

Vehicle Compliance Inspection Specification



ITEM		METHOD OF INSPECTION	REASON FOR REJECTION
1.	EXTERIOR OF VEHICLE		
1.1	External body work	Examine the external body panels and structure for evidence of corrosion, damage and/or unsatisfactory repairs.	<ol style="list-style-type: none"> 1. Visibly poor or shoddy repairs constitute a fail. 2. A dent on a panel over 40mm in diameter at its widest point and over 2mm deep, constitutes a fail.
1.2	External paint work	Examine the external paintwork for damage which adversely affects the appearance of the vehicle.	<ol style="list-style-type: none"> 1. A mismatch of paint constitutes a fail. However, the examiner should use discretion on metallic paintwork provided the correct colour code has been used and the overall standard is good. 2. Dull paintwork constitutes a fail. 3. A scratch over 40mm long constitutes a fail. 4. A single rust scab or blemish over 10mm wide constitutes a fail. <p>NB Allowance should be made for small stone chips which are not showing signs of rust.</p>
1.3	Front and rear bumpers	Ensure that the front and rear bumpers are in good order (without damage) and are securely fixed to the vehicle.	<ol style="list-style-type: none"> 1. Damaged or inadequately secured front or rear bumpers.
1.4	Rear window washer.	Check the function of the rear window washer (if fitted)	<ol style="list-style-type: none"> 1. The window washer does not provide enough liquid to clear the rear window in conjunction with the wiper

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1.5 Private Hire Vehicle Signage	Examine the signage to the front doors of the vehicle to ensure that they comply with the Council's requirements.	1. Failure to display the name of the Private Hire Company and its telephone number on both front doors.
1.6 Licence Plate(s) [Not required on first time licensed vehicles]	Inspect the vehicle licence plates fixed to the vehicle for signs of damage or excessive wear, and ensure that the licence detail is clearly legible.	1. Not present on vehicle 2. Not permanently fixed to vehicle 3. Plate damaged or illegible
2. BOOT AND SPARE WHEEL		
2.1 Spare Wheel	Check the tyre provided on the spare wheel is in good condition, correctly inflated, properly secured and of the same size and construction as those fitted to the road wheels.	1. A spare wheel not provided with the vehicle except where the vehicle is manufactured without provision for a spare wheel. 2. A tyre which is of a different size or construction, unless supplied in accordance with manufacturers specification. 3. Damaged, worn, sub-standard or otherwise illegal tyres. 4. Incorrectly inflated spare wheel. 5. Failure to satisfactorily secure the spare wheel.
2.2 Jack and wheel brace	Examine the jack and wheel brace provided with the vehicle to ensure that they are in good working order.	Failure to provide a suitable jack and/or wheel brace with the vehicle except where vehicle is not provided with a spare wheel.
2.3 Puncture repair kit (no spare wheel fitted to vehicle at time of manufacture or vehicle converted to operate on LPG)	Examine the puncture repair kit to check that it is of the correct type and capable of effecting a temporary repair to a deflated tyre.	1. Absent. 2. Not of type supplied by vehicle manufacturer. 3. Kit incapable of effecting a repair to a deflated tyre.
2.4 Boot	Open the boot and examine the interior.	1. Inadequate floor covering. 2. Accumulations of dirt, grease, rubbish etc.

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		<p>In the boot which could soil or damage luggage stored therein.</p> <p>3. Containers for the storage of oil, petrol or any flammable or corrosive material shall not be carried in the vehicle.</p> <p>4. Any tools or other items not adequately secured, or would hinder the storage of luggage.</p> <p>5. Defective lid opening mechanism or defective boot supports which prevent the lid from being properly secured in the "lift" position.</p>
2.5 Fire Extinguisher	Examine the fire extinguisher to ensure that it is of the correct type; not empty: not damaged so as to prevent it functioning properly; has correct markings.	<p>1. The fire extinguisher is less than 1kg dry powder type or not to BSEN3 standard.</p> <p>2. A fire extinguisher which is not in a secure and readily accessible position within the vehicle (including the boot).</p> <p>3. A leaking, empty or damaged extinguisher.</p> <p>4. A fire extinguisher which is not permanently, and legibly marked with the registration of the vehicle.</p>
3. INTERIOR OF VEHICLE		
3.1 Interior official licence badge [Not required on first time licensed vehicles]	Check for the presence of the Council's interior licence badge displaying the licence plate number.	<p>1. Absence of the internal official licence number badge on the internal surface of the front windscreen.</p> <p>2. Absence of internal rear window sticker (Private Hire Vehicles only)</p>
3.2 General cleanliness of the interior	Examine the floor and upholstery inside the vehicle for accumulations of dust, dirt, litter, general debris, cigarette ash, staining, or excessive wear.	1. A vehicle which is in a dirty condition with an excessive accumulation of dust, cigarette ash, litter, debris etc. or staining to the carpets or upholstery.

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3.3 Seats	Examine each of the seats within the vehicle to ensure that all seat cushions and back rests are in a good condition and offer proper support to passengers. Check security of rear seat bases,	<ol style="list-style-type: none"> 1. Seat cushions or back rests which are in a poor condition and/or offer poor support to passengers. 2. Inadequately secured rear seat bases.
3.4 Internal Light	Check the operation of the interior light within the vehicle, both the manual switch and the door operated switches if fitted by the manufacturer.	<ol style="list-style-type: none"> 1. Faulty interior light fitting. 2. Faulty interior light switch. 3. Faulty interior light door switches.
3.5 No smoking signs	Examine vehicle for the display of appropriate no smoking sign <u>in</u> each passenger compartment.	<ol style="list-style-type: none"> 1. The no smoking sign should be displayed in a prominent position <u>within the vehicle</u> and be of the international pictorial “no smoking” design. 2. The minimum size of the sign should be 70 mm diameter.
3.6 Windows	Check the operation of all window opening mechanisms ensuring that they allow all windows to be fully lowered and raised easily.	<ol style="list-style-type: none"> 1. Windows cannot be easily lowered or raised.
3.6 Heater/windscreen demister	Check the operation of the heater and windscreen/rear screen de-mister to ensure they are in satisfactory working order.	<ol style="list-style-type: none"> 1. Defective heater 2. Defective windscreen de-mister. 3. Defective rear screen de-mister (Unless controlled by computer management system).
3.7 Unpleasant odours including tobacco smoke	Check that there are no excessive unpleasant odours noticeable inside the vehicle.	<ol style="list-style-type: none"> 1. Unacceptable smells including vomit, tobacco smoke, waste food or other similar contaminants. 2. Smoking within licensed vehicles is prohibited. If evidence is present, the vehicle should be valleted and represented for inspection.

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3.8 Vehicle fitted with means to carry wheelchairs	1. Check that the vehicle is equipped with the apparatus for securing a wheelchair in the vehicle. 2. Check that the vehicle is equipped with suitable wheelchair ramps 3. Ramps are permanently legibly marked with the registration mark of the vehicle that they are being carried in.	1. Vehicle not equipped with the correct securing apparatus. 2. Vehicle not equipped with suitable wheelchair ramps. 3. Ramps not marked with the registration mark of the vehicle they are being carried in.
4. GENERAL		
4.1 Hackney Carriage Roof Sign	Check that the roof sign is present, in good condition, operates when the vehicle is available for hire and the wiring to the sign is safe and in good condition.	1. No roof sign is present. 2. The words "TAXI" are displayed on the sign. 3. The roof sign does not illuminate when the taximeter is put into the for hire mode. 4. The roof sign is damaged/in poor condition. 5. The wiring to the roof sign is in a poor or an unsafe condition.
4.2 Taxi Meter (Hackney Carriages only)	Examine the taximeter fitted to the vehicle to ensure it has been correctly sealed and is in a working condition.	1. Seals to the taximeter are absent or broken/damaged. 2. The taximeter is not working.
4.3 Fare Card (Hackney Carriages only) [Not required on first time licensed vehicles]	Check for the presence in the passenger compartment for a current North Somerset Council taxi fare card.	1. Absence of a current fare card. 2. Fare card is damaged 3. Incorrect fare card present.
4.4 Vehicle excise disc	Examine the vehicle excise disc to see whether it is valid to the vehicle and is in date.	1. Vehicle excise disc does not relate to the vehicle. 2. Excise disc has expired.