

Terms and Conditions for use of Residents' Parking Permits in Leigh Woods (version November 2021)

Eligibility is defined below.

1. Definitions

- i. 'Household' shall mean members of a single family, living together at a single address
- ii. 'Off-street parking' is defined in accordance with North Somerset Council's Parking Standards SPD to be "any exterior space accessible from the highway of at least 2.4m in width and 4.8m in length". Garages (of any dimension) are not included in this definition of off-street parking.
- iii. 'Resident' shall mean a member of a household within the scheme area that holds a provisional or full driving licence
- iv. 'Scheme area' shall mean those streets listed in section 6 below
- v. 'Visitor' shall mean any person not eligible for a residents permit in the scheme area.

2. Use

- i. Residents permits enable holders to park for unrestricted periods and without additional charge within bays designated as 'permit holders only' and in pay and display parking bays within the specified zone.
- ii. Pay and display bays that can be used by resident permit holders will be clearly marked with the letters "LW".

3. Residents Permits and Costs

- i. The number of permits available for purchase will be established by household not resident and subject to further conditions in section 4.
- ii. All permits will be 'virtual'(electronic) – allocated to vehicle registrations on the council's database, removing the need for permits to be displayed on each vehicle.
- iii. The cost of a first permit shall be £60.00 per annum.
- iv. The cost of a second permit shall be £120.00 per annum.
- v. Permits may be bought at any time and will run from the date of purchase.

4. Visitor Permits and Costs

- i. All visitor permits will be electronically registered (i.e. no paper-based permits) via a resident permit account which would need to be setup. The fee to setup an account is £0.00 (residents who do not wish to buy a residents permit may purchase visitor permits via this account).
- ii. Resident permit account holders can add visitor permits to their electronic MiPermit account up to a maximum of 500 visitor hours per annum.

- iii. The fee will be £25.00 for 250 hours, valid for 3 years from date of purchase.
- iv. Entitlement to visitor hours are per household per annum, not per eligible resident.
- v. An additional allocation of 250 hours will be available to those residents requiring regular visits by a carer.
- vi. Visitor permits can be used for parking either in pay and display bays or in residents parking bays.
- vii. No refunds will be given for visitor permits

5. General Terms and Conditions for Resident Permits

- i. Each permit will be allocated to a vehicle registration number.
- ii. For vehicles to be eligible to park within the scheme area, they must not:
 - a. be designed for more than 12 passengers (not counting the driver) or;
 - b. be a commercial vehicle with a maximum laden weight above three and a half tonnes
- iii. A copy of the V5 for the vehicle with an allocated residents permit shall be provided to Parking Services on request. Failure to supply may result in permit being cancelled without refund.
- iv. Residents with company vehicles and lease vehicles shall provide to Parking Services on request proof from their company/agent that supports the requirement for the vehicle to be parked at their address. Failure to supply may result in permit being cancelled without refund.
- v. Any permit issued by the council is in respect of the vehicle registration number and the residential address or business name and address. Parking Services must be notified if any of the following applies:
 - a. The applicant ceases to reside at the address to which the permit is issued;
 - b. The applicant no longer keeps a vehicle registered for a permit (The applicant is responsible for keeping the correct vehicle registration on the virtual permit and will be required to surrender this permit).
- vi. New residents shall apply for a new permit and existing permits cannot be passed or transferred. All remaining hours will be cancelled without refund and the new householder shall purchase a new full year allocation commencing from the date of purchase
- vii. Permits remain the property of North Somerset Council and can be revoked at its absolute discretion
- viii. There is a limit of two permits per household. Council tax records will be used for proof of residency.
- ix. There will be a cap on total number of permits issued based on 120% of the spaces available.
- x. Addresses in which residents do not comprise a single household shall be entitled to an allocation per household.
- xi. Registration numbers can be changed by the user online free of charge or if required, Parking Services can do this and may incur an admin fee (£10.00).
- xii. Permits are for use by residents only.
- xiii. Permits do not guarantee a space.
- xiv. Refunds shall be given on application based on the whole months remaining on the permit at the date surrendered. An admin fee of £10.00 will apply.

xv. Resident permit holders will be eligible to park in the Electric Vehicle bays within the zone with an electric vehicle and only whilst charging. Vehicles must be moved within 30mins after charging completed.

6. General terms and conditions for visitors permits

- i. For vehicles to be eligible to park within the scheme area, they must not:
 - a. be designed for more than 12 passengers (not counting the driver) or;
 - b. be a commercial vehicle with a maximum laden weight above three and a half tonnes
- ii. Permits do not guarantee a space.
- iii. Permit holders will be eligible to park in the Electric Vehicle bays within the zone with an electric vehicle and only whilst charging. Vehicles must be moved within 30mins after charging completed.

7. List of Resident Permit Eligible Streets

You may apply for a permit only if your address is on one of the streets below:

- Abbots Leigh Road
- Bannerleigh Lane
- Bannerleigh Road
- Bridge Road
- Broadoaks
- Burwalls Road
- Church Road
- Cypress Gardens
- North Road
- Rownham Hill
- St Marys Road
- Valley Road
- Vicarage Road

8. Map of Scheme Area



9. Hours of Operation

Residents only parking bays will operate 24hours a day, 7 days per week with no time limit.

Residents permits may be used in the mobile library bay only at times indicated on signage displayed on site.

Residents permits will give exemption from pay and display charges in line with the hours of operation for pay and display.

10. Trades

Dedicated trade permits can be applied for from the council's Parking Services team. Parking bays may be suspended temporarily in line with meeting unusual requirements. Trades permits can be used in both resident and pay and display bays.

11. Medical

Dedicated medical permits can be applied for from the council's Parking Services team for medically-qualified people. Medical permits can be used in both resident and pay and display bays.

12. Disability access

Blue badge holders are not permitted to park in resident permit bays without a residents permit.

Blue badge holders can park in pay and display bays free of charge and without time limit, in line with national policy, provided they clearly display a valid blue badge in the windscreen of the vehicle.

13. Future review

Pay & display tariffs and times may be reviewed and adjusted to balance the demands from different users.