

Caravan Sites and Control of Development Act 1960



Licence authorising land to be used as a Relevant Protected Site

Licence Number: 3L8/061339

Number of Caravans: 25

The DISTRICT COUNCIL of NORTH SOMERSET in pursuance of the powers conferred on them by Sections 3 and 5 of the Caravan Sites and Control of Development Act 1960 HEREBY LICENCE:-

of R S HILL AND SONS LTD
23 BRIDGE INDUSTRIES
BROADCUT
FAREHAM
HAMPSHIRE
PO16 8SX

To allow the land situated at and known as:-

HILLVIEW PARK HOMES
POTTERS HILL
FELTON
BS40 9XE

and delineated in **RED** on the site plan (attached) to be used as a **RELEVANT PROTECTED SITE**

This licence is granted subject to compliance with the conditions specified in the attached schedules A and B, and in all other respects to the Council's adopted standards for a **RELEVANT PROTECTED SITE**

To be used as a caravan site for not more than **25 Mobile Homes** at any one time for such a period as planning consent under the Town and Country Planning Act 1971 has been granted and subject to the conditions attached hereto.

Dated: 26 January 2023

Signed:

Victoria Bevan
Principal Housing Standards Officer
Private Sector Housing

TRANSFER OF LICENCE - This licence must be returned before any change of ownership of the site.

Schedule B ref: M/061339/445



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**SCHEDULE A
SPECIAL CONDITIONS**

- 1 The layout of the site shall be in accordance with the attached layout plan delineated in blue.
- 2 Any alteration to the site layout shall be submitted to, and approved by the Council, on a copy of the approval plan.
- 3 The number of units permitted on the site shall not at any time exceed 25 units
- 4 No caravan on site shall be occupied for any use, except as defined by any Certificate of Lawful Use or Development or Planning Permission for the site.
- 5 This Licence supersedes licence number 3L8/048837

Dated: 26 January 2023

Signed:

Victoria Bevan
**Principal Housing Standards Officer
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SCHEDULE B STANDARD CONDITIONS

1 The Boundaries and Plan of the Site

- 1.1 The boundaries of the site from any adjoining land shall be clearly marked by a man made or natural feature.
- 1.2 No caravan or combustible structure shall be positioned within 3 metres of the boundary of the site. It is noted that units to the North and South boundaries do not satisfy this condition, there is no noted increase safety risk and when the units are replaced, the replacement units should be positioned so as to comply.
- 1.3 A plan of the site shall be supplied to the local authority upon the application for a licence and, thereafter whenever there is a material change to the boundaries or layout of the site, or at any other time on the demand of the local authority.
- 1.4 The plan supplied must clearly illustrate the layout of the site including all relevant structures, features and facilities on it and shall be of suitable quality.

2 Density, Spacing and Parking Between Caravans

- 2.1 Except in the case mentioned in sub paragraph 2.2 and subject to sub paragraph 2.3, every caravan must where practicable be spaced at a distance of no less than 6 metres (the separation distance) from any other caravan which is occupied as a separate residence.
- 2.2 Where a caravan has retrospectively been fitted with cladding from Class 1 fire rated materials or better to its facing walls, then the separation distance between it and any adjacent caravan may be reduced accordingly. Where both adjacent caravans are fitted with Class 1 fire rated materials or better to their facing walls, the separation distance between them may be reduced to a minimum of 5.25 metres.
- 2.3 In any case mentioned in subparagraph 2.1 or 2.2:
 - (a) A porch attached to the caravan may protrude one metre into the separation distance and must not exceed 2 metres in length and 1 metre in depth. The porch must not exceed the height of the caravan. Where a porch is installed only one door may be permitted at that entrance to the home, either on the porch or on the home.
 - (b) Eaves, drainpipes and bay windows may extend into the separation distance



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provided the total distance between the extremities of two facing caravans is not less than 5 metres, except where sub paragraph 2.2 applies in which case the extension into the separation distance shall not exceed 4.25 metres.

- (c) Any structure including steps, ramps, etc (except a garage or car port), which extends more than 1 metre into the separation distance shall be of non-combustible construction. There should be a 4.5 metre clear distance between any such structure and any adjacent caravan.
- (d) A garage or car port may only be permitted within the separation distance if it is of non-combustible construction.
- (e) Windows in structures within the separation distance shall not face towards the caravan on either side.
- (f) Fences and hedges, where allowed and forming the boundary between adjacent caravans, should be maintained so as to reduce the risk of fire spread fences and structures such as sheds & fences must be replaced with non combustible alternatives when they come to the end of their serviceable life.
- (g) Private cars may be parked within the separation distance provided that they do not obstruct entrances to caravans or access around them and they are a minimum of 3 metres from an adjacent caravan.

2.4 The density of caravans on a site shall be determined in accordance with relevant health and safety standards and fire risk assessments.

3 Roads, Gateways and Overhead Cables

- 3.1 Roads shall be designed to provide adequate access for emergency vehicles and routes within the site for such vehicles must be kept clear of obstruction at all times.
- 3.2 All roads shall have adequate surface water/storm drainage.
- 3.3 One-way systems shall be clearly signposted.
- 3.4 Vehicular access and all gateways to the site must be a minimum of 3.1 metres wide and have a minimum height clearance of 3.7 metres.
- 3.5 Roads shall be maintained in a good condition.
- 3.6 Cable overhangs must meet the statutory requirements.



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4 Footpaths and Pavements

- 4.1 Every caravan shall be connected to a road by a footpath with a hard surface which shall be maintained in good condition.

5 Lighting

- 5.1 Roads, communal footpaths and pavements shall be adequately lit between dusk and dawn to allow the safe movement of pedestrians and vehicles around the site during the hours of darkness.

6 Bases

- 6.1 Every unit must stand on a concrete base or hard-standing.
- 6.2 The base must extend over the whole area occupied by the unit, and must project a sufficient distance outwards from its entrance or entrances to enable occupants to enter and leave safely. The hard standings must be constructed to the industry guidance, current at the time of siting, taking into account local conditions.

7 Maintenance of Common Areas, including Grass, Vegetation and Trees

- 7.1 Every part of the site to which the public have access shall be kept in a clean and tidy condition.
- 7.2 Every road, communal footpath and pavement on the site shall be maintained in a good condition; good repair and clear of rubbish.
- 7.3 Grass and vegetation shall be cut and removed at frequent and regular intervals so as to reduce fire spread...
- 7.4 Trees within the site shall (subject to the necessary consents) be maintained so as to reduce potential fire spread
- 7.5 Any cuttings, litter or waste shall be removed from the immediate surrounds of a pitch.

8 Supply & Storage of Gas etc

- 8.1 Gas (including natural gas) and oil installations, and the storage of supplies shall meet current statutory requirements, relevant Standards and Codes of Practice.
- 8.2 Liquefied Petroleum Gas cylinders must not be positioned or secured in such a



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way as to impede access or removal in the event of an emergency.

9 Electrical Installations

- 9.1 On the site there shall be installed an electricity network of adequate capacity to meet safely all reasonable demands of the caravans and other facilities and services within it.
- 9.2 The electrical network installations shall be subject to regulation under current relevant legislation and must be designed, installed, tested, inspected and maintained in accordance with the provisions of the current relevant statutory requirements.
- 9.3 Any work on electrical installations and appliances shall be carried out only by persons who are competent to do the particular type of work being undertaken, in accordance with current relevant statutory requirements.
- 9.4 Any work on the electrical network within the site shall be done by a competent person fully conversant with the appropriate statutory requirements.

10 Water Supply

- 10.1 All pitches on the site shall be provided with a water supply sufficient in all respects to meet all reasonable demands of the caravans situated on them.
- 10.2 All new water supplies shall be in accordance with all current legislation, regulations and relevant British or European Standards.
- 10.3 All repairs and improvements to water supplies and installations shall be carried out to conform with current legislation and British or European Standards.
- 10.4 Work on water supplies and installations shall be carried out only by persons who are qualified in the particular type of work being undertaken and in accordance with current relevant legislation and British or European Standards.

11 Drainage and Sanitation

- 11.1 Surface water drainage shall be provided where appropriate to avoid standing pools of water during periods of rainfall.
- 11.2 There shall be satisfactory provision for foul and waste water drainage either by connection to a public sewer or sewage treatment works or by discharge to a properly constructed septic tank or cesspool approved by the local authority.



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- 11.3 All drainage and sanitation provision shall be in accordance with all current legislation and British or European Standards.
- 11.4 Work on drains and sewers shall be carried out only by persons who are qualified in the particular type of work being undertaken and in accordance with current legislation and British or European standards.
- 12 Domestic Refuse Storage & Disposal**
- 12.1 All refuse storage and disposal shall be in accordance with all current legislation and regulations.
- 13 Communal Vehicular Parking**
- 13.1 Suitably surfaced parking spaces shall be provided to meet the requirements of residents and their visitors.
- 14 Notices and Information**
- 14.1 The name of the site shall be displayed on a sign in a prominent position at the entrance to the site together with the current name, address and telephone number of the licence holder. A copy of the site licence is required to be available on request
- 14.2 A copy of the current site licence shall be available for inspection on request.
- 14.3 In addition the following information shall also be available for inspection on request.
- (a) A copy of the most recent periodic electrical inspection report.
 - (b) A copy of the site owner's certificate of public liability insurance.
 - (c) A copy of the fire risk assessment made for the site.
- 14.4 All notices on site shall be suitably protected from the weather and from direct sunlight.
- 15 Requirement to Comply with the Regulatory Reform (Fire Safety) Order 2005**



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- 15.1 The site owner shall make available the latest version of the fire risk assessment carried out under the Regulatory Reform (Fire Safety) Order 2005 for inspection by residents and when demanded, a copy of the risk assessment shall be made available to the local authority.

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Signed:

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