

APPLICATION FOR A PRIVATE HIRE VEHICLE LICENCE

Please read the guidance notes before completing this form
Please note if your vehicle is over 8 years old at renewal you
will only be issued with a six month licence.

Type of application (Please ✓)	First Grant		Renewal	
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Vehicle Details:					
Vehicle Registration Number:					
Plate Number:					
Make and model of Vehicle:					
Colour:					
Number of seats (excl. driver)					
Date first registered					
Is the vehicle wheel chair accessible?	Yes		No		
Does the vehicle have an MOT within 30 days of this application?	Yes		No		
If no, please provide more information:					

Vehicle Owner's Details:					
Vehicle Owner's Full Name:					
Address of Vehicle Owner:					
	Post code				
Contact telephone number:					
Email Address:					
Is the vehicle rented out to another driver?	Yes		No		

	AMS Appointment Details – please ring 01934 824551
Date:	
Time:	

I hereby apply for a private hire vehicle licence and enclose:	✓
1. The vehicle registration document	
2. A current certificate of insurance or a cover note	
3. A current MOT (less than one month old IS required for ALL vehicles)	
4. The bill of sale for the vehicle (first time applications only)	
5. If vehicle is being rented out, a basic DBS certificate from the vehicle owner	
6. The Licence fee - (Please ✓) <div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="display: flex; flex-direction: column; gap: 5px;"> <input type="checkbox"/> <input type="checkbox"/> </div> </div> <ul style="list-style-type: none"> • Please telephone me for a card payment • Cheque payable to "North Somerset Council" 	

DECLARATION

I declare that I have checked the information given on this form and that to the best of my knowledge and belief it is correct.

I undertake to comply with the relevant legislation, application procedures administered by North Somerset Council and to notify the Council of changes in my personal/business circumstances during the period of any licences issued.

Signature	
Print Name:	
Date:	

Data Protection Act 1998

The personal data you provide on this form will be used by North Somerset Council to administer your licence. In order to protect public safety, this may include the use of sensitive personal data (criminal offences) to help assess whether you are a fit and proper person to hold a licence.

We may occasionally share your personal data with other Council departments and with other bodies (notably Housing Benefits, the Police, Inland Revenue) for the purposes of protecting public money, preventing and detecting crime and/or fraud and ensuring public safety. Such sharing will only occur on a case-by-case basis where a justifiable purpose in line with legislation has been demonstrated. The information may also be used for internal training.