

# Trade union facility time – 2022/23 data for publication

The Trade Union (Facility Time Publication Requirements) Regulations 2017 require us to publish certain information on trade union officials and facility time on our website.

Local Authorities are subject to the new rules if they have at least one employee who is a trade union official, a trade union learning representative or a safety representative.

North Somerset Council believes that the provision of facility time to union representatives is a vital part of ensuring good employment relations. Independent studies have found facility time has a key role to play in collective bargaining, resolving conflict before issues can escalate into more serious and costly problems, whilst assisting in making necessary workplace changes efficiently and effectively. The Council encourages its staff to join a union.

## **What does facility time cover?**

As part of these regulations, facility time will cover duties carried out for the trade union or as a union learning representative, for example, accompanying an employee to disciplinary or grievance hearing. It also covers training received and duties carried out under the Health and Safety at Work Act 1974.

## **Information to be published**

The regulations require the following information to be published on the employer's website:

- table 1: the number of employees who were relevant union officials during the relevant period, and the number of full time equivalent employees
- table 2: the percentage of time spent on facility time for each relevant union official
- table 3: the percentage of pay bill spent on facility time
- table 4: the number of hours spent by relevant union officials on paid trade union activities as a percentage of total paid facility time hours.

The council's data for 2020/21 is provided below.

## North Somerset Council's Information

**Table 1 - Relevant union officials**

What was the total number of your employees who were relevant union officials during the relevant period?

<i>Number of employees who were relevant union officials during the relevant period</i>	<i>Full-time equivalent employee number</i>
5	3 fte (total working hours of union officials)

**Table 2 - Percentage of time spent on facility time**

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time?

<i>Percentage of time</i>	<i>Number of employees</i>
0%	0
1-50%	4
51%-99%	0
100%	1

**Table 3 - Percentage of pay bill spent on facility time**

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period.

<i>Type of payment made</i>	<i>Figures</i>
Provide the total cost of facility time	£32,285
Provide the total pay bill	£73,932,600
Provide the percentage of the total pay bill spent on facility time, calculated as:	0.04%

<i>Type of payment made</i>	<i>Figures</i>
(total cost of facility time ÷ total pay bill) x 100	

#### **Table 4 - Paid trade union activities**

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities?

<i>Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:</i>	30.34%
<i>(total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100</i>	(334/1101 x 100 = 30.34% )

#### **More information**

You can find further details on the regulations and Trade Union Act on the [legislation.gov.uk website](http://legislation.gov.uk).