

Street Cafe Policy

2020 - 2024

North Somerset Council, Licensing Team, Town Hall, Walliscote Grove Road, Weston-super-Mare, BS23 1UJ Tel: 01934 426 800

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1. Introduction

Alfresco eating is becoming a more widespread aspect of urban life and the presence of tables and chairs on the pavement can make a positive contribution by adding vitality, colour, life and interest to an area.

North Somerset Council permits tables and chairs to be placed on the Highway outside restaurants, cafes and public houses.

This is to support and encourage the use of amenities on the highway and recognises that their provision can make a positive contribution to the local economy by maximising the use of public space. It is also hoped that the area of North Somerset is made more attractive by providing facilities for people, who visit, work or live in North Somerset.

This policy is intended to help businesses understand where the placing of objects or structures on the highway might be permitted. Any Street Café permissions are required to be maintained to a high standard and enforcement action will be taken to ensure that obstruction to the highway is kept to a minimum.

Whilst the Council wishes to encourage pavement cafes, it is important that they are properly located and managed. This is ensure that they meet the standards we expected in North Somerset and that they do not obstruct the highway nor create a hazard for pedestrians, especially for visually impaired and other disabled people.

2. Legal Framework

- 2.1 Street Cafés are covered by regulations made under the Highways Act 1980 S.115. The area for any Street Café permission must be a highway as defined by Section 115A of the Highways Act 1980.
- 2.2 Both operators of street cafes, (on private forecourts or the highway) and the council itself must comply with the Equality Act 2010. It requires that all disabled people are able to physically access any street café and freely use the highway.
- **2.3** The Licensing Authority may grant a person permission to use objects or structures on the highway which would otherwise be known as an obstruction.

The objects or structures are termed "amenities" and although no strict statutory definition is given, could include such things as:

- 1. Tables, chairs and parasols;
- 2. Planters:
- 3. Barriers, screens or enclosures to contain tables, chairs and/or outside designated smoking areas etc.
- 4. "A" Boards or other advertising boards.

- 2.4 This permission applies if the objects or structures on the highway are for a purpose which will result in the production of income, to provide information or for advertising.
- **2.5** The Licensing Authority has the power to impose conditions on permissions granted under this legislation.
- 2.6 The legislation also requires a council to publish a notice before any permissions are granted and gives it powers to serve notice where the permission granted is breached, requiring not only remedy of the breach but the recovery of any expenses plus interest incurred where the council remedy the breach themselves.
- 2.7 Anyone without lawful authority or excuse, who in any way wilfully obstructs the free passage along a highway commits an offence(s) contrary to section 137 of the Act.
- 2.8 In cases where there is any doubt about the ownership or responsibility in relation to a "highway" applicants should seek their own legal advice prior to making any Street Café application.

3. General considerations

3.1 Street Cafes on Private Land

This policy relates only to Street Cafés on a public highway. Cafés on private land are not covered by the Highways Act legislation

Land previously deemed to be in private ownership may have become part of the highway if the public have enjoyed access over it for at least twenty years or if the Council has formally adopted the land. Before proceeding with an application the applicant must check with Council <u>Planning Services</u> to establish if planning permission is necessary.

3.2 Right of Access

Authorised Officers of the Council and the Police shall have access to a Street Café at all reasonable times for inspection purposes.

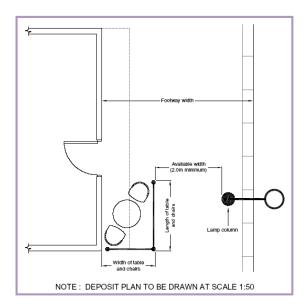
4. Designing the Street Café

- **4.1** The overall objectives of a Street Café will be:
 - 1. To make the district attractive to visitors and residents.
 - 2. To protect the safety of users of the highway and users of the café.
 - 3. To ensure that access for emergency services is maintained

4.2 Size and layout

The size of any café area will depend on the type of usage and the available space. Public safety will be paramount as a principle; however each application will be determined on its own merits. There must always be sufficient room for pedestrians and others to use the footpath taking into account street light columns, waste bins and any other street furniture. Access to fire hydrants must also be maintained.

- 4.3 The layout of the proposed Street Café will be dependent upon the characteristics of the site outside of the premises, particularly the space available (taking into account the needs of other users), and it is not appropriate for this Policy to set a standard size for the Street Café.
- 4.4 A minimum of 2 metres must be maintained between the outer edge of the Street Cafe and the edge of any street furniture or defined carriageway. This is to allow safe movement of persons and any aids such as wheelchairs or prams that are required. Additional width may be required in areas with high pedestrian or vehicular traffic.
- 4.5 The area should take into account other needs of the area such as kerbside parking, pedestrian routes and crossing points. These must all be identified within any plan.
- **4.6** An example of a layout plan is shown below:



4.7 Smoke free Legislation

The layout of the street café should ensure that smoke does not enter into the main enclosed premises by virtue of people smoking within the street café.

This may be achieved by:

- 1. Providing pedestrian routes between the main 'enclosed' building and the street cafe:
- 2. Restricting smoking in the areas of the street café that are close to the main 'enclosed' building;
- 3. Keeping all opening windows (facing onto the street café) closed;
- 4. Providing any doors facing onto the street café are fitted with self-closing devices:
- 5. Any other equivalent or equally effective measures(s)

An applicant should be encouraged to designate part, or the whole Street café a non-smoking area, but will then need to determine how they will seek to enforce this.

For further information on the Smoke free Regulations please contact the North Somerset Council Food and Safety Team on: 01934 888888

4.8 Alcohol Guidance

The purpose of setting up street cafes is to attract people to North Somerset, to enjoy a relaxed and continental style of eating/drinking not merely to extend licensed premises, this will be borne in mind when applications are considered.

The Licensing Act 2003 provides a regime for the control of the sale or supply of alcohol, regulated entertainment and late night refreshment.

If alcohol is to be sold or supplied as part of a street café operation, additional permissions will be required under the Licensing Act 2003. Advice on this can be found on the <u>Council's website</u>.

4.9 Furniture Design

a) Tables and Chairs

These shall be robust and of good quality. They should also be separate and of a design to allow use by disabled or wheelchair users. The design should complement the area they are used in. Picnic style tables with fixed benches will not be acceptable.

The Council reserves the right to reject applications where inappropriate furniture is proposed. Full details of proposed furniture shall be required upon submission of the application, including dimensions, material and a photograph or drawing of the proposed furniture.

b) Parasols

If parasols are to be used, then their metric dimensions, materials and colour must be specified as part of the application and their proposed locations shown on the site layout plan.

Parasols, when opened, should be safely secured and contained entirely within the boundaries of the street café to ensure they do not cause an obstruction or present a danger to any user of the street café or any other users of the highway.

The design and colour of parasols will not be restricted to a particular type but they should be made of high quality materials and fabric and be of a uniform design and colour. The base of the parasol must not cause a trip hazard in the street café area.

c) Means of Enclosure

The council requires the tables and chairs placed on a highway to be contained by means of a 'barrier'. This is to:

- Contain the tables and chairs so that the area is distinguishable to pavement users;
- Prevent "drifting" of the furniture or barriers outside of the authorised area;
- To assist blind and visually impaired pedestrians.

Barriers should:

- Have a solid horizontal bar/element at a minimum of 150mm above ground level so as to be detectable by a visually impaired person using a mobility cane ("tapping rail")
- Not exceed 1.5 metres in height
- Be removed entirely from the highway when outside of the times authorised by the permit. It must be therefore lightweight in construction or portable but robust enough to withstand winds or being pushed over;
- Compliment the surrounding area. Any designs must be authorised by the Council
- Be supported by suitable 'feet' that do not cause a trip hazard to pedestrians particularly visually impaired people;
- Must not block any emergency exits.
- Hoops or post chain type barriers and low level objects will not be acceptable.

Planters

- These offer a simple robust solution to providing a barrier which requires less maintenance, monitoring in poor weather and offer an opportunity to create an attractive outdoor space.
- These must be lightweight enough to be removed daily, but stable enough to resist weather conditions. Wheeled planters are acceptable so long as they are able to be locked into position whilst in use.
- Planters must also comply with tapping rail requirements (150mm above ground level) and be between 1m and 1.5 in height.

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d) Patio Heaters

Patio or similar external LPG space heaters are not permitted within street café areas.

Street Café operators who currently have this permission may continue to use them until the expiry of any current permit but will not be permitted to use them on renewal or grant of any new street café permits.

Space heaters which are not powered by gas may be considered on a case by case basis.

e) Lighting

The applicant for a Street Café permit should, if intending to open beyond dusk, carefully consider the level of lighting in the proposed area. Whilst street lighting may be perfectly adequate for a public highway, it may need supplementing to allow the Street Café to operate safely. Any additional lighting equipment and supply must be specified in the application to enable its impact upon the highway to be considered

f) Advertising

An element of advertising may be incorporated in the establishment of a street café, for example as part of parasol and barrier design, but shall require the prior approval of North Somerset Council.

To maintain a quality street environment, advertising for the business operating the street café will be encouraged, rather than that of third party sponsors.

5. Fees and Charges

- 5.1 The fees for a Street Café Permit are reviewed by the Council on an annual basis, and any changes made will take effect from the 1st April each year. The fee MUST accompany the initial application. These fees are as per the Council published fees and charges.
- **5.2** Annual fees are **per table** placed on the public highway **per year**.

If the premises wishes to operate the street café as a "Smoking Area" after 2300 hours an additional annual fee per year will be payable.

5.3 Fees are due on an annual basis from the date of the grant of the Street Café Permit

An initial administration fee is payable in addition to the table fees, as follows:

- Up to 5 tables on the public highway
- 6-10 tables on the public highway
- 11 or more tables on the public highway

There are also fees for both a minor and full variation application.

5.4 For the purpose of calculating fees, a table shall be no more than 2 metres wide and 2 metres deep. .

6. Managing the Street Café

6.1 Insurance

The applicant is required to indemnify the Council against all actions, demands, costs, charges or expenses arising from the use of the highway under the permission granted. The Council therefore requires the permit holder to take out third party public liability insurance to the sum of at least £5,000,000.

6.2 Safety

The permission holder must ensure that all equipment and services comply with all relevant legislation and statutory requirements.

When not in use the furniture, barriers and other permitted equipment must be stored securely.

Only the correct amount of furniture specified in the permit may be out within the permitted area.

6.3 Environmental Implications

The Street Café area must be kept clear of litter and clean at all times. Evidence of a scheduled cleaning record shall be provided on request.

Ashtrays or similar receptacles must be provided in areas where smoking takes place. Serious consideration should be given to division of Street Café areas, where space permits, into smoking and non-smoking sections and to be clearly marked.

Single-use plastics shall not be used within the street café area. Reusable crockery and cutlery should be used together with polycarbonate or shatterproof glasses. Sustainable alternatives to "single-use" items should be used where possible. Pre-packaged foods should be unwrapped and plated before serving to minimise litter.

External public address systems shall not be permitted. The playing of live or recorded music may also be subject to statutory control and applicants should make their own enquiries accordingly. Applicants should fully address and control and potential nuisance(s) caused by their patrons. Inappropriate or anti-social behaviour within the permitted area may lead to enforcement action.

It is imperative that the needs of neighbours, nearby residents or businesses including all agencies are fully considered including companies that require access to the highway for maintenance repair.

All A-Boards must be wholly contained within any Street Café Area.

7. Operation

- 7.1 The provision of a Street Café must be carefully managed to ensure that the public are not put in danger of injury or harm.
- 7.2 A pre-licensing visit will be made to each premise upon receipt of an application for the grant, renewal or variation of a Street Café permit, to discuss the application process, the proposed operation of the cafe etc. to provide advice and information to the applicant.
- 7.3 Once the Street Café permit has been issued, a further visit will be made to the premises to review the practical day-to-day operation of the café.
- 7.4 The Council will carry out periodic inspections to make sure that all the terms and conditions of the permit are being observed.
- 7.5 Permits will be granted for a maximum of one year and are renewable annually.
- 7.6 Permits for new sites will be subject to a three month probationary period.

- 7.7 Hours of operation will be determined on the application merits. Normally the following hours will apply:
 - Licensing hours for street furniture will normally be granted between the hours of 08:00 hours to 23:00 hours.
 - All furniture should be removed between the hours of 23:00hrs to 08:00hrs
 - Where the premises are licensed under the Licensing Act 2003, barriers
 can remain in place until either the premises close, or no later than
 04:00hrs to create a "smoking area". No furniture other than approved
 space heaters and parasols should be present in the "smoking area" and
 neither alcoholic drinks, bottles nor glassware should be present in this
 area after 23:00hrs.
- 7.8 Where a smoking area is permitted it will be required to be covered by CCTV and by SIA door staff and comply with smoking regulations.
- 7.9 During normal working hours table service is highly recommended and customers should be seated.
- 7.10 The permit issued by the authority may be issued electronically for the holder to print and display. A copy of the permit must be displayed on the premises in a position where it is visible to patrons
- 7.11 A copy of the Permit and plan must be kept on the premises at all times and be available for inspection.
- 7.12 When the area of a street café has been agreed, a definitive plan of the area showing the boundaries and the dimensions will be attached to, and form part of, the permit.

8. Application Requirements

- 8.1 No tables, chairs or other furniture should be placed upon the highway until the application is determined and the applicant has been advised of the outcome.
- 8.2 Incomplete applications will not be accepted.
- 8.3 Applicants are required to submit the following at the time of application:
 - A completed and signed application form
 - The correct fee for the number of tables plus any administration fee
 - An up-to-date location plan (1:1250 scale) showing the outline of the proposed Street Café.
 - Site layout plan (1:100 or 1:50 scale) showing the proposed boundary, kerb, building lines, enclosure barriers, points of access, table and seating layout, location of parasols, heaters etc.
 - Photographs, drawings and measurements of proposed furniture,

- A sample copy of the café menu,
- A copy of valid public liability insurance (£5 million)

9. Determination of applications

- 9.1 All applications will be considered on their own merits.
- 9.2 Valid applications will be subject to 28 days of public consultation before a decision is made. A public notice will be placed by the applicant at or near to the proposed premises, detailing the proposals including the times and days of intended operation.
- 9.3 Valid applications will also be referred to relevant departments within the council, Avon and Somerset Constabulary, Avon Fire and Rescue services, the appropriate Town or Local Parish Council, and any other agencies it deems appropriate for comment. Applicants may wish to hold discussions with these parties, to resolve any issues raised during consultation, prior to a decision being made.
- 9.4 Any comments received, which remain unresolved, will be assessed for relevancy by licensing officers and if deemed appropriate will cause the application to be put before the licensing sub-committee.
- 9.5 Where no relevant representations are received, or relevant representations are resolved by negotiation, applications may be approved by licensing officers under delegated authority arrangements.
- 9.6 Permits will not **normally** be granted where:
 - A significant effect on road safety would arise either from the siting of the tables and chairs, or from customers visiting or leaving the permitted area,
 - Where there are concerns over the recorded level of personal injury accidents in the locality where the tables and chairs will be sited,
 - There would be a significant loss of amenity caused by traffic, noise, rubbish, potential for the harbourage of vermin, odour or fumes,
 - There is a conflict with Traffic Orders, such as waiting restrictions,
 - The site obstructs either pedestrian or vehicular access, or traffic flows, or places pedestrians in danger when in use,
 - The tables and chairs obstruct the safe passage of users of the footway or carriageway, in particular disabled or older people.
 - The trading activity is carried out after dusk and the site is not adequately lit to allow safe access and egress from the site for both customers and staff.

- The Council is not satisfied that applicants have made satisfactory arrangements for the storage and collection of all refuse associated with their business
- The Council is not satisfied that applicants have made satisfactory arrangements for the storage of all tables and chairs off the highway without impeding any access or egress from the premises.

10. Determination of an Application by Licensing Committee

- 10.1 Where relevant comments are received in respect of an application, and are not resolved by negotiation, the application will be put before a licensing committee for determination.
- 10.2 Both the applicant and the person making comments will be advised of the hearing time and date, and provided with a copy of the report to be made to the sub-committee.
- 10.3 Both parties will be given the opportunity to address the sub-committee, and ask each other questions of fact, before a decision is made on the application. The sub-committee may also ask questions of any party that they feel relevant to the determination process.
- 10.4 The sub-committee may grant the application, grant it subject to conditions, or refuse the application. Reasons for any conditions or a refusal will be provided to the applicant. Written confirmation of the decision will be sent to all parties within 7 days of the sub committee hearing.
- 10.5 There is no right of appeal against the Councils' decision regarding the determination, suspension or revocation of any Street café permissions.

11. Renewals

- 11.1 It is the responsibility of the permission holder to ensure that renewal applications are made prior to the expiry of an existing permit, in order for permissions to continue uninterrupted.
- 11.2 Should a renewal application be received after the expiry of a previous permit, it may be treated as a new application, attract a higher fee and require additional information to be supplied.
- 11.3 Renewals in respect of previous permits must made by submission of a completed renewal form together with evidence of the required insurance, and the appropriate renewal fee.
- 11.4 All renewal applications will be subjected to such consultation as the Licensing Authority sees fit. If there have been no alterations since the issue

of a permit and the Authority have received no complaints about the operation of the Street Café, the presumption will be to renew the permission.

12. Variations

12.1 Minor Variation

If any of the changes detailed below are required for an existing permit, a Minor Variation application needs to be applied for:

- Change of permit holder's address
- · Reduction of licensed hours
- · Reduction in size of permitted area
- Decrease in number of tables/seating capacity
- Change to authorised furniture/barrier design or type
- Change of premises name

Applicants will be required to provide sufficient documentation to confirm any changes in name or address and specifications of any newly proposed equipment.

A fee is payable for a minor variation.

Once submitted, a minor variation application will be determined within 14 days, and a replacement permit provided.

12.2 Full Variation

For any of the changes below to an existing permit, a full variation application needs to be applied for:

- Extension of permitted hours
- Increase in size of permitted area
- Increase in number of tables.

Applicants will be required to provide sufficient documentation to confirm any changes, and specifications of any newly proposed equipment.

A revised site plan and layout will be required with the application.

A fee is payable for a full variation.

Once submitted, a full variation application will be determined within 14 days, and a replacement permit provided.

13. Surrender/Cancel Permit Application

To surrender or cancel a Street Café Permit, written notification shall be required.

Once a Street Café Permit has been surrendered it cannot be reinstated and any further street café permissions would require a new application.

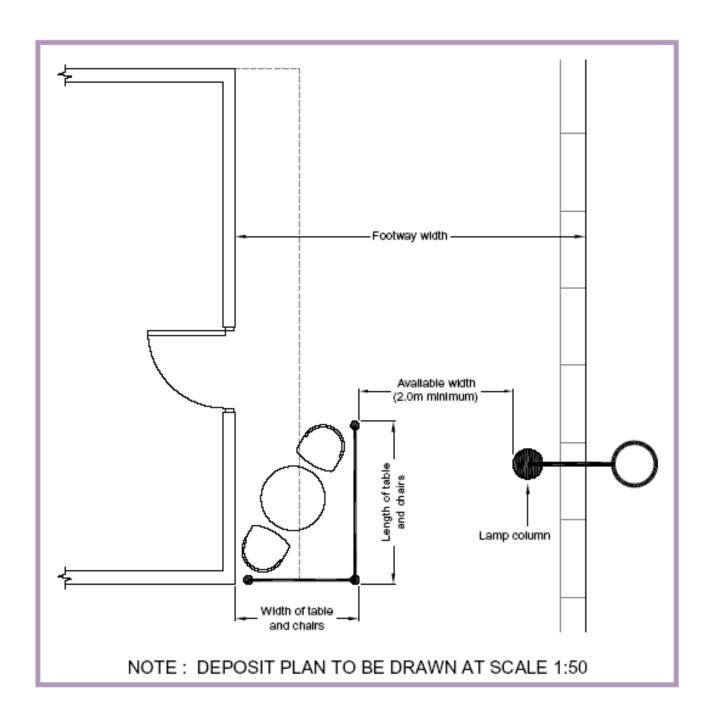
14. Compliance/Enforcement

- 14.1 It is recognised that well-directed enforcement activity by the council benefits not only the public but also responsible business operators.
- 14.2 North Somerset Council will actively enforce the provisions of the Street Café scheme within its area in a fair and consistent manner. In doing so all enforcement activities will comply with the Council's Enforcement Protocol, copies of which are available free of charge. If you require a copy please contact the Licensing Team.
- 14.3 The following principles will be adhered to when carrying out street cafe enforcement activities:
 - a) Openness: The Council will be open about how it enforces the legislation in relation to street trading. It will consult with interested parties and ensure that officers discuss compliance failures or problems with persons experiencing difficulties.
 - b) **Helpfulness:** The Council will work with people to advise on and assist with compliance of the relevant legislation. It will also strive to provide a courteous and efficient service to its customers.
 - c) **Proportionality:** The Council will minimise the cost of compliance for businesses and individuals by ensuring that any action taken is proportionate to the risk or wider public benefit. Officers will have regard to the human rights of all parties involved in its enforcement activities.
 - d) **Consistency:** The Council will carry out its duties in a fair, equitable and consistent manner. Officers will have regard to national Codes of Practice and guidelines and the contents of this document.
- 14.4 North Somerset Council has an agreed procedure for dealing with complaints about the services it delivers. If you wish to complain about the delivery of Street Café licensing you should in the first instance contact the Licensing Team Manager.
- 14.5 If the matter cannot be resolved advice will be given on how to further your complaint under the Council's Complaints Scheme.
- 14.6 Where non-compliance with this policy, the standard conditions, or any conditions attached to a permit is observed licensing officers may by notice require that any breach is remedied or under take works to remedy a breach and recover the cost plus interest from the permit holder.

14.7	Any unauthorised highway use, constituting an unreasonable obstruction will be investigated and enforcement action taken where necessary.
14.8	In the case of a severe breach and lack of co-operation by the permit holder the permission may be immediately rescinded and the street furniture removed by the council.

APPENDIX A

Street Café design and layout - example plan



APPENDIX B

Standard Conditions in respect of Street Café Permits

1. Permitted hours, between 08:00hrs and 23:00hrs. unless otherwise indicated. Permitted days – All week

Where the permit allows additional provisions for a controlled smoking area, permitted hours for this activity shall be between 23:00hrs and 04:00hrs the following day.

Duration of permission – one year from the grant of the Permit Permitted location as outlined in red on attached drawing Permitted furniture or equipment – Tables, chairs and umbrellas

- 2. The Holder shall at all times ensure that the Street Furniture shall not be placed outside of the Permitted area.
- 3. The Holder shall at all times ensure that the Street Furniture in use is of the type and description detailed in the Application for a Permit.
- 4. The holder(s) shall produce this Permission on demand when so required by a Police Officer or a duly authorised Officer of the North Somerset Council.
- 5. The holder(s) shall return this Permission to the Offices of North Somerset Council immediately on revocation of this Permission.
- 6. The holder shall have in force public liability insurance of no less than £5 Million pounds single event cover and shall provide the Council with a copy of this both on application and renewal of permission.
- 7. The holder(s) shall not cause any unnecessary obstruction of the highways or danger to persons using it and shall not permit persons to gather so as to cause a nuisance or annoyance or danger to any persons lawfully using the highway.
- 8. The holder(s) shall ensure that a copy of these conditions is at all times on prominent display within the permitted location.
- 9. NON-COMPLIANCE with any Condition of this permission resulting in any complaint to the Council or to the Police will render the holder(s) liable to a written Notice under Section 115K of the Highways Act 1980 and failure to comply with such Notice immediately AND ANY SUBSEQUENT breach or non-compliance as aforesaid shall render the holder(s) liable to a written Notice under Condition 27 hereof REVOKING this permission forthwith.
- 10. No alcohol shall be consumed within the Permitted area unless a Premises Licence has been issued by the Licensing Authority under the Licensing Act 2003 for the Premises to which the Permitted area relates.

- 11. The holder(s) shall ensure that all drinking glasses in which drinks are served shall be of either plastic or strengthened glass and that no drink shall be served in a glass bottle from which it is intended or likely that a customer will drink.
- 12. The holder(s) shall ensure that adequate supervision is provided over the permitted area during the times of operation in order to comply fully with these conditions.
- 13. The Holder shall ensure that music played within the Permitted area shall not cause a nuisance and annoyance and if requested by any employee of the Council and/or a police officer the Holder will reduce the volume and/or cease playing the music completely.
- 14. The holder(s) shall not make any excavations or indentations of any descriptions whatsoever in the surface of the highway or place or fix any equipment of any description in the said surface.
- 15. The holder(s) shall (if required) before exercising the privilege granted by this permission place removable physical barriers within the perimeter of the area coloured red in the attached plan and shall ensure that such barriers are removed at the end of each daily period of use and at the expiry, surrender or revocation of this permission.
- 16. The holder(s) shall not place on the highway any furniture or equipment or advertisement other than as permitted by the Council and must maintain the same in a clean and tidy condition and not place them so as to obstruct the entrance to or exit from any premises.
- 17. The holder(s) shall not assign underlet or part with any interest or possession given by this Permission or any part thereof but the holder(s) may surrender it at any time.
- 18. The holder(s) shall maintain the area shown on the plan attached to this Permission and outlined in red and the immediately adjacent area in a clean and tidy condition during the permitted hours and shall leave the same clean and tidy condition and unobstructed at the end of each daily period of use and on revocation or surrender of this permission.
- 19. The holder(s) shall provide litter bins or similar receptacles for the deposit of cartons, wrappers, containers and similar discarded items, together with those for cigarette waste. These must be emptied daily.
- 20. The holder(s) shall remove all furniture or equipment, litter bins or other articles placed on the highway in accordance with this Permission at the end of each daily period of use and at the expiry, surrender or revocation of this Permission.
- 21. The holder(s) shall suspend the operation of any permission granted at the request North Somerset Council to enable any street works to be carried out on or near the permitted location.

- 22. The Holder shall make no claim or charge against the Council in the event of the Street Furniture being lost stolen or damaged in any way from whatever cause.
- 23. This permission may be revoked in writing by the North Somerset Council at any time and the North Somerset Council shall not in any circumstances whatsoever be liable to pay any compensation or refund any fees to the holder(s) in respect of such revocation.
- 24. The Holder shall not make any claim against the Council for any loss of earnings revenue or profits which may occur in the event that this Permit is withdrawn either temporarily or permanently for any reason whatsoever.
- 25. In the event of early termination of this Permit by either party for whatever reason none of the Permit Fee will be refunded to the Holder.
- 26. This permission shall continue for a period of one year from the date of issue unless terminated by either party beforehand.
- 27. No additional provisions for external controlled smoking areas shall be granted unless the premises has a valid licence to sell alcohol under the Licensing Act 2003.
- 28. Where the permit allows for additional provisions for a controlled smoking area, this area shall be covered by CCTV installed at the premises. The area shall also be supervised at all times by a member of staff holding a valid Security Industry Authority (SIA) licence.

APPENDIX C

USEFUL CONTACTS

Service	Postal Address	Telephone Number
Avon and Somerset Constabulary	Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ	101
Avon Fire and Rescue Service	The Fire Station Milton Avenue Weston-super-Mare BS23 3JS	0117 926 2061
North Somerset Council		
Licensing Team (Licensing Authority)	Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ	01934 426 800
Streets and Open Spaces (Highway Authority)	Castlewood Tickenham Road Clevedon BS21 9AX	01934 888 802
Environmental Protection Team (Nuisance Issues)	Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ	01275 884 882
Food and Health and Safety Team	Castlewood Tickenham Road Clevedon BS21 9AX	01934 634 504
Planning (Development Control)	Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ	01275 888 811
Access Officer for Disabled People	Disability Equality Access Officer The Town hall Weston-super-Mare BS23 1UJ	01934 634 989