Forward Plan

for the four-month period commencing on

1st April 2024

published on 1st March 2024



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive (9)

Leader of the Council - Councillor Mike Bell: External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons: Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

Executive Member for climate, waste and sustainability – Councillor Annemieke Waite: • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Green energy • Climate Emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

Executive Member for homes and health – Councillor Jenna Ho Marris: • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

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Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

Executive Member for highways and transport – Councillor Hannah Young: • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy • Parking strategy including parking operational management

• Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

Executive Member for safety in the community – Councillor James Clayton: • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford: • Placemaking delivery • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy • Employment - Local economy • High street and town centre renewal including Sovereign • Birnbeck Pier project • Grove Park, High Street and wayfinding levelling up projects

Executive Member for culture and leisure – Cllr Mike Solomon: • Culture strategy and relationships with key partners including Arts Council England and Super Culture • Heritage Action Zones •Weston Hillfort project • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management and investment, including Marine Lake and Tropicana• Concessions • Crematoria and cemeteries

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

April 2024 1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
16/04	Climate Emergency Action Plan progress report and Adaptation Strategy	Climate Emergency Action Plan https://n- somerset.gov.uk/sites/def ault/files/2023- 03/31208%20Climate%2 0Emergency%20Action% 20Plan%20ACC.pdf Previous Climate emergency progress report (September 2023) Committee Report NSC (moderngov.co.uk) North Somerset Adaptation Action Plan	Council	No	Update report to Transport, Climate, Communities Policy and Scrutiny on 29 th February	Victoria Barvenova Victoria.barvenova @n- somerset.gov.uk
16/04	Creation of a Habitat Banking Vehicle to deliver Biodiversity Net Gain (previously listed as Executive decision for February 2024 and Council decision for February 2024)	2011 (attached) North Somerset Council green infrastructure strategy https://n-somerset.gov.uk/my-services/libraries-leisure-open-spaces/parks-countryside/green-infrastructure-strategy	Council	No	Place Policy and Scrutiny Panel March 2023. Transport, Climate and Communities Policy and Scrutiny Panel November 2023. Briefing being prepared for detailed update for Transport, Climate and Communities Policy and Scrutiny Panel	John Flannigan John.flannigan@n- somerset.gov.uk

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16/04	Adult Social Services and Housing Annual Commissioning Intentions Plan 2024/25 (new entry)	ASC Commissioning Strategy 2024-2031 ASC Commissioning Intentions plan 2023/24 agreed at the Executive meeting June 2023	Council	No	To be discussed at Adults Services and Housing Policy and Scrutiny Panel 21/03/2024	Contact: Gerald Hunt, Assistant Director Commissioning, Partnerships and Housing, Adult Social Care gerald.hunt@n- somerset.gov.uk
24/04	Q3 Performance Management Update	Organisational priorities North Somerset Council (n-somerset.gov.uk) Risk Management Strategy (n- somerset.gov.uk)	Executive	No	This is an information item. Quarterly updates to Scrutiny Panels will follow the update to the Executive as per the agreed business planning and risk management framework.	Emma.diakou@n-somerset.gov.uk Jo.belbin@n-somerset.gov.uk
24/04	Wraxall and Failand Neighbourhood Plan. Consideration of examiners modifications and pass to referendum	Wraxall and Failand Neighbourhood Plan	Executive	No	PEP Chairperson consulted 12 December 2023.	Celia Dring Principal Planning Policy Officer celia.dring@n- somerset.gov.uk
24/04	Approval of revised Contract Standing Orders	To follow	Executive	No	Recommendation for changes would be from Executive to Full Council meeting	Geoff Chamberlain 07385 010149
24/04	Winterstoke Road Bridge design and Construction services (moved to June 2024)	None	Executive	No	TCC scrutiny engagement February / March 2024	Jason Reading Jason.reading@n- somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
24/04	Children's Services Commissioning Intentions Plan (new entry)	Directorate Annual Statement Children Services https://nsomerset.sharep oint.com/sites/the- source.authoring/Docum ents/Childrens%20Annua l%20Directorate%20Stat ement%20and%20Risk% 20Register%202022- 2023.pdf#search=director s%20annual%20stateme nt	Executive	No	6 th of February 2024 CYPS Chairperson confirmed no further engagement required on the Commissioning Intentions Plan at this time, prior to receiving the full report.	Alison Stone Head of Strategic Commissioning, Children's Services 07971497811 Alison.Stone@n- somerset.gov.uk
24/04	Commissioning Plan for SEND Phase 4 – VLC Milton: Construction Contract (new entry)	CY102 SEND 2023 Commissioning Decision	Executive	No	School Org Steering Group meeting - March 8 th	Contact: Sally Varley sally.varley@n- somerset.gov.uk 07917 587280 Rebecca Kinnersley Rebecca.kinnersley @n- somerset.gov.uk 07385 963931
24/04	Adoption of updated Bus Service Improvement Plan, update in accordance with National Bus Strategy guidance updated January 2024 (new entry)	Bus Service Improvement Plan	Executive	No	12/04/2024 Informal Scrutiny engagement session	Carl Nicholson Carl.nicholson@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04	A38 MRN Scheme Contract 1 works package A - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August, September, November 2023 and January and February 2024 - previously one contract) now listed for May 2024	Director Decision: 19/20 DE205 https://www.n- somerset.gov.uk/sites/default/files/2 020-05/19-20%20DE%20295.pdf OBC Commissioning and Procurement Plan -Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Read Network Scheme Outline Business Case Submission and Local Contribution Funding -Full Council/Exec Member: -COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Read Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	No	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered Transport, Climate and Communities P&S Panel following OBC approval from DfT.	Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04	A38 MRN Scheme Contract 2 works package B - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January 2024 and February – previously one contract) now listed in May 2024	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/file s/2020-05/19- 20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: - COU82 Agenda for Council on Tuesday, 9th November, 2021. 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	Ne	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.	Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n- somerset.gov.uk

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before		Consideration		Yes/No/ Part	Timeline	Details
01/04	A38 MRN Scheme Award of Professional Services Contract (previously listed for September, October 2022, January, March, April, May, August September, November 2023 and January and February 2024) now listed for May 2024	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/file s/2020-05/19- 20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: - COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	Ne	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.	Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04	Approval of concept Design for A370 Backwell crossroads signals (new entry)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 0Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk
01/04	Approval of concept Design for A369 Rownham Hill / Abbots Leigh Road (new entry)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n- somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 0Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk
01/04	Approval of concept Design for Queensway signals / B3440 (new entry)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n- somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 OBuild%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk

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01/04	Approval of concept Design for Moor Lane / Central Way roundabout (new entry)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n- somerset.moderngov.co.uk/d ocuments/s5141/11%20Bus% 20Service%20Improvement% 20Plan%20Design%20and%2 0Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n -somerset.gov.uk

May 2024
1. Council and Executive Items
(NB No Executive meeting in May)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
14/05			Council			

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01/05	A38 MRN Scheme Contract 1 works package A - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August, September, November 2023 and January, February and April 2024 previously one contract) moved to June 2024	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/file s/2020-05/19- 20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: - COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	No	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered Transport, Climate and Communities P&S Panel following OBC approval from DfT.	Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n- somerset.gov.uk

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01/05	A38 MRN Scheme Contract 2 works package B - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February and April 2024 – previously one contract) - moved to June 2024	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/file s/2020-05/19- 20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: - COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	No	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.	Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n- somerset.gov.uk

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June 2024
1. Council and Executive Items
(NB No Council meeting scheduled for June)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
19/06	Approval of the School Place Planning Strategy 2024 - 2027	CYPS Policy & Scrutiny Panel Scrutiny Working Group Papers – 8 December 2024 CYPS Policy & Scrutiny Panel Scrutiny Working Group Paper – May 2024 Public consultation – link to be provided later	Executive	No	CYPS Policy & Scrutiny Panel – School Organisation Working Group	Contact: Sally Varley (01275 884857)
19/06	Street Lighting Contract Commissioning Plan (new entry)	Street Lighting Contract Commissioning Plan	Executive	No	Informal Meeting has been agreed with Chairman Cllr Bridger. Date of Meeting to be confirmed but will be late February.	Mark Cogan Mark.cogan@n- somerset.gov.uk
19/06	Winterstoke Road Bridge design and Construction services (moved from April 2024)	None	Executive	No	TCC scrutiny engagement February / March 2024	Jason Reading Jason.reading@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/06	Contract Award for the delivery of an expansion to the buildings at Clevedon School to meet local place needs (previously listed for June, September, December 2023, January and March 2024)	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme - Committee Report NSC (moderngov.co.uk) Commissioning and Procurement Plan Approval of Commissioning Plan for delivering an expansion to the buildings at Clevedon School.pdf	Director of Place Moved from 21/06/23 Executive to Director Decision	No	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme - Committee Report NSC (moderngov.co.uk) Reports to CYPS School Organisation Steering Group Being planned for June 2023	Sally Varley (she/her) Head of Strategic Place Planning, Capital Programmes and School Organisation/Admissi ons Service sally.varley@n- somerset.gov.uk Jonothan Hughes Senior Project Manager Jonothan.hughes@n- somerset.gov.uk David Peacock Senior Project Manager David.peacock@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/06	A38 MRN Scheme Contract 1 works package A - Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August, September, November 2023 and January, February, April 2024 and May 2024 – previously one contract)	Director Decision: 19/20 DE295 https://www.n- somerset.gov.uk/sites/default/file s/2020-05/19- 20%20DE%20295.pdf OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n- somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n- somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)	Director of Place	No	The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered Transport, Climate and Communities P&S Panel following OBC approval from DfT.	Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n- somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
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July 2024
1. Council and Executive Items
(NB No Executive meeting scheduled for July)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
09/07	NSEC Shareholder update (new entry)	https://n- somerset.moderngov.co. uk/documents/s4774/18. 0%20NSEC%20sharehol der%20update%20to%20 Council.pdf	Council	No	Item for noting but will be taken to TCC Scrutiny Panel 27/06/2024	Amy Webb@n-somerset.gov.uk

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/07						