

## **NORTH SOMERSET COUNCIL DECISION**



**DECISION OF:** ASSISTANT DIRECTOR NEIGHBOURHOODS AND TRANSPORT AND ASSISTANT DIRECTOR PLACEMAKING AND GROWTH. IN ACCORDANCE WITH DELEGATED AUTHORITY 22/23 DP 53.

**WITH ADVICE FROM:** HEADS OF SERVICE. PLACE DIRECTORATE

**DECISION NO:** 22/23 DP 441

**SUBJECT:** Place Directorate Fees and Charges 2023-24

**KEY DECISION:** YES

**REASON:** The decision affects services across North Somerset.

### **BACKGROUND:**

Fees and charges represent an important source of income, providing funding to assist in achieving the Council's objectives. Some of our fees and charges are effectively set by legislation but many are locally determined.

Income derived from charging will be used to offset the costs of providing the service being charged for, including support service costs. In setting an appropriate level of fees and charges, managers also take into account their client groups and corporate objectives

### **DECISION:**

In accordance with the Council's constitution, this decision seeks approval for the proposed increases to fees and charges detailed in appendix A that are up to and including 5% or are estimated to generate additional annual revenue income up to £100,000.

### **REASONS:**

- Raising revenue from charges for services is an important element in the overall financing of Council services and activities and helps to deliver service and strategic objectives.
- Consideration is therefore given, on a regular basis, to the scope for raising revenue through charges for services and to reviewing the appropriateness and adequacy of the levels of charges being proposed or actually in force.
- Services are generally given an increase in their income targets each year in accordance with agreed budget principles. This will be achieved through a combination of increases to fees and charges, increased use, and through rental and sales income where appropriate. Where information is available, changes to fees and charges will take account of changing circumstances and patterns of service use as well as known and predicted changes to service costs.
- There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation wherever possible. Accordingly, the charges

proposed in each service area should be sufficient to meet the additional fees and charges income reflected in the final draft budget, which is detailed in an annual report to the Executive.

- The following represents the range of factors, which service managers need to take into account when setting fees and charges:-
  - Charges determined by primary or secondary legislation
  - Service costs, including inflation
  - Service supply and demand
  - Market conditions
  - Benchmarking with other authorities and other providers
  - Full cost recovery for services provided
  - Affordability

#### **OPTIONS CONSIDERED:**

Service Managers considered alternative pricing within the guidance / framework as described above.

#### **FINANCIAL IMPLICATIONS:**

There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation. Accordingly, the charges proposed in each service area should be sufficient to meet the additional fees and charges income reflected in the final draft budget, which is detailed in an annual report to the Executive.

#### **LEGAL POWERS AND IMPLICATIONS**

Trading and charging for services has been a feature of local government for a considerable time. Specific powers to charge for services are contained in a variety of local government statutes. The Local Authorities (Goods and Services) Act 1970, the Local Government Act 2003 and the Localism Act 2011 empower councils to charge for discretionary services on a cost recovery basis

#### **CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS**

NA

#### **CONSULTATION**

The changes are in accordance with the Council's policy guidance and principles and, as such, no consultation has been undertaken. The revised fees and charges will be published on the Council's website

#### **RISK MANAGEMENT**

In some cases, increases in fees and charges can be a disincentive to the take up services.

No material risks have been identified in this respect.

#### **EQUALITY IMPLICATIONS**

Have you undertaken an Equality Impact Assessment? No

## **CORPORATE IMPLICATIONS**

The contribution made by charging for council services supports other strategic objectives of the council.

## **APPENDICES**

Appendix 1 list of increases

## **BACKGROUND PAPERS**

Report to Executive 12 April 2016 – 2016/17 Fees and Charges Schedule

<http://apps.n-somerset.gov.uk/cairo/docs/doc27320.pdf>

16/17 DE 302 Development and Environment Fees and Charges 2017/2018 – Flexible Pricing Policy

SIGNATORIES:

DECISION MAKER(S):

Signed:  Assistant Director Placemaking and Growth

Date: 14 March 2023

Signed:  Assistant Director Neighbourhoods and Transport

Date: 14 March 2023

<b>Appendix a</b>			
<b>Service being charged</b>	<b>2022/23 charge</b>	<b>2023/24 charge</b>	<b>Is this a new charge? (Y/N)</b>
Affordable Housing enabling fees (per unit from housing associations)	£550.00	£570.00	No
Site visit/provision of advice (archaeology)	£0.00	£80.00	Yes
<b><u>The Campus 22/23 Charges</u></b>			
<b><u>Day Delegate Packages</u></b>			
Half day inc lunch - external	£22.00	£23.00	No
Half day no lunch - external	£18.50	£19.25	No
<b><u>Meeting Rooms</u></b>			
Standard per hour	£15.50	£16.25	No
Community per hour	£12.00	£12.50	No
Half day 4 HRS - standard - BACK OFFICE	£42.50	£44.00	No
Full day 8 hrs - standard BACK OFFICE	£82.00	£84.00	No
Half day 4 HRS - NSC BACK OFFICE PRICING	£29.50	£30.50	No
Full day 8 HRS - NSC BACK OFFICE PRICING	£48.50	£50.00	No
Hourly NSC Price	£13.00	£13.50	No
<b><u>Conference Room 1 or 4</u></b>			
Standard per hour	£29.50	£30.50	No
Community per hour	£21.50	£22.00	No
Half day 4 HRS - standard BACK OFFICE	£116.00	£119.00	No
Full day - 8 HRS standard BACK OFFICE	£175.00	£180.00	No

Half day 4 HRS - NSC BACK OFFICE PRICING	£88.00	£90.00	No
Full day 8 HRS - NSC BACK OFFICE PRICING	£148.00	£151.00	No
<b><u>Conference Room 2 or 3</u></b>			
Standard per hour	£37.50	£39.00	No
Community per hour	£24.50	£25.00	No
Half day 4 HRS - standard BACK OFFICE	£136.50	£140.00	No
Full day - 8 HRS standard BACK OFFICE	£218.00	£225.00	No
Half day 4 HRS - NSC BACK OFFICE PRICING	£106.50	£110.00	No
Full day 8 HRS - NSC BACK OFFICE PRICING	£164.00	£170.00	No
<b><u>Locking Castle Children's Centre</u></b>			
Play Rooms 1&2, Kitchen - Standard hourly	£37.50	£38.50	No
Play Rooms 1&2, Kitchen - Community hourly	£26.00	£27.00	No
Meeting Room - Community per hour	£12.00	£12.50	No
<b><u>Conferencing Equipment to hire - EXTERNAL</u></b>			
Data Projector (includes screen FOC) - full day	£57.00	£58.00	No
Data Projector (includes screen FOC) - half day	£57.00	£58.00	No
Flip chart	£13.50	£14.00	No
Display boards	£13.50	£14.00	No
<b><u>Conferencing Equipment to hire - INTERNAL NSC</u></b>			
Data Projector (includes screen FOC) - full day	£47.00	£48.00	No
Data Projector (includes screen FOC) - half day	£47.00	£48.00	No
Flip chart	£11.50	£12.00	No

Display Boards	£11.50	£12.00	No
<b><u>Conference Refreshments - EXTERNAL</u></b>			
tea/coffee biscuits per head	£2.50	£2.60	No
tea/coffee cakes per head	£3.40	£3.50	No
tea/coffee half cakes and half fruit	£3.40	£3.50	No
<b><u>Conference Refreshments - INTERNAL NSC</u></b>			
tea/coffee cakes per head	£3.00	£3.10	No
tea/coffee half cakes and half fruit	£3.00	£3.10	No
<b><u>Sports Hall</u></b>			
Private hire profit making organisations per hour	£29.50	£30.50	No
Private hire profit making organisations per hour - half hall	£14.75	£15.25	No
<b><u>Main Hall</u></b>			
Community per hour	£21.50	£22.50	No
<b><u>Pool</u></b>			
Hire of Pool (Hourly - Standard)	£51.00	£53.00	No
Hire of Pool (Hourly - Community)	£30.00	£31.00	No
<b><u>Birthday Parties</u></b>			
<b><u>Castlebatch</u></b>			
Whole Hall - Community	£14.50	£15.00	No
Whole Hall - Private	£17.00	£17.50	No
Meeting Room - Private	£13.00	£13.50	No
Meeting Room - Community	£10.00	£10.50	No

Kitchen - Community	£10.00	£10.50	No
Kitchen - Private	£13.00	£13.50	No
Whole Building - Community	£27.00	£28.00	No
Whole Building - Private	£32.00	£33.50	No
<b><u>Somerset Hall Room Hire Only</u></b>			
Foyer (Half day 4hs)	£65.50	£68.00	No
Foyer (Full day 8hs)	£107.50	£110.00	No
Foyer and half hall (Half day 4hs)	£118.50	£122.00	No
Foyer and half hall (Full day 8hs)	£161.00	£165.00	No
Foyer and whole hall (Half day 4hs)	£141.00	£145.00	No
<b><u>Activities</u></b>			
Commercial Activities	£100.00	£105.00	No
All Lab fees and charges	£1.00	£1.05	No
Additional charge on above - per collision	£2.30	£2.40	No
Stopping up licence	£2,900.00	£3,045.00	No
Road safety Audit - Safety comments Scheme under £30k	£110.00	£115.50	No
Road safety Audit - Safety comments Scheme £30k-£250k	£220.00	£231.00	No
Road safety Audit - Safety comments Scheme over £250k	£330.00	£346.50	No
Stage 1 RSA - Audit scheme under £30K	£625.00	£656.25	No
Stage 1 RSA - Audit scheme £30K-£250K	£1,150.00	£1,207.50	No
Stage 1 RSA - Audit scheme OVER £250K	£47.00	£49.00	No
Stage 1 RSA - Review of external audit scheme under £30K	£300.00	£315.00	No

Stage 1 RSA - Review of external audit scheme £30K-£250K	£550.00	£577.50	No
Stage 1 RSA - Review of external audit scheme OVER £250K	£47.00	£49.00	No
Stage 1 RSA - Any scheme size – participation in external audit (i.e audit leader, member or observer to complete the team)	£47.00	£49.00	No
Stage 2 RSA - Audit scheme under £30K	£625.00	£656.25	No
Stage 2 RSA - Audit scheme £30K-£250K	£1,150.00	£1,207.50	No
Stage 2 RSA - Audit scheme OVER £250K	£47.00	£49.00	No
Stage 2 RSA - Review of external audit scheme under £30K	£300.00	£315.00	No
Stage 2 RSA - Review of external audit scheme £30K-£250K	£550.00	£577.50	No
Stage 2 RSA - Review of external audit scheme OVER £250K	£47.00	£49.00	No
Stage 2 RSA - Any scheme size – participation in external audit (i.e audit leader, member or observer to complete the team)	£47.00	£49.00	No
Stage 3 RSA - Audit scheme under £30K	£850.00	£892.50	No
Stage 3 RSA - Audit scheme £30K-£250K	£1,450.00	£1,522.50	No
Stage 3 RSA - Audit scheme OVER £250K	£47.00	£49.00	No
Stage 3 RSA - Review of external audit scheme under £30K	£425.00	£446.25	No
Stage 3 RSA - Review of external audit scheme £30K-£250K	£725.00	£761.25	No
Stage 3 RSA - Review of external audit scheme OVER £250K	£47.00	£49.00	No
Stage 3 RSA - Any scheme size – participation in external audit (i.e audit leader, member or observer to complete the team)	£47.00	£49.00	No
Stage 4 RSA - Any scheme size	£47.00	£49.00	No
Traffic regulation order - Permanent	£3,100.00	£3,255.00	No
<b>Manual classified counts (plus VAT)</b> Data is normally for 12 hours			



(7am–7pm) on one day. Prices are for first site and extra sites included in same request			
link count (first site)	£105.00	£110.00	No
link count (extra site)	£63.00	£66.00	No
high volume link > 15,000 vehs (first site)	£152.00	£159.00	No
high volume link > 15,000 vehs (extra site)	£92.00	£96.00	No
t-junction (first site)	£152.00	£159.00	No
t-junction (extra site)	£92.00	£96.00	No
x-roads (first site)	£209.00	£219.00	No
x-roads (extra site)	£127.00	£133.00	No
<b>Automatic traffic counts (plus VAT)</b> Data for 24 hours for one week or more for first site and extra sites in same request			
up to four weeks data (first site)	£105.00	£110.00	No
up to four weeks data (extra site)	£63.00	£66.00	No
up to four weeks data plus speed and classifications (first site)	£159.00	£166.00	No
up to four weeks data plus speed and classifications (extra site)	£96.00	£100.00	No
three days speed only data (first site)	£101.00	£106.00	No
three days speed only data (extra site)	£62.00	£65.00	No
summary data query (first site)	£59.00	£61.50	No
summary data query (extra site)	£35.00	£36.50	No
RAB turning count per arm (first site)	£101.00	£106.00	No
RAB turning count per arm (extra site)	£62.00	£65.00	No
one year's worth of data for 12 consecutive months (first site)	£288.00	£302.00	No

one year's worth of data for 12 consecutive months (extra site)	£172.00	£180.00	No
<b>Public Rights of Way</b>			
Landowner statements and declarations			
Application fee for dealing with Landowner Statements and Declarations	£123.50	£130.00	No
Application fee for dealing with Landowner Statements and Declarations (joint)	£162.00	£170.00	No
Licence to locate scaffolding or mobile elevated work platform on the highway (Less than 5 working days notice)	£0.00	£105.00	Yes
Skips, hoarding and fencing, building materials on the highway (less than 5 working days notice)	£0.00	£101.00	Yes
Mobile elevated work platform licences (less than 5 working days notice)	£0.00	£112.00	Yes
Banners, Projectiles or similar across/over/along the Public Highway'	£0.00	Cost recovery	Yes
Banners/projectiles application fee (less than 5 working days notice)	£0.00	£112.00	Yes
Vehicular access application as part of Capital investment in the Highway Network	£0.00	£50.00	Yes
Additional Fee for Retrospective Road Opening Licence (S50) New or Existing Apparatus.	£0.00	£150.00	Yes
Road Opening Licence (S50) Inspection fee for additional 200m length	£0.00	£170.00	Yes
Additional charge for Road Opening Licence (S50) applications (new or renewal) with less than 4 weeks' notice	£0.00	£150.00	Yes
Temporary signage for housing developments 5 - 8 signs	£150.00	£150.00	Yes
Temporary signage for housing developments 9 or more signs	£250.00	£250.00	Yes
Seafront Premium - Small event commercial	£465.00	£480.00	No

Seafront Premium - Small non commercial	£310.00	£320.00	No
Seafront Premium - Small charity	£145.00	£150.00	No
Seafront Premium - Medium commercial	£685.00	£710.00	No
Seafront Premium - Medium non commercial	£460.00	£475.00	No
Seafront Premium - Medium charity	£220.00	£225.00	No
Seafront Premium - Major events - Price on Application	POA	POA	No
Category A - Small event commercial	£370.00	£380.00	No
Category A - Small non commercial	£245.00	£250.00	No
Category A - Small charity	£100.00	£100.00	No
Category A - Medium commercial	£545.00	£565.00	No
Category A - Medium non commercial	£365.00	£375.00	No
Category A - Medium charity	£150.00	£155.00	No
Category A - Major events - Price on Application	POA	POA	No
Category B - Small event commercial	£195.00	£200.00	No
Category B - Small non commercial	£135.00	£140.00	No
Category B - Small charity	£68.00	£70.00	No
Category B - Medium commercial	£290.00	£300.00	No
Category B - Medium non commercial	£190.00	£195.00	No
Category B - Medium charity	£100.00	£100.00	No
Funfair - Premium Seafront	£520.00	£540.00	No
Funfair - Category A	£420.00	£435.00	No
Funfair - Category B	£320.00	£330.00	No

Application Fee - Small Event	£35.00	£35.00	Yes
Application Fee - Medium Events	£60.00	£60.00	Yes
Application Fee - Major Events	£150.00	£150.00	Yes
Seafront Premium - Small event commercial	£465.00	£480.00	No
Seafront Premium - Small non commercial	£310.00	£320.00	No
Seafront Premium - Small charity	£145.00	£150.00	No
Seafront Premium - Medium commercial	£685.00	£710.00	No
Seafront Premium - Medium non commercial	£460.00	£475.00	No
Seafront Premium - Medium charity	£220.00	£225.00	No
Category A - Small event commercial	£370.00	£380.00	No
Category A - Small non commercial	£245.00	£250.00	No
Category A - Small charity	£100.00	£100.00	No
Category A - Medium commercial	£545.00	£565.00	No
Category A - Medium non commercial	£365.00	£375.00	No
Category A - Medium charity	£150.00	£155.00	No
Category B - Small event commercial	£195.00	£200.00	No
Category B - Small non commercial	£135.00	£140.00	No
Category B - Small charity	£68.00	£70.00	No
Category B - Medium commercial	£290.00	£300.00	No
Category B - Medium non commercial	£190.00	£195.00	No
Funfair - Premium Seafront	£520.00	£540.00	No
Funfair - Category A	£420.00	£435.00	No

Funfair - Category B	£320.00	£330.00	No
<b>Building regulation fees</b>			
<b>Building regulations (full plans and building notice)</b>			
1 dwelling	£869	£912	No
2 dwellings	£1,210	£1,271	No
3 dwellings	£1,551	£1,629	No
4 dwellings	£1,826	£1,917	No
5 dwellings	£2,090	£2,194	No
6 dwellings	£2,387	£2,506	No
7 dwellings	£2,530	£2,657	No
8 dwellings	£2,860	£3,003	No
9 dwellings	£3,168	£3,326	No
10 dwellings	£3,465	£3,638	No
<b>Building control – work to domestic buildings</b>			
<b>Building regulations (full plans and building notice)</b>			
Extensions up to 40sqm	£583	£612	No
Extensions 40sqm to 60sqm	£704	£739	No
Extensions 60sqm to 80sqm	£814	£855	No
Extensions 80sqm to 300sqm	£880	£924	No
Underpinning	£340	£357	No
<b>Building controls – all other building works</b>			
<b>Building regulations (full plans and building notice)</b>			

5,001 – 10,000	£330	£347	No
20,001 – 30,000	£539	£566	No
30,001 – 40,001	£660	£693	No
40,001 – 50,000	£775	£814	No
50,001 – 70,000	£825	£866	No
70,001 – 90,000	£880	£924	No
90,001 – 110,000	£935	£982	No
Greater than 110,000	bespoke		No
<b>Building control – other fees</b>			
<b>Local Land Charges</b>			
<b>Type of Search</b>			
<b>Residential</b>			
<b>LLC1 (no VAT)</b>	£24.50	£25.00	No
<b>Commercial</b>			
<b>LLC1 (no VAT)</b>	£42.00	£43.00	No
<b>General</b>			
Each additional/solicitors enquiry	£36.00	£37.00	No
CON29 additional parcel of land (each)	£30.00	£31.00	No
Application for Landowner Statements and Declarations (joint)	£162.00	£170.00	No
<b>Street naming and property numbering fees</b>			
Name or number an existing property (charged per unit – VAT exempt)	£122.00	£55.00	Yes
Name or number a new property (charged per unit – VAT exempt)	£62.00	£65.00	Yes

<b>Safer Communities MAVISbus Service</b>			
Booking Fee	NA	£20.00	Yes
Hire charge (per hour)	NA	Price on application	Yes
Driver (per hour)	£40.00	Price on application	No
<b>Safer Communities. Community Events</b>			
Community Safety Patrol Officer cover	NA	Price on application	No
<b>Safer Communities. CCTV</b>			
CCTV monitoring and management. Per year, per site	NA	£1600.00	Yes
High risk medium events control room support. Per operating day	NA	£50.00	Yes
Major events control room support. Per operating day	NA	£75.00	Yes
Lone working. Per week, per user	NA	£1.00	Yes
OOH call handling management fee. Per month, per phone line	NA	£30.00	Yes
OOH call handling. Per call	NA	£2.00	Yes