

# North Somerset Safeguarding Boards



## NSSCB SUB-GROUP Terms of Reference

### YOUNG PEOPLE'S SUB-GROUP

#### 1. AIM

The aim of the Sub-group is to drive forward the strategic priorities of the Board.

#### Statutory Objectives and functions of LSCBs

**Section 14 of the Children Act 2004** sets out the objectives of LSCBs, which are:

- a) to coordinate what is done by each person or body represented on the Board for the purposes of safeguarding promoting the welfare of children in the area; and
- b) to ensure the effectiveness of what is done by each such person or body for those purposes.

#### 2. PURPOSE

The purpose of the sub-group is enable the LSCBs business plan and subgroups to receive young people's views across the Key Priority areas. The LSCB subgroup promotes participation, involvement, citizenship and agency for young people in North Somerset.

The collective views of the subgroup will be coordinate through the meetings which will then advise and inform matters arising from Board meetings.

#### Terms of Reference:

- Contribute to the development of the LSCB Annual Business Plan
- Ensure that communication is effective to other sub groups, the Executive and the Board
- Promote and sustain the strong commitment to active participation for of children and young people across the board.
- Where appropriate to contribute to any new or reviewed policies and procedures for safeguarding and promoting the welfare of children and young people in North Somerset
- To consider the accessibility of safeguarding policies and procedures within different establishments, to ensure that safeguarding policies designed to keep children and young people safe are both easily understandable and available. To drive a commitment to motivate others to co-construct such safeguarding policies where possible.

### **3. KEY PRIOTITIES**

- Neglect
- Sexual Exploitation
- Missing/Missing from Education
- Domestic Abuse
- Early Intervention
- Bullying

In line with the boards key priorities the young people's sub group has specific areas of interest.

These are;

- Promoting Early Help across all areas of safeguarding
- Anti-bullying policies and practice
- Consistency and fairness of access to policies and services across safeguarding areas. Do these contain not only the voice of young people but can they be co constructed to demonstrate accessibility and engagement.
- On-line or E safety. Policies on Web based technologies.
- What is the picture in North Somerset, do the policies and procedures in place in individual establishments make children feel safe and keep them safe? Furthermore do children and young people understand these policies?

### **4. ACCOUNTABILITY AND RESPONSIBILITY**

- The group is accountable to the LSCB. The group will report to the LSCB Executive Group.
- The YP Sub Group will link with all other sub group's promoting active participation across groups and agencies and feeding in the voice of young people.

### **5. STRUCTURE**

The Young Peoples sub group will have two co-chairs who will share the responsibilities of the group.

In accordance with Working Together 2015 "all LSCB member organisations have an obligation to provide LSCBs with reliable resources which enable the LSCB to be strong and effective." This obligation includes financial and other resources such as administrative support.

### **6. MEMBERSHIP, QUORACY, AUTHORITY**

- 6.1 The co-chairs of the sub-group will be Board members and will automatically attend both the Board and the Executive in that capacity.
- 6.2 Professional advisers may be co-opted as necessary.
- 6.3 To be quorate all meetings of the sub-group must have at least five members from at least three agencies.
- 6.4 The Young Peoples sub group is authorised by the NSSCB to undertake the activities described in these Terms of Reference.

## **7. FREQUENCY OF MEETINGS**

A minimum of every quarter with additional meetings to be held as necessary.

## **8. REPORTING AND GOVERNANCE ARRANGEMENTS**

Governance and challenge will be provided by the NSSCB to support the work of delivering the actions. All sub-group members are responsible for ensuring proactive support and delivery of the Business Plan (*appendix 1*). The Board will hold all members to account.

### **8.1 Principle accountabilities for members of the Learning and Development sub-group**

- there is an expectation to attend the Young Peoples sub group quarterly or send a nominated deputy
- to familiarise and adhere to the group's terms of reference
- to undertake a commitment to support the group's work plan by carrying out actions in-between meetings, on occasions working with other group partners in short time working groups.

8.2 The co-chairs of the young person subgroup have been nominated through the subgroup. This arrangement will be reviewed in line with the co chairs commitments and capacity to complete the role given their commitments to schooling and education.

## **9. REVIEW OF THE TERMS OF REFERENCE**

Terms of reference will be reviewed annually.

<b>Document title:</b>	<b>Date of revision:</b>	<b>Review date:</b>
Terms of reference	1/12/2016	1/12/17

[Appendix 1: NSSCB Annual Report and Business Plan](#)

