**Grant Application Form 2022/2023**

**You may apply for more than one grant**

| **Grant** | **Please check the box(es) you are applying for** | **How much are you applying for?** |
| --- | --- | --- |
| Social Prescribing Destination  (Up to £5,000) |  |  |
| Green Social Prescribing Destination  (up to £10,000) \* |  |  |
| Mental Health Community  (Up to £10,000) |  |  |

We invite applications for grants from organisations in the community to fund activities and projects that:

* Reduce isolation and loneliness
* Improve mental health and wellbeing

For an application to be considered for Wesport Together fund –

* Use movement, physical activity or sport to support people recovering from the impacts of the pandemic and those struggling with the Cost-of-Living crisis

\*\*You must have discussed your application with the Green Social Prescribing (GSP) Programme by emailing [bnssg.mh.greensp@nhs.net](mailto:bnssg.mh.greensp@nhs.net) to apply for the match funding.

The information you supply will be shared with an evaluation panel.

**Please send your completed application form and all additional documents to:** [phgrants@n-somerset.gov.uk](mailto:phgrants@n-somerset.gov.uk)

The deadline for returning your completed application form is **23:59pm on Tuesday 7th February 2023.**

The information and data collected from this application form will be processed by North Somerset Council in accordance with the terms and conditions of the 2018 Data Protection Act and council policy.

***Please read the Grant Guidance***

***notes in full before completing this application***

[***https://www.n-somerset.gov.uk/phgrants***](https://www.n-somerset.gov.uk/phgrants)

Before evaluating your application, we need to ensure that you meet our minimum requirements for funding. Please answer the following questions:

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| --- | --- |
| **Compliancy Questions** | **‘Yes’ or ‘No’** |
| **Safeguarding**  *For more details on safeguarding please* [[*click here.*](https://www.northsomersetsafeguarding.co.uk/)](https://www.northsomersetsafeguarding.co.uk/) |  |
| Does your organisation have a Safeguarding policy? \*required if working with under 18s, or vulnerable adults |  |
| Have you provided this with your application? |  |
| Please confirm that you shall comply with all legislation, official guidance and codes of practice relating to safeguarding? |  |
| **Insurance:** |  |
| Will your organisation have Public Liability Insurance (PLI) no less than £5 million in place before your project begins? |  |
| **Referee**  *The referee should know the work of the applicant organisations in a professional capacity but not be directly involved in this work. (e.g., previous funder, registered charitable organisation, statutory body)* |  |
| Have you provided a reference with your application to demonstrate that you can deliver your project? |  |

**1. Name of voluntary organisation or community group:**

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**2. Contact details:**

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| --- | --- |
| **Contact Name** |  |
| **Role** |  |
| **Organisation** |  |
| **Address** |  |
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| **Postcode** |  |
| **Phone number** |  |
| **Email** |  |
| **Website** |  |

**3.What is the legal structure of your organisation or community group?**

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| --- | --- | --- | --- |
| **Unincorporated Association** |  | **Charitable Trust** |  |
| **Charitable Incorporated Organisation** |  | **Community Interest Company** |  |
| **Charitable Community Benefit Society** |  | **Company limited by guarantee** |  |
| **Other (please provide details):** | | | |

**If you have one, please state your charity registration/companies house number:**

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**Please tell us about your proposal:**

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| **£** |

**4. How much would you like to apply for?**

**a) Please give as much detail as possible of the costs you would like this grant to meet:**

*This should include equipment, venue hire, crèche, staffing or volunteering costs or any other running costs, where appropriate.*

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| **Item** | **£** | **p** |
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**5. Please describe the activity or project including:**

**a) The project name:**

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**b) The activities you are planning:** *(max. 250 words)*

* **What you plan to do**
* **How you are going to do it**
* **Where (venue) you are going to do it**
* **How you will recruit participants to your project**

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**c) How many people are you anticipating will benefit from this project?**

**How many interactions or number of sessions are you expecting to hold?**

**Please explain how you came to these numbers, providing any evidence you feel is necessary to support this estimate:**

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**d) Who are the people/groups in the community who will benefit directly from the project:** *(max. 250 words) (see guidance notes, section 2)*

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| **Select the priority audience your project will predominately be targeting (only one answer)**  **n.b. if selecting *Culturally Diverse Communities*, please specify ethnicity – e.g. Chinese, Indian, Somali etc.**  **n.b. if selecting *Disabled People* or *Long-Term Health Condition* please specify further with the options provided** | **Those on low incomes / living in the highest areas of deprivation** [North Somerset profiles](https://www.n-somerset.gov.uk/council-democracy/statistics-data/north-somerset-profiles)  **Culturally diverse communities: Please specify:**  **Carers**  **Disabled people:**  **Behavioural  Learning**  **Physical  Sensory**  **Social  Other**  **People with long term health conditions:  Mental health  Physical Health**  **Other health condition** |
| **Select any secondary audience(s) that will be targeted**  **(multiple answers allowed)** | **Culturally diverse communities**  **Disabled People**  **People with long term health conditions**  **Those on low incomes**  **Children & Young People**  **Faith communities**  **LGBTQ+ People**  **Migrants**  **Older People**  **Those in recovery from substance use and/or dependence**  **Women & Girls** |

**e) How have you involved, or how will you involve, the community in developing the project?** *(max. 250 words)*

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**f) When will the project start and finish?**

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| --- | --- |
| **Start:** | **Finish:** |

**6. Please explain how your project will achieve the desired outcomes amongst those taking part:** *(see guidance notes)*

* Reduce levels of social isolation/loneliness
* Improve mental health and wellbeing (e.g., anxiety and levels of happiness)

*(max. 500 words)*

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**7. Outline any evidence or track record/experience that demonstrates your project will deliver the outcomes you have committed to in question 6:***(max. 400 words)*

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**8. Are you working with partner organisations in planning or delivering the project, if so, which ones?** *(partnership working can help maximise the use of resources) (max. 200 words)*

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**9. This grant is only for one year, please outline any plans on how this project can be sustained beyond this period?** *(e.g., using volunteers, charges, funding from other sources, negotiate rates etc.) (max. 300 words)*

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**I have read and followed the Guidance Notes (please tick box)**

I understand that any grant awarded will be used solely for the purpose outlined in this application. I understand that North Somerset Council reserves the right to withhold payment of the whole or part of the grant or to require repayment of the grant where conditions of the grant have not been complied with or where the information is subsequently discovered to be false.

**NB.** A condition of receiving the grant is that you return a completed evaluation form to Kate Blakley, North Somerset Council, [kate.blakley@n-somerset.gov.uk](mailto:kate.blakley@n-somerset.gov.uk)

|  |
| --- |
| **Your name:** |

|  |
| --- |
| **Date:** |

**Please be advised that by working in collaboration, North Somerset Council and Wesport will both have access to content shared within your application and additional details.**

**If your application is proposed to be funded through the Sport England Together Fund, we will require some further information from you as an applicant. Wesport process partner information in coordination with our Privacy Policy which you can view here:** [**https://www.wesport.org.uk/privacy-notice/**](https://www.wesport.org.uk/privacy-notice/)

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| --- | --- |
| **Date** | **Action** |
| 3 January 2023 | Open applications |
| 3 Jan– 7 Feb 2023 | If you would like feedback or additional advice on your application, please get in touch with public health grants team [phgrants@n-somerset.gov.uk](mailto:phgrants@n-somerset.gov.uk) |
| 7 February 2023 | Deadline for applications (23:59pm Tuesday 7 Feb 2023) |
| 8 – 27 February 2023 | Panel to review application forms |
| 28 February 2023 | Applicants notified about grant results |
| 28 Feb – 7 Mar 2023 | Due diligence and reference checks complete |
| 8 –15 March 2023 | Successful applicants to send back confirmation letters and bank details |
| 15 – 31 March 2023 | Payments processed and funded to programmes |
| 1 April 2023 | Projects to start within 3 months (by 1 July 2023) |
| 1 April 2023 – 31st March 2024 | Support available for project monitoring and evaluations |
| April 2024 | Project evaluations completed and received |

* \* if your project is considered for the Together Fund, please advise the earliest your project could start if successful. **Projects funded by Together Fund will need to be finished by September 2023.**