

## Application for GRANT of a driver's licence

Local Government (Miscellaneous Provisions) Act 1976, Town Police Clauses act 1847

<b>Type of licence</b>	Hackney only <input type="checkbox"/> Private Hire only <input type="checkbox"/> Combined Hackney and Private Hire <input type="checkbox"/>	
<b>Applicant Details</b>		
<b>Last Name</b>		
<b>First names</b>		
<b>Date of Birth</b>		
<b>Address of applicant</b>		
	<b>Post Code</b>	
<b>Contact telephone number</b>	<b>Home</b>	
	<b>Mobile</b>	
<b>Email Address</b>		

<b>Home Address Information</b>		
<b>Have you lived continuously at the address given above for the last 5 years?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>If no, please give details of all addresses previously lived at</b>	<b>Address</b>	<b>From/To</b>

Driving Licence Details			
DVLA driving licence number			
Full DVLA driving licence held for (years)			
Valid from		Expiry Date	
DVLA licence check code ( <a href="https://www.gov.uk/view-driving-licence">https://www.gov.uk/view-driving-licence</a> )			
Do you have any current Endorsements on your DVLA driving licence? (if none, write "NIL"):			
Date of Offence	Offence Code	Points	Fine/Costs

Have you ever been disqualified from driving?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details below		
Date(s)		
Reason		
Period(s) of disqualification		

Further Information	
National Insurance Number	
Do you currently hold a LGV or PCV licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you previously held either a Hackney Carriage or Private Drivers Licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please answer the questions below	
Name of Council Licence held with	
Date Licence ceased	
Reason for not continuing the licence	

**Details of ALL previous convictions or cautions (SPENT AND UNSPENT)**

Do you have any previous criminal convictions or cautions?  
(other than those declared above under the DVLA Licence)

Yes  No

If yes, please give details below:

Date of conviction or caution	Offence	Sentence

**Police Bail and Pending Prosecutions**

Are you currently on bail to the Police?

Yes  No

Alleged Offence:

Are there any prosecutions pending against you?

Yes  No

Details:

Do you have a legal right to work in this country?  
(Proof may be required)

Yes  No

Have you registered to pay tax with HMRC?

Yes  No

Please note – a tax check code will be required to renew this licence in future. You must read the guidance and make sure you are correctly registered as soon as possible.

[HMRC Factsheet](#)

<b>I hereby apply for a driver's licence and enclose:</b>		✓
Two passport photographs		
DBS Disclosure check (must be applied for through North Somerset Council)		
Medical examination form (Fit to Group 2 standard)		
DVLA licence check code		
Copy of DVSA driving test pass		
Confirmation of attendance at safeguarding awareness	Date	
Confirmation of knowledge test pass		
Right to work confirmation form – issued by North Somerset Council		
Please telephone me for a card payment		
<b>OR</b> Cheque payable to <b>North Somerset Council</b>		

<b>Declaration</b>	
I declare that I have checked the information given on this form and that to the best of my knowledge and belief it is correct.	
If participating in the Disclosure Barring Service online update service, I give my permission for North Somerset Council Licensing Authority to obtain repeat enhanced DBS checks throughout the duration of my licence.	

<b>Signature</b>	
<b>Print Name</b>	
<b>Date</b>	

<b><u>Data Protection – Privacy Notice</u></b>
<p>The personal data you provide on this form will be used by North Somerset Council to administer your licence. In order to protect public safety, this may include the use of sensitive personal data (criminal offences) to help assess whether you are a fit and proper person to hold a licence.</p> <p>We may occasionally share your personal data with other Council departments and with other bodies (notably Housing Benefits, the Police, Inland Revenue) for the purposes of protecting public money, preventing and detecting crime and/or fraud and ensuring public safety. Such sharing will only occur on a case-by-case basis where a justifiable purpose in line with legislation has been demonstrated. Direct sharing of information will take place with North Somerset Council Integrated Transport Team in connection with provision of Home to School and other contracted services. The information may also be used for internal training.</p> <p>North Somerset Council is registered with the Information Commissioner's Office for the purposes of processing personal data. The information you provide will be held and used in accordance with UK and European data protection law. For further details on how we use your personal information in the delivery of the Environmental Protection &amp; Licensing service, please read our full privacy notice available at <a href="http://www.n-somerset.gov.uk/my-business/licensing/">www.n-somerset.gov.uk/my-business/licensing/</a> If you have any concerns about how your personal data is handled, please contact the Data Protection Officer at <a href="mailto:DPO@n-somerset.gov.uk">DPO@n-somerset.gov.uk</a></p>