

**Contact:** Miss Roz Hime  
**Direct Dial:** 01275 888094  
**E-mail:** [Roz.Hime@n-somerset.gov.uk](mailto:Roz.Hime@n-somerset.gov.uk)  
**Date:** 12 July 2021

Dear Sir or Madam

**North Somerset Local Access Forum Meeting  
 Kingston Seymour Village Hall, followed by a Site Visit to Tutshill Sluice  
 Tuesday 20 July 2021 at 6pm.**

A meeting of the Forum will take place as indicated above. The agenda is set out overleaf.

Light refreshments will be available from 5.30pm.

Yours faithfully

*N P Brain*

Assistant Director, Legal & Governance and Monitoring Officer <sup>RMH</sup>

To: Members of the Forum

Councillors: Mike Bird, Ann Harley, Robert Payne  
 James Tonkin (also in attendance)

Independent Members:

<b>Rights of Way and Access Land Users</b>	
Nicky Barton	Jonathan Brownnett
Sheila Dixon	Tina Hamilton
Julie Main (Chair)	Vacancy
Vacancy	
<b>Landowning Interests</b>	
Bernard Gray	John Harris
Richard Jones (Vice Chair)	Robert Parsons
Vacancy	Vacancy
<b>Other Interests</b>	
Gillian Hopkins	John Knight
Marianne McAleer	Peter McAleer
Bob Rischmiller	Rhiannon Robinson

**\*THE QUORUM IS SEVEN MEMBERS, WITH ONE REPRESENTATIVE FROM EACH INTEREST GROUP. IF SEVEN OR MORE MEMBERS ARE PRESENT BUT NOT ALL OF THE INTEREST GROUPS ARE REPRESENTED, THE QUORUM SHALL NOT BE MET (EXTRACT FROM THE NSLAF CONDUCT OF BUSINESS)**

**This document and associated papers can be made available in a different format on request.**

## Agenda

**1 Welcome and apologies for absence**

**2 Public Participation**

To receive and hear any person who wishes to address the Forum on matters that appear on the agenda. The Chairman will select the order of the matters to be heard.

**3 Election of Chair and Vice-Chair for the Municipal Year 2021-22**

**4 Declarations of Interest by Members**

**5 Minutes**

14 January 2020, to approve as a correct record (copy attached)

**6 Secretary's Report** (oral report)

- Membership of the North Somerset Local Access Forum
  - Nominations from Town and Parish Councils

**7 Chair's report** (oral report)

- Express Dedication for Public Rights of Way
- Feedback from the Banwell Bypass Environmental Working Group
- Felton Common

**8 Notification of Items of business – to be considered at the next meeting**

**9 Any other Business** (notified to the Chairman by noon on date of meeting)

**10 Dates of future meetings during the 2021-22 Municipal Year**

- Tuesday 26 October 2021 at 6.00pm
- Tuesday 25 January 2022 at 6.00pm
- Tuesday 19 April 2022 at 6.00pm

**11 Site Visit to Tutshill**

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**Mobile phones and other mobile devices**

All persons attending this meeting are requested to ensure that these devices are switched to silent mode. The Chairman may approve an exception to this request in special circumstances.

**Filming and Recording of Meetings**

The proceedings of this meeting may be recorded for broadcasting purposes.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting, focusing only on those actively participating in the meeting and having regard to the wishes of any members of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Head of Legal and Democratic Service's representative before the start of the meeting so that all those present may be made aware that it is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting.

**Emergency Evacuation Procedure**

The emergency procedures will be explained at the start of the meeting.