

NORTH SOMERSET COUNCIL DECISION
DECISION OF: THE DIRECTOR OF PLACE



DECISION NO: 20/21 DP 331

SUBJECT: Place Directorate Fees and Charges 2021-2022

KEY DECISION: YES

REASON: The decision affects services across North Somerset.

BACKGROUND:

Fees and charges represent an important source of income, providing funding to assist in achieving the Council's objectives. Some of our fees and charges are effectively set by legislation but many are locally determined.

Income derived from charging will be used to offset the costs of providing the service being charged for, including support service costs. In setting an appropriate level of fees and charges, managers also take into account their client groups and corporate objectives

DECISION:

In accordance with the Council's constitution, this decision seeks approval for the proposed increases to fees and charges detailed in appendix 1 that are up to and including 5% or are estimated to generate additional annual revenue income up to £100,000.

REASONS:

- Raising revenue from charges for services is an important element in the overall financing of Council services and activities and helps to deliver service and strategic objectives.
- Consideration is therefore given, on a regular basis, to the scope for raising revenue through charges for services and to reviewing the appropriateness and adequacy of the levels of charges being proposed or actually in force.
- Services are generally given an increase in their income targets each year in accordance with agreed budget principles. This will be achieved through a combination of increases to fees and charges, increased use, and through rental and sales income where appropriate. Where information is available, changes to fees and charges will take account of changing circumstances and patterns of service use as well as known and predicted changes to service costs.
- There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation wherever possible. Accordingly, the charges

proposed in each service area should be sufficient to meet the additional fees and charges income reflected in the final draft budget, which is detailed in an annual report to the Executive.

- The following represents the range of factors, which service managers need to take into account when setting fees and charges:-
 - Charges determined by primary or secondary legislation
 - Service costs, including inflation
 - Service supply and demand
 - Market conditions
 - Benchmarking with other authorities and other providers
 - Full cost recovery for services provided
 - Affordability

OPTIONS CONSIDERED:

Service Managers considered alternative pricing within the guidance / framework as described above.

FINANCIAL IMPLICATIONS:

In general terms, the 2020/21 budget setting process added 1.25% to income budgets, although in some areas a specific additional target was included. The fees set out in this decision notice are designed to ensure that these budget targets are achievable

LEGAL POWERS AND IMPLICATIONS

Trading and charging for services has been a feature of local government for a Considerable time. Specific powers to charge for services are contained in a variety of local government statutes. The Local Authorities (Goods and Services) Act 1970, the Local Government Act 2003 and the Localism Act 2011 empower councils to charge for discretionary services on a cost recovery basis

CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

NA

CONSULTATION

The changes are in accordance with the Council's policy guidance and principles and, as such, no consultation has been undertaken. The revised fees and charges will be published on the Council's website

RISK MANAGEMENT

In some cases, increases in fees and charges can be a disincentive to the take up services.

No material risks have been identified in this respect.

EQUALITY IMPLICATIONS

Have you undertaken an Equality Impact Assessment? No

CORPORATE IMPLICATIONS

The contribution made by charging for council services supports other strategic objectives of the council.

APPENDICES

Appendix 1 list of increases

BACKGROUND PAPERS

Report to Executive 12 April 2016 – 2016/17 Fees and Charges Schedule

<http://apps.n-somerset.gov.uk/cairo/docs/doc27320.pdf>

16/17 DE 302 Development and Environment Fees and Charges 2017/2018 – Flexible Pricing Policy

SIGNATORIES:

DECISION MAKER(S):

Signed:  Director of Place

Date: 24 March 2021.

Director Approval.

Increases up to 5%

Item being charged	2020/21 charge	2021/22 charge	% increase
Dog Warden Service - Stray Dogs (VAT exempt) daily kennelling fees (maximum seven days)	£15	£15	3.45%
Acupuncture, Skin Piercing, Electrolysis:			
Pre application advice per hour	£68	£69	1.47%
Initial Registration - Person	£105	£106	0.95%
Initial Registration - Premises	£105	£106	0.95%
Change to Registration Certificate	£43	£44	2.33%
Combined Registration (Person and Premises)	£141	£143	1.42%
Change to New Premises	£105	£106	0.95%
Temporary Premises Registration	£63	£64	1.59%
Home Boarding, day care, catteries/kennels:			
Application & Renewal Application Fee	£91	£92	1.10%
Fee to grant licence (one year)	£161	£163	1.24%
Fee to grant licence (two years)	£212	£215	1.42%
Fee to grant Licence (three years)	£262	£265	1.15%
Application & Renewal Application Fee	£91	£92	1.10%
Fee to grant licence (one year)	£161	£163	1.24%
Fee to grant licence (two years)	£212	£215	1.42%
Fee to grant licence (three years)	£262	£265	1.15%
Visit cost (5-8 hosts) [2 x visits]	£91	£92	1.10%
Visit cost (9-12 hosts) [3 x visits]	£180	£182	1.11%
Home Boarding of Dogs (In Scope Carer)			
Application & Renewal Application Fee	£91	£92	1.10%
Fee to grant licence (one year)	£161	£163	1.24%
Fee to grant licence (two years)	£212	£215	1.42%
Fee to grant licence (three years)	£262	£265	1.15%
Dog Breeding:			
Application & Renewal Application Fee	£91	£92	1.10%
Fee to grant licence (one year)	£161	£163	1.24%
Fee to grant licence (two years)	£212	£215	1.42%
Fee to grant Licence (three years)	£262	£265	1.15%
Selling Animals as Pets:			

Item being charged	2020/21 charge	2021/22 charge	% increase
Application and Renewal Application fee	£91	£92	1.10%
Fee to grant licence (one year)	£161	£163	1.24%
Fee to grant licence (two years)	£212	£215	1.42%
Fee to grant Licence (three years)	£262	£265	1.15%
Hiring of Horses (1-5 horses):			
Application and Renewal Application fee	£91	£92	1.10%
Fee to grant licence (one year)	£141	£143	1.42%
Fee to grant licence (two years)	£240	£243	1.25%
Fee to grant Licence (three years)	£332	£336	1.20%
Hiring of Horses (6-20 horses):			
Application and Renewal Application fee	£91	£92	1.10%
Fee to grant licence (one year)	£174	£176	1.15%
Fee to grant licence (two years)	£272	£275	1.10%
Fee to grant Licence (three years)	£365	£370	1.37%
Hiring of Horses (20+ horses):			
Application and Renewal Application fee	£91	£92	1.10%
Fee to grant licence (one year)	£223	£226	1.35%
Fee to grant licence (two years)	£375	£380	1.33%
Fee to grant Licence (three years)	£522	£529	1.34%
Training or Keeping Animals for Exhibition:			
Application and Renewal Application fee	£91	£92	1.10%
Fee to grant Licence (three years)	£161	£163	1.24%
Combination of Animal Licensing Activities:			
Application and Renewal Application fee	£91	£92	1.10%
Variation of a Licence:			
Application and Renewal Application fee - if inspection required	£78	£79	1.28%
Re-evaluation of Rating [including inspection]	£110	£111	0.91%
Dangerous Wild Animal Licence:			
Initial Fee	£265	£268	1.13%
Renewal	£265	£268	1.13%
Transfer	£265	£268	1.13%
Zoo Licences			
Initial Fee	£457	£463	1.31%

Item being charged	2020/21 charge	2021/22 charge	% increase
Grant of Licence	£270	£273	1.11%
Renewal and Periodical Inspection	£270	£273	1.11%
Special/Informal Inspections	£249	£252	1.20%
Transfer	£260	£263	1.15%
Weights and Measures			
Weighbridge Operators Certificate (subject to knowledge test)	£52	£53	1.92%
Explosives Regulations 2014 (Fireworks)			
NEW Licence to store explosives where a separation distance greater than 0 metres is required	£185	£189	2.16%
RENEWAL Licence to store explosives where a separation distance greater than 0 metres is required (*One Year)	£86	£88	2.33%
* Please refer to the Health and Safety and Nuclear (Fees) Regulations for licences for more than one year duration			
NEW Licence to store explosives where a no separation distance is prescribed	£109	£111	1.83%
RENEWAL Licence to store explosives where a no separation distance is prescribed (*One Year)	£54	£55	1.85%
Petroleum Spirit Certification*			
Fee for environmental searches for details of petroleum at any particular site	£53	£54	1.89%
Up to 2500 litres (per year)	£44	£45	2.27%
2500 - 50000 litres (per year)	£60	£61	1.67%
50000 + litres (per year)	£125	£128	2.40%
Petroleum information searches per hour	£79	£80	1.27%
Bespoke petroleum installation and location advice	£81	£82	1.23%
BUSINESS:			
Change of Ownership	£200	£203	1.50%
Confirmation of Registration	£101	£102	0.99%
Product Process Development per hour	£81	£82	1.23%
Associated Sampling charge per sample	£38	£38	1.25%
Specialist Business Advice per hour Trading Standards and Food Safety	£81	£82	1.23%
Business Training Courses pp / per day FS	£87	£88	1.15%
Business Training Courses pp / per half day	£45	£46	2.22%

Item being charged	2020/21 charge	2021/22 charge	% increase
Safer Food Direct - Two hours support	£194	£196	1.03%
Additional Food Officer Advice time per hour	£81	£82	1.23%
Revisit premises to early re-rate	£141	£143	1.42%
Eat Out, Eat Well (healthy eating award) per hour	£81	£82	1.23%
Health Certificates	£63	£64	1.25%
Safety of Sports Grounds:			
Stadium Safety Certificate	£2,076	£2,102	1.25%
Certificate for Covered Stand	£1,038	£1,051	1.25%
Training and Lectures:			
Food Hygiene			
Level 2 Award Food Safety in Catering	£94	£95	1.06%
Exam Re-Sit Fee	£51	£52	1.96%
Replacement Certificate	£51	£52	1.96%
Level 2 Award in Healthier Food etc	£87	£88	1.15%
Level 2 Award in Allergen Awareness	£57	£58	1.75%
Street trading standard pitches (per unit/stall) - All other areas (Quarter)	£459	£460	0.33%
Street trading standard pitches (per unit/stall) - All other areas (Annual)	£1,834	£1,840	0.33%
Highways Accident data search	£110	£115	4.55%
cost per accident	£2	£2	4.76%
Highways Network approval of temporary event signage	£77	£80	3.90%
Guidance/review of Temporary Traffic Management proposals	£0	£45 per hour	100.00%
Adult Badminton	£10	£10	1.04%
Junior/OAP Badminton	£7	£7	1.54%
Four Badminton Court	£39	£39	1.30%
Adult Squash	£7	£7	1.45%
Junior/OAP Squash	£5	£5	1.02%
Adult Swimming	£5	£5	1.00%
Junior/OAP Swimming	£3	£3	1.52%
Family Swim	£13	£13	1.55%
School Swim	£3	£3	1.85%
Adult	£50	£51	1.00%

Item being charged	2020/21 charge	2021/22 charge	% increase
Junior/OAP	£33	£34	1.52%
Adult	£40	£40	1.00%
Junior/OAP	£26	£27	1.52%
Athletics Track	£53	£53	0.95%
Changing Room (deposit)	£20	£20	1.25%
Adult Cricket	£64	£65	1.25%
Junior Cricket	£33	£34	1.52%
Training	£17	£17	1.52%
Football, hockey and Rugby			
Adult pitches football, hockey and rugby	£61	£62	1.23%
Junior pitches football, hockey and rugby	£33	£33	1.22%
Training pitches football, hockey and rugby	£33	£33	1.22%
mini league pitches football, hockey and rugby	£20	£21	1.23%
Leisure Venues Day Delegate Packages			
Full day package - external	£28	£29	1.79%
Half day inc lunch - external	£21	£22	2.38%
Half day no lunch - external	£18	£18	2.86%
Full day package - NSC net	£20	£21	2.50%
Half day no lunch - NSC - net	£14	£15	3.57%
Meeting Rooms			
Standard per hour	£15	£15	3.45%
Community per hour	£11	£12	4.55%
Half day 4 HRS - standard - BACK OFFICE	£41	£42	1.22%
Full day 8 hrs - standard BACK OFFICE	£80	£81	1.26%
Half day 4 HRS - NSC BACK OFFICE PRICING	£29	£29	1.75%
Full day 8 HRS - NSC BACK OFFICE PRICING	£47	£48	1.06%
Conference Room 1 or 4			
Standard per hour	£29	£29	1.75%
Community per hour	£21	£21	2.44%
Half day 4 HRS - standard BACK OFFICE	£112	£114	1.34%
Full day - 8 HRS standard BACK OFFICE	£170	£172	1.18%
Half day 4 HRS - NSC BACK OFFICE PRICING	£86	£87	1.17%
Full day 8 HRS - NSC BACK OFFICE PRICING	£143	£145	1.40%
Conference Room 2 or 3			

Item being charged	2020/21 charge	2021/22 charge	% increase
Standard per hour	£37	£37	1.37%
Community per hour	£24	£24	2.13%
Half day 4 HRS - standard BACK OFFICE	£133	£134	1.13%
Full day - 8 HRS standard BACK OFFICE	£211	£214	1.18%
Half day 4 HRS - NSC BACK OFFICE PRICING	£103	£105	1.46%
Full day 8 HRS - NSC BACK OFFICE PRICING	£159	£161	1.26%
Locking Castle Children's Centre			
Play Rooms 1&2, Kitchen - Standard hourly	£37	£37	1.37%
Play Rooms 1&2, Kitchen - Community hourly	£25	£26	2.00%
Meeting Room - Standard per hour	£15	£15	3.45%
Meeting Room - Community per hour	£11	£12	4.55%
Conferencing Equipment to hire - EXTERNAL			
Data Projector (includes screen FOC) - full day	£55	£56	1.82%
Data Projector (includes screen FOC) - half day	£55	£56	1.82%
Laptop only - full day	£55	£56	1.82%
Laptop only - half day	£55	£56	1.82%
Flip chart	£13	£13	4.00%
Display boards	£13	£13	4.00%
Conferencing Equipment to hire - INTERNAL NSC			
Data Projector (includes screen FOC) - full day	£45	£46	2.22%
Data Projector (includes screen FOC) - half day	£45	£46	2.22%
Laptop only - full day	£45	£46	2.22%
Laptop only - half day	£45	£46	2.22%
Flip chart	£11	£11	4.76%
Display Boards	£11	£11	4.76%
Conference Refreshments - EXTERNAL			
tea/coffee biscuits per head	£2	£2	4.35%
tea/coffee cakes per head	£3	£3	3.12%
tea/coffee half cakes and half fruit	£3	£3	3.12%
Conference Refreshments - INTERNAL NSC			
tea/coffee cakes per head	£3	£3	3.57%
tea/coffee half cakes and half fruit	£3	£3	3.57%
Sports Hall			
Private hire profit making organisations per hour	£29	£29	1.75%

Item being charged	2020/21 charge	2021/22 charge	% increase
Private hire profit making organisations per hour - half hall	£14	£15	1.75%
Main Hall			
Standard (and Private) per hour	£29	£29	1.75%
Community per hour	£21	£21	2.44%
Pool			
Hire of Pool (Hourly - Standard)	£50	£50	1.01%
Hire of Pool (Hourly - Community)	£29	£30	1.72%
Castlebatch			
Whole Hall - Community	£14	£14	3.70%
Whole Hall - Private	£16	£17	3.13%
Meeting Room - Private	£12	£13	4.17%
Kitchen - Private	£12	£13	4.17%
Whole Building - Community	£26	£27	1.92%
Whole Building - Private	£31	£32	1.61%
Somerset Hall Room Hire Only			
Foyer (Half day 4hs)	£65	£66	1.55%
Foyer (Full day 8hs)	£106	£108	1.42%
Foyer and half hall (Half day 4hs)	£117	£119	1.28%
Foyer and half hall (Full day 8hs)	£159	£161	1.26%
Foyer and whole hall (Half day 4hs)	£139	£141	1.44%
Foyer and whole (Full day 8hs)	£197	£200	1.27%
Seafront Beach Huts annual hire	£930	£945	1.61%
1100L refuse weekly	£17	£17	1.50%
1100L refuse fortnightly	£20	£20	1.50%
1100L refuse monthly	£21	£21	1.50%
240L recycling weekly	£23	£23	1.50%
240L recycling fortnightly	£5	£5	1.50%
240L recycling monthly	£5	£6	1.50%
360L recycling weekly	£6	£6	1.50%
360L recycling fortnightly	£7	£7	1.50%
360L recycling monthly	£7	£7	1.50%
660L recycling weekly	£8	£8	1.50%
660L recycling fortnightly	£10	£10	1.50%

Item being charged	2020/21 charge	2021/22 charge	% increase
660L recycling monthly	£11	£11	1.50%
1100L recycling weekly	£12	£12	1.50%
1100L recycling fortnightly	£13	£13	1.50%
1100L recycling monthly	£13	£14	1.50%
55L recycling box (1st box) weekly	£15	£16	1.50%
55L recycling box (1st box) fortnightly	£2	£2	1.50%
55L recycling box (1st box) monthly	£2	£2	1.50%
55L recycling box (extra boxes) weekly	£2	£2	1.50%
55L recycling box (extra boxes) fortnightly	£1	£1	1.50%
55L recycling box (extra boxes) monthly	£1	£1	1.50%
23L food waste weekly	£1	£1	1.50%
23L food waste fortnightly	£3	£3	1.50%
240L garden waste fortnightly	£3	£3	1.50%
240L garden waste monthly	£7	£8	1.50%
	£8	£8	1.50%