 24 September	Shannon Rickards 07385 017494
16/10	Parking Management strategy, action plan and introduction of charges	Public consultation for Parking Management strategy, action plan and introduction of parking charges	Executive	No	Prior consultation with the PEP Scrutiny group. Task/Finish Group established for final review, made up of cross-party membership (chaired by JCH) - workshop w/c 5 August 2024	Steve Thorne steve.thorne@n-somerset.gov.uk Darren Coffin-Smith darren.coffin-smith@n-somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
16/10	Recommissioning of the Council's insurance contracts	Commissioning Plan	Executive	No	Transport, Climate & Communities Timeline = Discussion with TCC Chair.	Melanie Watts, 01934 634618 Karl Edney, 01934 634627
16/10	Commissioning Plan for the creation of new SEND Places to open from September 2026 onwards	School Place Planning Strategy 2024-2027 n-somerset.moderngov.co.uk/documents/s6265/15.1_School_Place_Planning_Strategy - Appendicies.pdf	Executive	No	Executive Committee on 17 July 2024 and the CYPS Scrutiny Steering Group – September 2024	Sally Varley 01275 884857
16/10	Commissioning Plan for the procurement of Property Management and Asset Management services in respect of The Sovereign Centre (new entry)	Draft specification of services	Executive	No	In discussion with Scrutiny Chairs to arrange informal briefing during Sept 2024	Martin O'Neill Martin.Oneill@n-somerset.gov.uk
16/10	Update on Medium Term Financial Plan (MTFP) 2025-2028 (new entry)	MTFP report 17/9/2024	Executive	No	Scrutiny and engagement arrangements to be discussed at TPP Panel 28/11/2024	Contact: Melanie Watts (01934 634618)

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/10	Approval of concept design for Churchill Gate (previously listed July and August) now listed January 2025	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/10	Approval of concept Design for Moor Lane / Central Way roundabout (previously listed April, May, June, July, August and September) now listed January 2025	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/10	Approval of concept design – Tickenham Road Roundabout (previously listed June, July, August and September) now listed January 2025	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/10	Commissioning Plan for Scotch Horn Leisure Centre roof works (new entry)		Executive Member - Cllr Solomon	No	TCC end of September – date tbc	Karlie Phillips Karlie.phillips@n-somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/10	Approval of concept Design for Queensway signals / B3440 (previously listed April, May, June, July, August and September)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/10	Approval of School Admissions Relevant Area Consultation for 2026-28 (new entry)	Policy document	Executive Member – Cllr Gibbons	No	CYPS engagement at School Organisation Steering Group, 6SEP24	Contact: Stephanie Hyde 01275 884853
01/10	Service Level Agreement with South West Heritage Trust for Heritage and Archive Services (new entry)	Draft Heritage and Archives agreement 2024-2034	Lucy Shomali, Director of Place	No	Appropriate scrutiny to be discussed with TCC chair by 27 Sept.	Emma Wellard: Emma.Wellard@n-somerset.gov.uk

November 2024

1. Council Items (NB No Executive Meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
12/11	Council resolve to “make” the Wraxall and Failand Neighbourhood Plan.	Wraxall and Failand Neighbourhood Development Plan	Council	No	PEP Chairperson consulted 12 December 2023.	Contact: Claire Courtois 01934 426816
12/11	Climate Emergency Progress Report	Climate Emergency Action Plan n- somerset.gov.uk/sites/default/files/2023-03/31208 Climate Emergency Action Plan ACC.pdf	Council	No	TCCP Scrutiny – 25 th July 2024	Victoria Barvenova Victoria.barvenova @n- somerset.gov.uk
12/11	Notice to proceed with the construction of Banwell bypass (new entry)	24-25 DP49 Procurement plan 24-25 DP150 Contract award (stage 1)	Council	No	Informal TCC Panel HIF update meeting scheduled Thursday 22 October 2024	Katie Park 07771947034

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/11	Approval of concept Design for A370 Backwell crossroads signals (previously listed April and May) now listed December.	Bus Service Improvement Plan (BSIP) – Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/11	Approval of concept Design for A369 Rownham Hill / Abbots Leigh Road (previously listed April and May)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/11	Commissioning Plan for the delivery of an expansion to the buildings at Clevedon School to meet local place needs and resolve High Alumina Cement Concrete issues identified (previously listed for June, September, December 2023, January, March and September 2024) item no longer required.	<p>Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme – Committee Report NSC (modern.gov.co.uk)</p> <p>Commissioning and Procurement Plan Approval of Commissioning Plan for delivering an expansion to the buildings at Clevedon School.pdf</p>	<p>Director of Place</p> <p>Moved from 21/06/23 Executive to Director Decision</p>	No	<p>Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme – Committee Report NSC (modern.gov.co.uk)</p> <p>Reports to CYPS School Organisation Steering Group Being planned for June 2023</p>	<p>Sally Varley (she/her) Head of Strategic Place Planning, Capital Programmes and School Organisation/Admissions Service sally.varley@n-somerset.gov.uk</p> <p>David Peacock Senior Project Manager David.peacock@n-somerset.gov.uk</p>

December 2024**1. Executive Items (NB No Council Meeting)**

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
04/12	Update on Medium Term Financial Plan (MTFP) 2025-2028 and Draft Revenue Budget for 2025/26 (new entry)	MTFP report 16/10/2024	Executive	No	All member scrutiny session to be held in December 2024	Contact: Melanie Watts (01934 634618)
04/12	Budget monitor 2024/25 – Month 5 Update (new entry)	Budget monitor report 17/9/2024	Executive	No	Through the TPP Panel and informal working group and also through the individual P&SP that support each directorate	Contact: Melanie Watts (01934 634618)

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/12	A38 MRN Scheme Contract 1 works package A - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August, September, November 2023 and January, February, April, May, June and August 2024 – previously one contract)	<p>Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</p> <p>OBC Commissioning and Procurement Plan</p> <p>- Exec Member Decision DP270 Decision (n-somerset.gov.uk)</p> <p>A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>- Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk)</p> <p>DP 22/23 95 signed (n-somerset.gov.uk)</p> <p>DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</p> <p>Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered Transport, Climate and Communities P&S Panel following OBC approval from DfT.</p>	<p>Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk</p>

01/12	<p>A38 MRN Scheme Contract 2 works package B - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February, April, May, June and August 2024 – previously one contract)</p>	<p>Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n-somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.</p>	<p>Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk</p>
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01/12	A38 MRN Scheme Award of Professional Services Contract (previously listed for September, October 2022, January, March, April, May, August September, November 2023 and January, February, April, May, June and August2024)	<p>Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</p> <p>OBC Commissioning and Procurement Plan</p> <p>- Exec Member Decision DP270 Decision (n-somerset.gov.uk)</p> <p>A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>- Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk)</p> <p>DP 22/23 95 signed (n-somerset.gov.uk)</p> <p>DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</p> <p>Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.</p>	Rebecca Kinnersley Rebecca.kinnersley@n-somerset.gov.uk
01/12	Council Tax Base for 2025/26 (new entry)	<p>Tax Base decision for 2024/25</p> <p>CSD095 Decision Notice - Tax Base 2024 25.docx</p>	Leader of the Council, Executive Member for Finance	No	Aligned with the MTFP reporting framework	Contact: Melanie Watts (01934 634618)

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/12	Approval of concept Design for A370 Backwell crossroads signals (previously listed April ,May and November)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk

January 2025**1. Council Items (NB No Executive Meeting)**

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
14/01	Approval and adoption of New North Somerset Economic Plan (new entry)	Current Economic Plan 2020 - 2025	Council	No	PEP scrutiny panel: 06/03/2024 Further all member session, hosted by PEP Scrutiny Panel on 10/07/2024	Jane Harrison, Head of Economy: 07385010133
14/01	Update on Medium Term Financial Plan (MTFP) 2025-2028 (new entry)	MTFP report 4/12/2024	Council	No	Aligned with the MTFP reporting framework	Contact: Melanie Watts (01934 634618)

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/01/25	Approval of concept design for Churchill Gate (previously listed July, August and October 2024)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/01	Approval of concept Design for Moor Lane / Central Way roundabout (previously listed April, May, June, July, August, September and October 2024)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/01	Approval of concept design– Tickenham Road Roundabout (previously listed June, July, August, September and October 2024)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk