Forward Plan

for the four-month period commencing on

1st August 2024

published on 3rd July 2024



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive (9)

Leader of the Council - Councillor Mike Bell: External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons: Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

Executive Member for climate, waste and sustainability – Councillor Annemieke Waite: • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Green energy • Climate Emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

Executive Member for homes and health – Councillor Jenna Ho Marris: • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

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Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

Executive Member for highways and transport – Councillor Hannah Young: • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy

• Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

Executive Member for safety in the community – Councillor James Clayton: • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford: • Placemaking delivery • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy • Employment - Local economy • High street and town centre renewal including Sovereign • Birnbeck Pier project • Grove Park, High Street and wayfinding levelling up projects • Parking strategy including parking operational management

Executive Member for culture and leisure – Cllr Mike Solomon: • Culture strategy and relationships with key partners including Arts Council England and Super Culture • Heritage Action Zones •Weston Hillfort project • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management and investment, including Marine Lake and Tropicana• Concessions • Crematoria and cemeteries

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

August 2024
1. Council and Executive Items
(NB: NO Council or Executive Meeting scheduled in August)

Date decision Documents for Taker Item? Activity & Engagement / for Fu	ontact Officer or Further etails
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Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	A38 MRN Scheme Contract 1 works package A - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August, September, November 2023 and January, February, April, May and June 2024 — previously one contract)	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/files/2 020-05/19-20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	No	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered Transport, Climate and Communities P&S Panel following OBC approval from DfT.	Rebecca Kinnersley Rebecca.kinnersley@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	A38 MRN Scheme Contract 2 works package B - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February, April, May and June 2024 — previously one contract)	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/file s/2020-05/19- 20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	No	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.	Rebecca Kinnersley Rebecca.kinnersley@ n-somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	A38 MRN Scheme Award of Professional Services Contract (previously listed for September, October 2022, January, March, April, May, August September, November 2023 and January, February, April, May and June 2024)	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/file s/2020-05/19- 20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	No	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.	Rebecca Kinnersley@n-somerset.gov.uk

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01/08	Key decision - Directors Decision on concessions contract award for operation of Food Works South West	Procurement Plan (to follow)	Directors Decision with advice from Head of Procurement and S151 Officer	No	PEP Chairperson consulted via email 28 June 2024	Jane Harrison, Head of Economy: 07385010133
01/08	Approval of concept design for Churchill Gate (previously listed July)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus ocuments/s5141/11%20Bus 20Service%20Improvement https://www.descould.com/w20Design%20and/w220Design%20and/w220Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@ n -somerset.gov.uk
01/08	Approval of concept design for Lime Kiln Roundabout (previously listed July)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n- somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 0Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@ n -somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	Approval of concept Design for Queensway signals / B3440 (previously listed April, May, June and July)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n- somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 0Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk
01/08	Approval of concept Design for Moor Lane / Central Way roundabout (previously listed April, May, June and July)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20and%20an	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk
01/08	Approval of concept design– Tickenham Road Roundabout (previously listed June and July)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n- somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 0Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	Commissioning Plan for the delivery of new PVI Early Years places in Yatton using s106 resources (new entry)	Decision Sheet CY112 (2023/24) - The inclusion of S106 Funding for additional Early Years childcare places with a Private, Voluntary or Independent (PVI) childcare provider to be added to the Council's capital programme along with permission to seek expressions of interest from the PVI sector to deliver this 0 – 4 provision within Yatton	Executive Member for Children's Services, Lifelong Learning & Skills	No	None at this time – to provide a Scrutiny Update at the next meeting of the CYPS Scrutiny Steering Group in September 2024	Contact: Sally Varley 01275 884857 or 07917 587280

September 2024 1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
11/09	Decision on whether to adopt 1) the new parking management strategy, 2) introduce charges to new car parks/ on-street locations, 3) introduce a new short-stay parking permit (previously listed for July) (to be relisted at later date)	Parking management strategy consultation	Executive	No	PEP Task finish group - 4 meetings: 15/3, 10/4 (others tbc)	Steve Thorne Steve.Thorne@n- somerset.gov.uk
17/09	Support Services Partnership 2025 – "Contract 3: ICT" next steps	To be confirmed	Council	Part	TCC Scrutiny working group established	Stuart Anstead
17/09	NSEC Shareholder update (previously listed for July)	https://n-somerset.moderngov.co.uk/documents/s4774/18.0%20NSEC%20shareholder%20update%20to%20Council.pdf	Council	No	Item for noting but will be taken to TCC Scrutiny Panel 27/06/2024	Amy.Webb@n-somerset.gov.uk
17/09	MetroWest Phase 1 – Authorisations to enable project construction (previously listed for July)	Report to Council 9 th January 2024	Council	No	Scrutiny-led All-Member briefing to be arranged prior to the Council meeting	Contact: James Willcock James.Willcock@n- somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
17/09	Commissioning Plan for the Procurement of the following: <u>Contract 1:</u> Reactive and Planned Maintenance and Minor Works Contract Contract 2: Property Minor Works Framework (new entry)	DP108: Exception Report: Approval for the use of an Exception to Contract Standing Orders (CSOs) for the Reactive and Planned Maintenance, Minor Works and Compliance Testing Service DP92: Approval for the extension to contract for the Reactive and Planned Maintenance and Minor Works contract	Council	No	Email consultation sent to the Chair of Transport, Climate and Communities Policy and Scrutiny Panel to ascertain what further scrutiny engagement is required.	Claire Norman Project Office Manager Projects and Property Email: Claire.Norman@n- somerset.gov.uk Ashley Hodgson Project Manager Projects & Property Email: Ashley.hodgson@n- somerset.gov.uk
17/09	Birnbeck Pier additional support (new entry)	Agenda item - Birnbeck Pier (Exempt Report) (Agenda item 24) North Somerset Council (moderngov.co.uk)	Council	No	Consultation with Chair and vice Chair of Place Scrutiny to take place in July	Rachel Lewis Rachel.lewis@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/09	Commissiong Plan for the delivery of an expansion to the buildings at Clevedon School to meet local place needs and resolve High Alumina Cement Concrete issues identified (previously listed for June, September, December 2023, January, and March 2024) to be relisted for November 2024	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services—School's Capital Programme—Committee Report NSC (moderngov.co.uk) Commissioning and Procurement Plan Approval of Commissioning Plan for delivering an expansion to the buildings at Clevedon School.pdf	Director of Place Moved from 21/06/23 Executive to Director Decision	No	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services—School's Capital Programme—Committee Report NSC (moderngov.co.uk) Reports to CYPS School Organisation Steering Group Being planned for June 2023	Sally Varley (she/her) Head of Strategic Place Planning, Capital Programmes and School Organisation/Admis sions Service sally.varley@n- somerset.gov.uk David Peacock Senior Project Manager David.peacock@n- somerset.gov.uk

October 2024

1. Executive Items (NB No Council Meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
16/10	Support Services Partnership 2025 – "Contract 3: ICT – contract award		Executive	Part	TCC Scrutiny Working Group established	Stuart Anstead Stuart.Anstead@n- somerset.gov.uk
16/10	Approval of: - Energy Strategy and Delivery Plan NSC Net Zero Pathway (previously listed for July 2024)	Strategic Asset Management Plan 210208 North Someret SAMP Report Part 2_FINAL (moderngov.co.uk) Climate Emergency Action Plan n- somerset.gov.uk/sites/def ault/files/2023-03/31208 Climate Emergency Action Plan ACC.pdf	Executive	No	Report being considered at TCC July meeting	Ian Gillard Ian.gillard@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/10						

November 2024

1. Council Items (NB No Executive Meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
12/11	Council resolve to "make" the Wraxall and Failand Neighbourhood Plan.	Wraxall and Failand Neighbourhood Development Plan	Council	No	PEP Chairperson consulted 12 December 2023.	Contact: Claire Courtois 01934 426816

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/11	Approval of concept Design for A370 Backwell crossroads signals (previously listed April and May)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20and%2	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk
01/11	Approval of concept Design for A369 Rownham Hill / Abbots Leigh Road (previously listed April and May)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n- somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 OBuild%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/11	Commissiong Plan for the delivery of an expansion to the buildings at Clevedon School to meet local place needs and resolve High Alumina Cement Concrete issues identified (previously listed for June, September, December 2023, January, March and September 2024)	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme - Committee Report NSC (moderngov.co.uk) Commissioning and Procurement Plan Approval of Commissioning Plan for delivering an expansion to the buildings at Clevedon School.pdf	Director of Place Moved from 21/06/23 Executive to Director Decision	No	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme - Committee Report NSC (moderngov.co.uk) Reports to CYPS School Organisation Steering Group Being planned for June 2023	Sally Varley (she/her) Head of Strategic Place Planning, Capital Programmes and School Organisation/Admis sions Service sally.varley@n- somerset.gov.uk David Peacock Senior Project Manager David.peacock@n- somerset.gov.uk