

## Key decision items not included in the Forward Plan

Where a matter that is a key decision item has not been included in the Forward Plan, that decision may only be made where –

- (1) the relevant Director has informed the Chairman of the relevant Policy/Overview and Scrutiny Panel or, if there is no such person, each Member of that Panel by notice in writing, of the matter about which the decision is to be made;
- (2) the relevant Director has made a copy of that notice publicly available at the offices of the Council and on the Council's Website. A copy of the notice should also be sent to all councillors for information;
- (3) at least five clear days have elapsed since the relevant Director complied with (1) and (2); and
- (4) if (3) cannot be complied with then the decision can only be taken if the decision taker (if an individual), or the Chairman of the body making the decision, obtains the agreement of the Chairman of the relevant Policy/Overview and Scrutiny Panel that the taking of the decision is urgent and cannot be reasonably deferred. If there is no Chairman of the relevant Policy/Overview and Scrutiny Panel or if the Chairman of each relevant Policy/Overview and Scrutiny Panel is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Vice-Chairman, will suffice.

## Notice of a key decision on an item not in the Forward Plan

To Councillor Timothy Snaden being the Chairman of the Adult Services and Housing Policy and Scrutiny Panel.

A copy of this notice must be displayed at offices of the Council and published on the Council's website as soon as reasonably practicable after compliance with the above.

**Take notice** that it is intended that the Executive Member for Housing will make an urgent key decision which has not been listed on the forward plan. The decision will be made on 16 November 2022.

Decision:

### **Support a consortium funding application to the Home Upgrade Grant 2 in partnership with Bristol City Council (Lead) and Bath and North East Somerset.**

Reasons why key decision was not included in the Forward Plan:

On 29 September 2022, the government (BEIS) announced £700m for the second round of the Home Upgrade Grant under their "Help to Heat" programme. The announcement came too late for inclusion on the Forward Plan and the closing date for the first round is 18 November 2022.

Agreement of the Chairman of the Policy/Overview and Scrutiny Panel is not required in accordance with (4) above.

I have had regard to and complied with (1) to (4) above.

If the item will also need to be considered as an urgent item, a reason for urgency will be required.

Reason for urgency (if applicable under (4) above): There is extremely short bidding window with a closing date for the first round is 18 November 2022.



Signed  
Director of Public Health & Regulatory Services

Date 9 November 2022

Ref. – Constitution, Access to Information Procedure Rules, ss 14, 15.