

## Key decision items not included in the Forward Plan

Where a matter that is a key decision item has not been included in the Forward Plan, that decision may only be made where –

(1) the relevant Director has informed the Chairman of the relevant Policy/Overview and Scrutiny Panel or, if there is no such person, each Member of that Panel by notice in writing, of the matter about which the decision is to be made;

(2) the relevant Director has made a copy of that notice publicly available at the offices of the Council and on the Council's Website. A copy of the notice should also be sent to all councillors for information;

(3) at least five clear days have elapsed since the relevant Director complied with (1) and (2); and

(4) if (3) cannot be complied with then the decision can only be taken if the decision taker (if an individual), or the Chairman of the body making the decision, obtains the agreement of the Chairman of the relevant Policy/Overview and Scrutiny Panel that the taking of the decision is urgent and cannot be reasonably deferred. If there is no Chairman of the relevant Policy/Overview and Scrutiny Panel or if the Chairman of each relevant Policy/Overview and Scrutiny Panel is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Vice-Chairman, will suffice.

## Notice of a key decision on an item not in the Forward Plan

To Councillor(s) Whitfield, Thomas, Gibbons and Tristram, being the Chairman/members of the Adults and Children's Executive and Scrutiny Panels.

A copy of this notice must be displayed at offices of the Council and published on the Council's website as soon as reasonably practicable after compliance with the above.

**Take notice** that it is intended to make a key decision on

**The Short-Term award of a contract for the Pathways to Adulthood Service to the incumbent Supplier, Brandon Trust,**

that has not been included in the Forward Plan, at a meeting of

**The Director of Adult Social Services and the Director of Children's Services**

Reasons why key decision was not included in the Forward Plan:

**The Council tendered the contract but, following a period of evaluation and clarification, received no suitable bids and were unable to award a contract. The Council will now undertake a thorough review of the services delivered under this contract and consult with all stakeholders prior to retendering the services. The intended contract award was not a Key Decision as the recommissioning had already been approved by the Executive in February 2023. As the Council was unable to award a contract following the procurement process the subsequent award to the incumbent provider is deemed to be a Key Decision as it was not the intended decision.**

If agreement is required, the Chairman is requested to notify the Director accordingly.

I have had regard to and complied with (1) to (4) above.

If the item will also need to be considered as an urgent item, a reason for urgency will be required.

Reason for urgency (if applicable under (4) above) **This is an urgent decision as the incumbent supplier, young people using the service and their families all need assurances that the service will continue as soon as possible.**

Signed

Claire Shiels, Director of Children's Services

Date 15.1.24

Signed..... Hayley Verrico, Director of Adult Social Services

Date .....19.12.2023.....

Ref. – Constitution, Access to Information Procedure Rules, ss 14, 15.