

## Key decision items not included in the Forward Plan

Where a matter that is a key decision item has not been included in the Forward Plan, that decision may only be made where –

( 1) the relevant Director has informed the Chairman of the relevant Policy/Overview and Scrutiny Panel or, if there is no such person, each Member of that Panel by notice in writing, of the matter about which the decision is to be made;

( 2) the relevant Director has made a copy of that notice publicly available at the offices of the Council and on the Council's Website. A copy should also be sent to all councillors for information;

( 3) at least five clear days have elapsed since the relevant Director complied with (1) and (2); and

( 4) If (3) cannot be complied with then the decision can only be taken if the decision taker (if an individual), or the Chairman of the body making the decision, obtains the agreement of the Chairman of the relevant Policy/Overview and Scrutiny Panel that the taking of the decision is urgent and cannot be reasonably deferred. If there is no Chairman of the relevant Policy/Overview and Scrutiny Panel or if the Chairman of each relevant Policy/Overview and Scrutiny Panel is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Vice-Chairman will suffice.

### Notice of a key decision on an item not in the Forward Plan

To Councillor John Crockford-Hawley being the Chairman of the Place Policy and Scrutiny Panel.

A copy of this notice must be displayed at offices of the Council and published on the Council's website as soon as reasonably practicable after compliance with the above.

**Take notice** that it is intended to make an urgent decision on **Clevedon Public Realm Improvements** by the Executive Member for Assets and Capital Delivery the Decision is:

The full decision notice will be available to view on the Council's website via the following link:

<https://www.n-somerset.gov.uk/council-democracy/councillors-committees/decisions-meetings/executive-member-decisions/2021-executive-member-decisions/october-2021-executive-member-decisions>

### Reasons why key decision was not included in the Forward Plan:

At the time of publication of the forward plan for this time period the scheme was still under consultation and the final design and therefore final costs were not available and it was not known whether putting the decision on the forward plan was required. Due to the timescales of the grant funding (requiring it to be fully spent by March 2022) putting the item on the forward plan now and waiting the full time for the decision would make the scheme undeliverable in the timescale.

Agreement of the Chairman of the Policy/Overview and Scrutiny Panel is/is not required in accordance with (4) above. If agreement is required the Chairman is requested to notify the Director accordingly.

I have had regard to and complied with (1) to (4) above.

### If the item will also need to be considered as an urgent item, a reason for urgency will be required.

This decision is required urgently as the HGV driver shortages and general disruption in supply chains mean that many of the materials required for the scheme have a long lead in time and require ordering urgently to meet the funding deadline of March 2022. The works order needs to be submitted so that materials ordering can take place, and this cannot be done without a decision. The scheme now requires a lead in time of approx. 12 weeks for materials and a further 12 weeks for build, meaning that the decision is urgent.

Reason for urgency (if applicable) NA

*Lucy Shomali*

Signed

Director of Place

Date 5 October 2021

Ref. – Constitution, Access to Information Procedure Rules, ss 14, 15.