

Fees and Charges

from

April 2020



Fees and charges 2020/21

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Adult care services

Carelink

Full weekly charge	5.28
Half weekly charge	2.66
Additional pendant charge	1.10
Replacement/lost pendant charge	54.04
Watch 'optional extra'	93.78

Community meals service

Hot meals service – weekday	5.50
Hot meals service – weekend	5.50
Afternoon tea service	3.40

Day care

Per session	23.00
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Deferred payments

Deferred payments – administration fee	715.00
Deferred payments – maximum annual charge	128.00

Home care

Per hour	18.40
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Respite care/short term placement

Respite care – service users of pensionable age	18.90
Respite care – service users aged 25 to pensionable age	11.75
Respite care – service users aged 18 to 24	9.60

These rates are uplifted in line with announced benefit entitlements and are daily rates.

Building regulation fees

Building control – new dwellings (up to 300²m)

Building regulations (full plans and building notice)	
1 dwelling	790.00
2 dwellings	1,100.00
3 dwellings	1,410.00
4 dwellings	1,660.00
5 dwellings	1,900.00
6 dwellings	2,170.00
7 dwellings	2,300.00
8 dwellings	2,600.00
9 dwellings	2,880.00
10 dwellings	3,150.00

Notes:

Please contact us in the first instance for:

- projects with more than 10 dwellings
- new dwellings with a floor area of more than 300m²

Building control – work to domestic buildings

Building regulations (full plans and building notice)	
Garage and car ports up to 40sqm	214.00
Garage and car ports 40sqm to 60sqm	375.00
Extensions up to 10sqm	425.00

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Extensions 10sqm to 40sqm	530.00
Extensions 40sqm to 60sqm	640.00
Extensions 60sqm to 80sqm	740.00
Extensions 80sqm to 300sqm	800.00
Loft conversions up to 40sqm	425.00
Loft conversions 40sqm to 80sqm	535.00
Conversion of garage into living accommodation	255.00
Underpinning	310.00
Renovation of thermal element	128.00
Replacement windows	128.00
Electrical work (non Competent Persons Scheme)	425.00

Notes:

1. Floor area: This relates to the total internal floor area of all the storeys added together.
2. Where more than one extension is proposed the floor area should be added together to determine the charge.
3. Alterations to existing buildings to improve facilities for people with disabilities may be exempt from the charge. For more details please contact us.
4. For extensions and loft conversions over 300m² please contact us.

Building controls – all other building works

Building regulations (full plans and building notice)	
0 – 1,000	128.00
1,001 – 2,000	193.00
2,001 – 5,000	257.00
5,001 – 10,000	300.00
10,001 – 15,000	340.00
15,001 – 20,000	385.00
20,001 – 30,000	490.00
30,001 – 40,001	600.00
40,001 – 50,000	705.00
50,001 – 70,000	750.00
70,001 – 90,000	800.00
90,001 – 110,000	850.00
Greater than 110,000	bespoke

Notes:

1. The total estimated cost of the work relates to professional building rates excluding design fees (architects, engineers' etc) and VAT. Estimates based on DIY projects (with no professional labour fee) will not be accepted
2. Please enclose a written estimate of the cost of the proposed work. We reserve the right to challenge any estimate which is considered to be unrealistic.
3. Adaptations, extensions and alterations required to assist with the needs of people with disabilities may be exempt from the charges. For details please contact us.
4. For charges relating to replacement windows please refer to table C.

Building control – other fees

Reopening archived files – (includes the cost of retrieving the file and the first site visit)	100.00
Requests requiring research of Building Control records (including to obtain copies of archived documents)	80.00

Building regulation notices (incl. VAT)

Copy of a building regulation notice	15.00
Regularisation	
1 dwelling	918.00
2 dwellings	1,283.00
3 dwellings	1,645.00
4 dwellings	1,936.00
5 dwellings	2,216.00
6 dwellings	2,531.00
7 dwellings	2,683.00
8 dwellings	3,033.00
9 dwellings	3,360.00
10 dwellings	3,675.00
garage and car ports up to 40sqm	249.00
garage and car ports 40sqm to 60sqm	437.00
extensions up to 10sqm	495.00
extensions 10sqm to 40sqm	618.00
extensions 40sqm to 60sqm	746.00
extensions 60sqm to 80sqm	863.00

Dangerous structures Building Act 1984s77 and s78 (plus VAT)

Attendance by Building Control Surveyor	80.00
Minimum fee per hour or part thereof	

Plus full recharge of costs of structural engineer and emergency works, where appropriate
 Bailiffs will be engaged to recover all unpaid fees for services rendered. In any such event North Somerset Council will surcharge the defaulter the full costs of that engagement.
 These costs will be in addition to the outstanding fees and will be invoiced separately.

Buses

Diamond Travelcard concessionary fares

Entitlement to free travel on buses in England

Initial passes will be valid for a variable period and renewable thereafter every five years	free
Replacement of lost passes	15.00

Bus stops

standard site visit	75.00
bus stop closure	150.00
Including two site visits to close and reopen the bus stop	
additional site visits	75.00
replacement bus service during road closures	150.00
£100 plus full cost recovery of a reasonable replacement service (we will obtain three quotes from local suppliers to cover commuter and shopping trips)	
damage to bus stop infrastructure	cost recovery

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Car parking – From Monday 12 March 2018 (unless marked)

Motorcycles – No charge provided parked within defined areas.

There is a free motorcycle park on Weston-super-Mare Seafront near the junction with Oxford Street

All permits are available from the car park office 01934 634 870

Clevedon – seasonal

Hawthorns (8am-6pm)

Cars

peak (2 March – 31 October)

up to one hour

1.30

up to four hours

4.00

all day

7.00

low (1 November – 1 March)

up to one hour

1.30

up to four hours

2.50

all day

4.00

Car permits (Hawthorns only)

weekly

10.00

six months

80.00

annual

260.00

senior citizen annual

135.00

Salthouse Fields (8am-6pm)

Cars / Motorhomes

peak (2 March – 31 October)

up to one hour

1.30

up to four hours

4.00

all day

7.00

low (1 November – 1 March)

up to one hour

1.30

up to four hours

2.50

all day

4.00

Coach

daily (Salthouse Fields only)

5.00

Blue badge holders – one hour free beyond expiry of purchased ticket

Nailsea and Backwell station 24 hour 7 days

Cars

10 minutes

free

20 minutes

0.20

24 hours (purchase anytime)

2.40

Weekend ticket (valid 10am Friday to 10am Monday)

4.00

7 day ticket (valid 7 consecutive days from time of purchase)

10.00

Nailsea and Backwell station permits

3 months

115.00

6 months

220.00

12 months

375.00

Weston-super-Mare – on street (Central)

Monday to Saturday 8am – 6pm

(2 hours Maximum stay time and no return for 2 hours)

On-street parking charges in marked streets/bays

20 minutes

0.30

1 hour

1.50

2 hours

3.00

All prices shown are in £s and include VAT where relevant unless otherwise indicated

On-street parking Permits in marked streets/bays

Resident: A1

One hour on-street exemption from charges 8 – 10am and 5 – 6pm.
This allows for a 50% discount of the normal charge for the first two permits purchased per household.

annual	31.00
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Resident: A2

One hour on-street exemption from charges 8 – 10am and 5 – 6pm

annual	31.00
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Resident: B

One hour on-street exemption from charges 8 – 10am and 5 – 6pm plus
off-street long stay car park permit (Locking Road, Hampton, Madeira).

annual	260.00
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six months	135.00
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three months	72.50
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one month	31.00
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Resident: C

One hour on-street exemption from charges 8 – 10am and 5 – 6pm plus
off-street long stay car park permit for Locking Road only.

annual	130.00
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six months	70.00
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three months	40.00
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one month	20.00
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Medical or health worker: M

Two hour on-street exemption from charges. Permit must be used with time
clock supplied.

annual	60.00
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Trade: T

one day	15.00
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two days	20.00
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three days	25.00
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four days	30.00
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five days	35.00
-----------	-------

six days	40.00
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seven days	45.00
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Weston-super-Mare – short stay

Carlton Street Multi-story (24hr)

hours	per hour
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one	1.30
-----	------

two	2.30
-----	------

three	3.50
-------	------

four	5.00
------	------

over four hours up to 24 hours	12.00
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Day charge. Available from 1 November – 31 March

Purchase between 6am and 9.30am Mon to Fri valid until 6pm the same day	2.00
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Evening (6pm – 2.30am)	1.50
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Evening (6pm – 3.30am) Cineworld customers only	1.00
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Overnight charge (5pm – 10.30am)

Standard	6.00
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Premier Inn	5.00
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Weekend ticket (3pm Friday to 10.30am Monday)	25.00
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Blue badge holders – one hour free beyond expiry of purchased ticket

(Up to a total of 8 hours including 1 free hour)

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Grove Park (8am – 10pm)

Cars

hours	per hour
one	1.30
two	2.30
three	3.50
four	5.00
over four hours up to 24 hours	12.00
Overnight (6pm – 8am)	1.50
Blue badge holders – one hour free beyond expiry of purchased ticket	

Knightstone Causeway (8am – 10pm)

Cars

hours	per hour
one	1.30
two	2.30
three	3.50
four	5.00
over four hours up to 24 hours	12.00
Overnight (6pm – 8am)	1.50
Blue badge holders – one hour free beyond expiry of purchased ticket	
12 month business permit	425.00

Locking Road short stay-section (charges and restrictions apply 24 hours) –

maximum stay two hours, with no return in two hours

Cars

30 minutes	0.50
one hour	1.00
two hours	2.00
Blue badge holders – 1 hour free beyond expiry of purchased ticket	

Melrose (8am – 10pm seven days)

Cars / Motorhomes

hours	per hour
one	1.30
two	2.30
three	3.50
four	5.00
over four hours up to 24 hours	12.00

Melrose Permits

These permits are available from 1 November – 31 March.

1 week	25.00
1 months	40.00
5 months	195.00

Weston-super-Mare – long stay

Hampton

Cars

6pm – 10.30am	5.00
daily	6.00
weekly	30.00
12 month permit	425.00
12 month permit (older person)	260.00

Locking Road	
Cars	
daily	5.50
weekly	30.00
Coaches/Motorhomes/Public Service Vehicles	
24 hours	10.00
weekly	40.00
Community transport/charity passenger vehicles (with permits) – two spaces	
24 hours	free
HGV (5pm – 8am)	10.00
Madeira	
Cars	
up to four hours	1.50
daily	3.00
weekly (only valid in Madeira)	14.00
12 months (only valid in Madeira)	95.00
Coaches	
24 hours	6.00
1 week	35.00

Weston-super-Mare – Seafront (Marine Parade and Beach car parks)

Beach – Royal Sands, Clifton Sands and Uphill Beach (8am – 10pm)
 Marine Parade – Seafront Office to Royal Sands (8am – 10pm)
 (charges apply 8am – 6pm Monday to Sunday (including Bank Holidays))

Cars	
peak (2 March – 31 October)	
up to four hours	6.00
all day	10.00
low (1 November – 1 March)	
up to four hours	2.50
all day	4.00

Weston-super-Mare Sand Road (bus terminus) car park, Sand Bay

(charging times 8am–6pm Monday to Sunday (including Bank Holidays))

Cars	
30 minutes	0.20
1 hour	0.50
2 hours	1.00
all day (ten hours)	2.00
annual permit	100.00

Weston-super-Mare Beach Road car park (opposite Commodore), Sand Bay

(charging times 8am–6pm Monday to Sunday (including Bank Holidays))

Cars	
30 minutes	0.20
1 hour	0.50
2 hours	1.00
all day (ten hours)	2.00
annual permit	100.00

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Worle Parkway Diamond Batch 24 hour

Tickets from pay and display machines

Blue badge holders charges apply

Cars

10 minutes in drop off /collect bay	free
20 minutes (purchase anytime)	0.20
24 hours (purchase anytime)	2.40
Weekend ticket (purchase and valid from 10am Friday to 10am Monday)	4.00
7 day ticket (purchase anytime and valid seven consecutive days from time of purchase)	10.00

Permits from Parking Services

These permits can start at anytime and are valid for the period purchased.

3 months	115.00
6 months	220.00
Annual	375.00

Penalty charge notice costs

Higher level PCN	70.00
if paid within 14 days	35.00
if unpaid and after service of a charge certificate	105.00
Lower level PCN	50.00
if paid within 14 days	25.00
if unpaid and after service of a charge certificate	75.00

Community halls and venues

Public liability insurance required (minimum cover £5m) – otherwise 10% payable on the net figure below, leaflet available on request for terms and conditions (excludes Scotch Horn leaflet on request)

The Campus Community Site

Highlands Lane, Weston-super-Mare BS24 7DX. Tel: 01934 427 427

Conference room 1 or 4 (per room)

Corporate rate

half day (9am–1 pm or 1–5pm)	price on application
full day (9am–5pm)	price on application

Community Rate

Standard rate (per hour)	28.50
Community group (per hour)	20.50

Conference rooms 2 and 3 (per room)

Corporate rate

half day (9am–1 pm or 1–5pm)	price on application
full day (9am–5pm)	price on application

Community rate

Standard rate (per hour)	36.50
Community group (per hour)	23.50

Meeting rooms 1, 2 and 3 (per room)		
Corporate rate		
half day (9am–1pm or 1–5pm)		price on application
full day (9am–5pm)		price on application
Community rate		
standard rate (per hour)		14.50
community group (per hour)		11.00
Main hall		
standard charge (per hour)		28.50
community charge (per hour)		20.50
Ancillary services		
		per day
tv/video, ohp only, ohp and screen, screen only, data projector and/or flip charts		price on application
Catering services		
		per head
tea/coffee, tea/coffee and biscuits and/or buffet		price on application

Castle Batch Community Centre

Bishop Avenue, off Magdalen Way, Worle BS22 7PQ. Tel: 01934 634 665

		per hour
Youth and/or community group		price on application
Individuals/parties		price on application

Somerset Hall

The Precinct, High Street, Portishead, BS20 9AH. Tel: 01275 848 059

Bar/foyer		
(excl. kitchen)		
8am–6pm Monday to Friday		price on application
6pm–midnight Monday to Thursday		price on application
6pm–midnight Friday		price on application
9am–midnight Saturday/Sunday		price on application
Foyer		
(excl. kitchen) + 1/3 hall		
8am–6pm Monday to Friday		price on application
6pm–midnight Monday to Thursday		price on application
6pm–midnight Friday		price on application
9am–midnight Saturday/Sunday		price on application
After midnight–9am		price on application
+ hall		
8am–6pm Monday to Friday		price on application
6pm–midnight Monday to Thursday		price on application
6pm–midnight Friday		price on application
9am–midnight Saturday/Sunday		price on application
After midnight–9am		price on application

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Stage	
Normal lighting	
8am-6pm Monday to Friday	price on application
6pm-midnight Monday to Thursday	price on application
6pm-midnight Friday	price on application
9am-midnight Saturday/Sunday	price on application
After midnight-9am	price on application
Full lighting	
8am-6pm Monday to Friday	price on application
6pm-midnight Monday to Thursday	price on application
6pm-midnight Friday	price on application
9am-midnight Saturday/Sunday	price on application
After midnight-9am	price on application
Instruction classes and courses	fee will be by agreement with management
Commercial rate and bank holiday charges	price on application
Kitchen per function	
teas/coffees only	price on application
buffet/light refreshments	price on application
full-scale meal	price on application
Cloaks	price on application
Licence extension	
	per extension/day
Extension fee – weekend rate (Fri, Sat, Sun)	price on application
Temporary event notice* – Monday to Thursday	price on application

*(statutory fee under Licensing Act 2003)

Notes:

Commercial rate

Outside North Somerset (non commercial)

Bank holidays

The hirer shall pay the council any fees relating to the:

- Performing Rights Society (PRS) charges where copyright music is used, as per the condition of hire (11.3)
- Phonographic Performance Licence (PPL) as per the conditions of hire (11.4)

For information about the difference between PRS and PPL, please see the conditions of hire 11.5 document on our website www.n-somerset.gov.uk

Corporate services

Applications under the Commons Act 2006

Provision under, or for purposes of which, the application is made, Purpose of application, Application Fee £

Guidance notes for applicants to be read in conjunction with the application forms

Regulation 43	
Declaration of entitlement to exercise a right of common.	102.00
Exercisable over 2 or more commons	204.00
Section 6 of the 2006 Act	
Creation of a right of common resulting in the registration of new common land	No fee
Creation of a right of common over existing common land	306.00

Section 7 of the 2006 Act	
Variation of a right of common	306.00
Variation of a right of common resulting in the registration of a new common land	No fee
Section 8 of the 2006 Act	
Apportionment of a right of common	306.00
Section 10 of the 2006 Act	
Attachment of a right of common	No fee
Section 11 of the 2006 Act	
Re-allocation of attached rights	306.00
Section 12 of the 2006 Act	
Transfer of a right in gross	153.00
Section 13 of the 2006 Act	
Surrender or extinguishment of a right of common	255.00
Schedule 4, paragraph 8	
Statutory disposition pursuant to Section 14 of the 2006 Act (including the exchange of land for land subject to a statutory disposition)	510.00
Section 19 of the 2006 Act	
Correction, for a purpose described in Section 19 (2) (b), or (e)	306.00
Correction, for a purpose described section 19 (2) (c)	No fee
Correction, for a purpose described in Section 19 (2) (d)	51.00
Schedule 1, paragraph 1 (6) (b) to the 2006 Act	
Severance by transfer to public bodies	255.00
Schedule 1, paragraph 3 (7) (b) to the 2006 Act	
Severance authorised by order	255.00
Schedule 2, paragraph 2 or 3 to the 2006 Act	
Non-registration of common land or town or village green	No fee
Schedule 2, paragraph 4 to the 2006 Act	
Waste land of a manor or not registered as common land	No fee
Schedule 2, paragraph 5 to the 2006 Act	
Town or village green wrongly registered as common land	No fee
Schedule 2, paragraphs 6-9 to the 2006 Act	
Deregistered of certain land registered as common land or as a town or village green	1500.00

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Schedule 3, paragraph 2 or 4, to the 2006 Act:	
Application made after the end of the transitional application period	
Creation of a right of common	383.00
Surrender or extinguishment of a right of common	383.00
Variation of a right of common	383.00
Apportionment of a right of common (to facilitate any other purpose)	383.00
Severance of a right of common	383.00
Transfer of a right in gross	383.00
Statutory disposition (including the exchange of land for land subject to a statutory disposition)	383.00
Regulation 53	
The provision of office copies (per register unit)	25.50
If scanned	No Fee
Work not specified in the regulations	
Work not specified in the regulations	61.20 (51.00 + VAT)

Electoral registration

Sale of printed copies of register of electors	
statutory fee	10.00
plus additional charge per 1,000 names or part thereof	5.00
p and p	6.68
Sale of data copies of register of electors and overseas electors	
statutory fee	20.00
plus additional charge per 1,000 names or part thereof	1.50
p and p	2.53

Environmental information regulations

Enquiries made under these regulations will be charged at an hourly rate	25.80
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Landowner statements and declarations

Application fee for dealing with Landowner Statements and Declarations	120.50
Application fee for dealing with Landowner Statements and Declarations (joint)	158.00

Local land charges

Type of search	
Residential	
LLC1 postal/email (no VAT)	23.90
LLC1 electronic provider (no VAT)	23.90
CON29 postal/email	89.80
CON29 electronic provider	84.41
CON29O printed enquiries (no information held by North Somerset Council to provide a response to Q's 10, 11, 13, 14 & 15) (each)	24.00
Each additional/solicitors enquiry	34.80
CON29 additional parcel of land (each)	28.80
LLC1 additional parcel of land (each) (no VAT)	5.00

Commercial	
LLC1 postal/email (no VAT)	41.50
LLC1 electronic provider (no VAT)	41.50
CON29 postal/email	144.96
CON29 electronic provider	136.25
CON29O printed enquiries (no information held by North Somerset Council to provide a response to Q's 10, 11, 13, 14 & 15) (each)	24.00
Each additional/solicitors enquiry	34.80
CON29 additional parcel of land (each)	28.80
LLC1 additional parcel of land (each) (no VAT)	5.00

Street naming and property numbering fees

Any development of 10+ plots (no VAT)	119.50
All other SNPN types (no VAT)	60.50
Any additional work, over and above the statutory requirement for SNPN, will be charged at an hourly rate	41.00
Any amendment required to addresses due to development alteration will be charged at an hourly rate	41.00

Dog warden service

For more information contact our dog warden service:

Town Hall, Weston-super-Mare BS23 1UJ Tel: 01275 888 802

Stray dogs (VAT exempt)	
fixed charge – per recovery	54.00
daily kennelling fees (maximum seven days)	14.50
returned without kennelling	28.00
Dog collection service	
per hour, or part thereof	75.00
dog collection services for other agencies	price on application
Fee to make an application to the magistrates courts to register a dog with the Index of Exempted Dogs	price on application

Education

Home to school transport

Vacant Seat Payment Scheme	
Per pupil, per academic year (terms and conditions apply)	624.00
Eight monthly payments payable from 1 September (September to April inclusive)	78.00
Replacement Bus Pass	15.00

Fees and charges 2020/21

Environment

Contaminated land enquiries

Minimum fee (less than 30 mins)	42.00
Per hour (or part thereof)	79.00

High hedge complaints – statutory fees

Anti-Social Behaviour Act 2003, Part 8	430.30
Concessionary rate for claimants of an income-related benefit (please enquire)	212.60

Memorial bench

10 year lease	
new	950.00
refurbished	800.00
concrete plinth	270.00
extra refurbishment	200.00
plaque alteration	50.00

Memorial tree

Memorial tree	500.00
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Please contact the Tree Officer to check availability at your preferred location. Subject to space and utility checks, locations can be open space, grass verge and streets.

Public Health Funerals

Administration fee without property search	365.00
Administration fee with property search	710.00

Sampling

Water sampling

Risk assessment of a private water supply to establish whether there is a significant risk of supplying water that would constitute a potential danger to public health

Private water supply analysis	up to 500.00
	per assessment
sampling visit (each visit)	100.00 per visit
analysis of Group A Parameters	up to 100.00
analysis of Group B Parameters	up to 500.00
an investigation following failure	up to 100.00
a grant of authorisation	up to 100.00
analysing a sample under regulation 10	up to 25.00
swimming pool water quality	
bacterial	60.00
chemical	80.00
chlorine	30.00
Contract	
one per month (all tests) 12 samples	1,050.00
one per month (all tests) six samples	575.00

Tree preservation order

	Collected	Inc. P&P
Copy	6.50	7.90
Electronic	6.60	

Highways and footpaths

Accidents

Accident damage to highway property and clearance of accident debris	full recharge of costs of works and/or investigations, plus administration costs
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Decorative lighting requests

full recharge of costs of works and/or investigations, plus administration costs

Dropped-kerb vehicle access

Dropped kerb vehicle access	186.50
For applications with planning approval where access arrangements have been stipulated/agreed at the planning stage.	136.00
Retrospective	300.00

Grit bins

Supply to parish councils (per site)	165.00
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New vehicular access from the highway

multiple residences and commercial premises	1,100.00
multiple residences and commercial premises (Retrospective)	1,600.00
Manual input of streetworks notice/permit onto database	30.00

Highways licences

Electric vehicle charging

rapid charge	0.25
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Highways Statement and/or Declaration

Application fee	120.50
Joint landowner statement/highways statement and declaration	158.00

New Roads and Street Works Act

For details of costs contact Highways and Transport

Application for temporary traffic signals	30.00
Statutory fees	
sample inspection per visit	50.00
defect per visit	47.50
third party per visit	68.00
section 74 dependant on road category/works type/ traffic sensitivity status	
fixed penalty notices (as defined by statute reduced to 80.00 if paid within 29 days)	120.00

Licence to locate skips, scaffolding, hoarding, fencing, building materials or objects on the highway (VAT exempt)

Licence to locate scaffolding or mobile elevated work platform on the highway	75.00
Retrospective licence to locate scaffolding or mobile elevated work platform	150.00
Skips, hoarding and fencing, building materials on the highway	65.00

Fees and charges 2020/21

Retrospective licence to locate skips, scaffolding, hoarding, fencing, building materials or objects on the highway	130.00
Mobile elevated work platform licences	70.00
Retrospective permission for mobile elevated work platforms on the highway	140.00
Licence to over-sail the highway using a Tower or Mobile crane	155.00
Retrospective licence to over-sail the highway using a Tower or Mobile crane	310.00
Highway licence early start fee	30.00
Will apply where insufficient notice is given in respect of highway licence application or where licences are requested to be expressed at short notice (subject to resource).	
Highway licence follow up fee £30	30.00
May apply where follow up for payment has been requested (after expiry of initial licence) on more than one occasion	
Any amendment to a license already issued	30.00
May apply where follow up for payment has been requested (after expiry of initial licence) on more than one occasion	
Highway licence additional inspection fee £50	50.00
May apply under the following circumstances; Licensee has not adhered to requirements of approved license and/or further amendments are required or Licensee fails to take action within allotted timescale to undertake improvements to site (if Council required to undertake measures to make item safe, this will be re-charged at cost to the Authority).	
Applications which have been processed in respect of the above Highway Licenses will not be refunded.	

Banners/projectiles/lights over or along the highway

Banners/projectiles	
application fee	75.00
retrospective fee	150.00
inspection fee where required	50.00 per hour
Christmas Lights	
new applications	price on application
renewals	price on application

Public path order

Pre application and further negotiations (per hour)	59.00
Informal consultations and report	835.00
Drafting, publishing and confirming order	1,630.00
Advertising costs (at least 2 adverts), at newspaper cost.	(estimate 900.00)
Copy order and map	
collected	6.80
inc p and p	8.10

Road accident information for commercial use (exclusive of VAT)

Basic information	110.00
Scale of fees applies to further information – per accident	2.10

Road opening licence – section 50

New apparatus – licence fees	410.00
Maintenance of existing apparatus	260.00
Statutory undertaker apparatus search – per site	49.50

Road safety audits (exclusive of VAT)

Safety comments	
Scheme under £30k	110.00
Scheme £30k-£250k	220.00
Scheme over £250k	330.00
Pre/post audit discussion	
For scheme under £30k	no charge
For scheme over £250k	no charge
Stage 1 Road safety audit	
Audit	
Scheme under £30k	600.00
Scheme £30k-£250k	1,100.00
Scheme over £250k – Quotation	0.45/hr
Review of external audit	
Scheme under £30k	300.00
Scheme £30k-£250k	550.00
Scheme over £250k – Quotation	0.45/hr
Any scheme size – participation in external audit (i.e audit leader, member or observer to complete the team)	0.45/hr
Stage 2 Road safety audit	
Audit	
Scheme under £30k	600.00
Scheme £30k-£250k	1,100.00
Scheme over £250k – Quotation	0.45/hr
Review of external audit	
Scheme under £30k	300.00
Scheme £30k-£250k	550.00
Scheme over £250k – Quotation	0.45/hr
Any scheme size – participation in external audit (i.e audit leader, member or observer to complete the team)	0.45/hr
Stage 3 Road safety audit	
Audit	
Scheme under £30k	850.00
Scheme £30k-£250k	1,450.00
Scheme over £250k Quotation	0.45/hr
Review of external audit	
Scheme under £30k	425.00
Scheme £30k-£250k	725.00
Scheme over £250k – Quotation	0.45/hr
Any scheme size – participation in external audit (i.e – audit leader, member or observer to complete the team)	0.45/hr
Stage 4 Road safety audit	
Any scheme size – Quotation	0.45/hr

Rechargeable works

	full recharge cost of recovery work and/or investigations, plus administrative costs
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Road markings

Disabled parking bays	155.00
H bar markings	95.00
Section 38/section 106 and section 278 supervision fees	

Fee Minimum

Fees and charges 2020/21

Value of works		
less than £130,000	10%	3,500.00
£130,000 < £325,000	9%	13,200.00
£325,000 < £650,000	6%	29,500.00
£650,000 < £2m	5%	39,500.00
£2m >	4%	101,000.00
Payment of fee will be staged:		
on application	1%	1,100.00
on submission of drawings	50% of supervision fees	
Balance payable prior to start of works		
Fees are for first-time approval, subsequent checks/inspections will be at cost+, and exclude safety audits, traffic orders, legal costs and commuted sums		
Copy and plan of section 38 agreement		30.00
Additional information	15.00 per question	
Copy of advance payment codes notice		15.00

Section 171

Excavation	200.00
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Stopping-up licence

2,900.00

Temporary development signage

Review of Temporary Development Signage	80.00
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Assess the suitability and provide approval for directional signing to be placed on the highway network to aid drivers on a pre arranged journey and avoid unnecessary congestion or vehicle movements on the highway network.

Guidance/review of Temporary Traffic Management proposals	45 per hour or part thereof
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Initial meeting/site visit/discussion/review of plans of no more than 1 hour or part thereof	free
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Temporary signs

Approval of temporary event signage (not AA, RAC, CTC)	77.00
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Tourism signs

Application fee	57.00
Signage	full recharge of costs of works/design/administration including allowances at the following rates as a percentage of construction costs – Design fees 15%: Future maintenance 10%

Traffic counts

Manual classified counts (plus VAT)

Data is normally for 12 hours (7am–7pm) on one day
Prices are for first site and extra sites included in same request

	first site	extra site
link count	105.00	63.00
high volume link > 15,000 vehs	152.00	92.00
t-junction	152.00	92.00
x-roads	209.00	127.00

Automatic traffic counts (plus VAT)

Data for 24 hours for one week or more for first site and extra sites in same request

	first site	extra site
up to four weeks data	105.00	63.00
up to four weeks data plus speed and classifications	159.00	96.00
three days speed only data	101.00	62.00
summary data query	59.00	35.00
RAB turning count per arm	101.00	62.00
one year's worth of data for 12 consecutive months	288.00	172.00

Traffic regulation order (VAT exempt)

Temporary

Non-profit making or charity event	Advertising costs only
Order giving less than 12 weeks notice	1,750.00
Order giving 12 weeks notice	1,250.00
Closing each extra road or for each additional temporary restriction required – (up to a max of 10 roads and/or restrictions combined – more than 10 roads and/restrictions combined will be subject to negotiation)	200.00
Cancellation fee where TTRO process has begun	250.00 + Advertising costs
Cancellation fee where TTRO has been completed	Full charge/amount applies
Signs and Roadmarkings re temporary waiting/loading restrictions	price on application
Extension to temporary traffic regulation orders	500.00
Temporary traffic regulation notice 5 or 21 day	550.00
TTRO 16a (not for profit, CSC sports clubs, or registered charity)	250.00
Amendment to a TTRO under section 14 or 16a RTRA	250.00
Permanent	3,100.00

Cultivation of the Highway

New application	60.00
Renewal fee per year	60.00

Traffic signals (VAT exempt)

Two or three/four way temporary signals applications

traffic signal/zebra temporary switch off/on	250.00 per site
late/non confirmed cancellations	125.00 per visit
street lighting and traffic signal design	250.00 plus 50.00 per hour
traffic signal design	50.00 per hour
MOVA data requests	125 per site

Transport model outputs (plus VAT)

price on application

Transport publicity

Bus publicity charging scheme (per timetable display)	10.00
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Trees across the highway

Privately failed trees or branches across the highway	full recharge of cost of works
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Written response to enquiries on highways or public rights of way records (VAT exempt)

Including supplying A4 plan	26.30
Additional information	15.20 per question

Fees and charges 2020/21

Housing services

Gypsy and caravan site pitch fees

Increases in rent for Gypsy and Caravan site plots are restricted to RPI (October 2016) under Mobile Homes Act.

Box Bush*	71.50
Failand	48.64
Moorland	176.23
Willowmead (Pitches 1–5)	66.75
Willowmead (Pitches 6–7)	83.28

*a sewerage charge will be added to the weekly rent

Other strategic housing charges

Choice-based lettings

fee per letting from RSLs	54.30
Multiple letting fee (for each unit in addition to the first charged at the rate above)	10.80

Enabling

fee per unit from housing associations (set sub-regionally)	550.00
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Gypsy and caravan site liaison services

initial advice to private landowners on unauthorised encampments (one hour – no visit)	free
further advice on authorised encampment on private land (per hour)	46.25

HMO licensing – Mandatory

properties containing up to five units of accommodation	698.65
plus additional fee for each unit thereafter	62.95
fit and proper persons assessment (per person)	41.80
cost recovery (per hr) when licensing works not completed (incl. third and subsequent visits)	46.25

HMO Licensing – Mandatory (discounted)

properties containing up to 5 units of accommodation	556.90
each additional unit	50.65
fit and proper persons assessment (per person)	41.75
cost recovery (per hr) when licensing works not completed (inc. third and subsequent visits)	46.25

Non-statutory inspection fees

immigration inspection fee (plus disbursements)	96.06
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Other housing-related fees

recovery of expenses in taking actions under Part 1 of the Housing Act 2004 (per hour)	46.25
supplementary information following local searches (per enquiry)	39.10

Sheltered leasehold

weekly management fee per leasehold unit	48.35
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Mobile Homes site licensing

New licence application fee	510.00
plus per pitch	33.75
Fee to accompany an application to transfer a licence	226.25
Fee to accompany an application to alter conditions	284.00
Annual fee per pitch	12.88
Hourly rate for enforcement costs	40.50
Fee to deposit, vary or delete site rules (each)	84.45

Leisure activities

Events and Promotions on North Somerset Council Land

Events are subject to pay a non-refundable application fee to process submitted documentation. A minimum of £30 application fee is chargeable.

All rates below are per event day, build and breakdown days are charged at half the rate listed.

Premium sites are classified as Weston-super-Mare beach, Promenade sites and Beach Lawns (There are seven Beach Lawns, each is charged separately).

Category A sites are classified as Princess Royal Square, Italian Gardens, Grove Park and Clarence Park East.

Category B sites are classified as all other open spaces within the ownership or management of North Somerset Council.

Category A sites

Category A Sites (small events 50-500)

Commercial (where admission is not payable)	235.00
Commercial (where admission is payable)	360.00
Charity	94.00
Fees for power	25.00

Category A Sites (medium events 501-5000)

Commercial (where admission is not payable)	355.00
Commercial (where admission is payable)	535.00
Charity	145.00
Fees for power	25.00

Category B sites

Category B Sites (small events 50-500)

Commercial (where admission is not payable)	125.00
Commercial (where admission is payable)	185.00
Charity	62.00
Fees for power	25.00

Category B Sites (medium events 501-5000)

Commercial (where admission is not payable)	180.00
Commercial (where admission is payable)	280.00
Charity	95.00
Fees for power	25.00

Major Events

A&B Sites (5000+)	price on application
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Seafront Events

Seafront Premium

Small event commercial	450.00
Small non commercial	295.00
Small charity	135.00
Medium commercial	670.00
Medium non commercial	445.00
Medium charity	210.00
Major events	price on application

Funfair

Premium Seafront	500.00
Category A	400.00
Category B	300.00
Ranger – per hour	35.00
Application Fee	
Small Event	30.00
Medium Events	50.00

Fees and charges 2020/21

Major Events	100.00
Build and breakdown 50% of site fees.	
Commercial promotion	
off peak	235.00
on peak	530.00
Non commercial promotion	133.00
Charity promotion	
off peak	92.00
on peak	143.00

River Axe boat owner pass

Available from Tropicana Office, Marine Parade, Weston-super-Mare, BS23 1BE
Tel. 01934 626 982

Access to site via Uphill Beach entrance only	2.50
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Beach Huts

Beach Huts annual hire	930.00
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Knightstone Slipway Permit Scheme

Available from the Tropicana Office, Marine Parade, Weston-super-Mare, BS23 1BE
Tel. 01934 626 982

Annual Permit	50.00
Day Permit	15.00

Hovercraft permit

50.00

Leisure and dual-use centres

Courts and pitches

Booking rates may be exempt from VAT, please ask for details of the criteria

All-weather pitch

Hans Price – only

per hour (from Sept 2015)

Floodlit	
adult	price on application
junior	price on application
Non-floodlit	
adult	price on application
junior	price on application
Five-a-side	
half pitch	price on application

Badminton

Junior charges apply to 7pm each evening only – after 7pm the charges are as for adults

per court/per hour

adult	9.65
junior/OAP	6.50

Five-a-side

Hutton Moor

per court/per hour

floodlit	price on application
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non-floodlit	price on application
Gymnasium	
Hutton Moor and Scotch Horn	
	one hour session
adult	price on application
junior/OAP	price on application
Sports hall hire	
For schools, associations or clubs satisfying VAT requirements with regards to regular booking, VAT will be deducted	
	per hour
Two badminton court size	
adult	19.25
junior (The Campus only)	13.00
Four badminton court size	38.50
Squash	
Junior charges apply to 7pm each evening only – after 7pm the charges are as for adults	
	per court/per 40 mins
adult	6.90
junior/OAP	4.90
Swimming	
Backwell, Churchill, Hutton Moor, Strode, Clevedon and Parish Wharf	
adult	5.00
junior/senior	3.30
under four years	free
family swim (maximum two adults, two children)	12.90
school children (North Somerset Council school swims) includes instruction	2.70
Swimming lessons	
Half-hour session	price on application
Swim card (book of 12 tickets)	
Without Leisure Key	
adult	50.00
junior/OAP	33.30
With Leisure Key	
adult	40.00
junior/OAP	26.40
Hire of pools	
(includes one lifeguard)	
	per hour
Strode – main pool	price on application
Backwell and Strode – learner pool	price on application
Backwell and Parish Wharf – main pool	price on application
Churchill – main pool	price on application
Parish Wharf – leisure pool	price on application
Hutton Moor	
main pool	price on application
teaching pool*	price on application

*This charge is applied to swimming clubs, but for other users and for children's parties in particular, the price remains subject to negotiation.

Hydrotherapy pool

The Campus	
Hire of Pool (Hourly – Standard)	49.50
Hire of Pool (Hourly – Community)	29.00

Fees and charges 2020/21

Tennis		per court/per hour
Churchill Sports Centre		
Non-floodlit		
adult		7.80
junior/OAP		6.55
Hutton Moor		
Floodlit		
adult		price on application
junior		price on application
Non-floodlit		
adult		price on application
junior		price on application
Parks – games pitches		
All games pitches across the district		
Public liability insurance required (minimum cover £5m)		
Booking rates may be exempt from VAT, please ask for details of the criteria		
Athletics track		
Drove Road per session		52.50
Changing rooms		
Drove Road and Clarence Park (key deposit)		20.00
Cricket		
Clarence Park		
		per game
adult		64.00
junior (11-16)		33.00
training session		16.50
Football, hockey and rugby games pitches		
Drove Road		
		per game
adult		60.75
junior (11-16)		32.90
training sessions (also available at Baytree rec.)		32.90
mini-league pitch hire (under 11s)		20.25
Sports days/other – all sites		locally negotiated fees

Leisure Key

The discounts and benefits package 'Leisure Key' gives discounts for all core leisure activities

North Somerset residents		
adult		13.20
junior (0-10 years)		6.60
student		6.60
OAP		6.60
Family		22.30
concession		free
Non-resident		
adult		15.20
junior (0-16 years)		7.60
student		7.60

OAP	7.60
Family	26.35

Library service

Electronic items for sale

Memory Sticks	as priced
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Events

	as priced
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Entertainment – hire charges

DVD (standard and exempt titles) for 3 week loan period	2.00
Premium DVD for 3 week loan period	3.00
Children's DVD borrowed by child aged under 11 or under for 3 week loan period	1.00
Talking Books	
access members – three week loan	free
adults 18+ – for three week loan (excluding audio downloads)	1.00
children and young adults (0-17 years) for three week loan (excluding audio downloads)	free
E-Audio downloads – All users	free
Language Courses – three week loan	2.00
Music CD for 3 week loan	1.10
CD Roms / Computer games	As set by the lending authority

Fax per A4 sheet – sending and receiving

UK	1.00 per sheet
overseas	1.50 per sheet

Internet and Public Computers

Internet use by Library members	free
Wi fi Internet	free
Hire of library premises, rooms and facilities	
Please contact venue for further information	8.00
Art and photographic displays	
commercial	100.00
plus commission on all items sold	20%
community	25.00
plus commission on all items sold	20%
Promotional events/activities with or without items for sale	
commercial	up to 100.00
plus commission on all items sold	20%
community	up to 55.00
plus commission on all items sold	20%

Fees and charges 2020/21

Public liability insurance		
community		
if £5million public liability insurance is not held		10% of total hire charge
where no hire charge is payable		10.00
commercial		–
must arrange their own insurance (minimum £5 million cover) and provide a copy of the certificate		

Late charges per item (excluding Mobile Libraries)

Libraries		
children and young adults (0-17yrs)		max
books and talking books per day	free	free
adults (18+)		
per day	0.20	10.00
all dvds		
full hire charge for 3 week loan period		10.00
all cds		
full hire charge for 3 week loan period		10.00
reading groups		
per item	0.20	10.00
Pre-overdue notification, to an email address of your choice	free	
Mobile library		
adults and children – items borrowed from the mobile library	free	
adults and children – items borrowed from all other libraries, and returned late to the mobile library		charge as per Library from which the item was borrowed

Local studies and family history

Facility fee per image without acknowledgement	100.00
Facility fee per image with acknowledgement	50.00
Postal and e mail enquiries research	
first 30 minutes	free
then per 30 minutes	15.00
Digital copy of image	
dependent on size of image	10.00–15.00

Lost and damaged items Charges are revised based upon the average cost replacement price per item.

Adult	
fiction, all large print and books on prescription	9.00
non-Fiction	9.00
Children's and Young Adults' books	
under 5's card	5.00
damaged books	free
Reference books	
child	15.00
adult	25.00
Talking books – each tape or CD set	
child	8.00
adult	30.00
Music CD	8.50
Music score	15.00
Drama (single copy)	9.00
Language course	36.00

DVD	
single	12.00
box set	24.00
Damaged DVD/CD security case	2.00
All Inter Library Loans will be charged at full cost price, as set by the Lending Authority	
	less 10% handling charge

Photocopying and print-outs per sheet

A4	
black and white copy	0.15
colour copy	0.60
print-out from microform	0.60
A3	
black and white copy	0.30
colour copy	1.20

Replacement membership cards

First loss in any calendar year	free
Subsequent loss in each calendar year	1.00

Reservations

Items from within the stock of librarieswest authorities	
adults – in all libraries and online at www.librarieswest.org.uk	free (trial period)
children and young adults	
all lending items from within the stock of LibrariesWest authorities	free
large print and talking book only	free
e-audio books – downloads	free
e-books – downloads	free
Inter Library Loans	
Items obtained from outside the LibrariesWest area for all users	10.00
plus renewal fee	5.00
Adult reading group set	
booking fee for up to 20 copies of any one title	6.00
Drama set	
The hire of sets of music or play scripts for performance is available by subscription through Somerset Performing Arts Library (PAL), Yeovil or other suppliers. See staff for further information.	

Talks to organisations by library staff

free, subject to staff availability

Licences, registration and permits

Acupuncture, skin piercing and electrolysis (VAT exempt)

Pre-application advice for licensing and registration work undertaken skin piercing is provided per hour charge with a minimum charging period of 30 minutes	68.00
Initial registration – person	105.00
Initial registration – premises	105.00
Change to registration certificate	43.00
Combined registration	141.00
Change to new premises	105.00
Temporary premise registration	63.00

Fees and charges 2020/21

Animal licensing (VAT exempt)

Animal Welfare (Licensing of Activities Involving Animals) Regulation 2018

Home boarding, day care, catteries, kennels	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (one year)	161.00
Fee to grant licence (two years)	212.00
Fee to grant licence (three years)	262.00
Dog breeding	
Application and renewals application fee (non refundable)	91.00
Additional costs	vet fees
Fee to grant licence (one year)	161.00
Fee to grant licence (two years)	212.00
Fee to grant licence (three years)	262.00
Franchises – Home boarding (arrangers)	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (one year)	161.00
Fee to grant licence (two years)	212.00
Fee to grant licence (three years)	262.00
Addition of premises	27.00
Additional Premises where inspection required:	
Visit cost (1-4 hosts) [1 x visit]	free
Visit cost (5-8 hosts) [2 x visits]	90.00
Visit cost (9-12 hosts) [3 x visits]	180.00
Home Boarding of Dogs (In Scope Carer)	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (one year)	161.00
Fee to grant licence (two years)	212.00
Fee to grant licence (three years)	262.00
Hiring of horses (1-5 horses)	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (one year)	141.00
Fee to grant licence (two years)	240.00
Fee to grant Licence (three years)	332.00
Hiring of horses (6-20 horses)	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (one year)	174.00
Fee to grant licence (two years)	272.00
Fee to grant licence (three years)	365.00
Hiring of horses (20+ horses)	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (one year)	226.00
Fee to grant licence (two years)	375.00
Fee to grant licence (three years)	522.00
Selling animals as pets	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (one year)	161.00
Fee to grant licence (two years)	212.00
Fee to grant licence (three years)	262.00
Exhibiting animals	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence (three years)	161.00

Combination of animal licensing activities	
Application and renewals application fee (non refundable)	91.00
Fee to grant licence	second activity 50% reduction on lowest grant fee
Variation of a licence	
Application and renewals application fee (if inspection required)	78.00
Application and renewals application fee (if inspection not required)	27.00
Re-evaluation of rating (including inspection)	110.00
Transfer of licence due to death	no fee
Replacement documents	16.00

Business premises (plus VAT)

Change of ownership inspection and schedule of works	200.00
Confirmation of registration letter and/or copy of individual registration record	101.00
Product process development advice	81.00 per hour
New business priority food rating	81.00
Associated sampling charge per sample	38.00
Specialist business advice	81.00 per hour
Business training courses per candidate per day	87.00
Business training courses per candidate per 1/2 day	45.00
Safer food direct 2 hour business support for new food premises	194.00
Additional Food Officer advice time per hour	81.00
Revisit premises to early re rate	141.00
Safer Food Better Business pack	26.00
Eat Out, Eat Well (healthy eating award) per hour	81.00

Dangerous wild animal licence

Plus veterinary inspection fees at current rates

Initial fee	265.00
Renewal	265.00
Transfer	265.00

Firework licences statutory fees*

Explosives Regulations 2014	
registration – (up to 250kg NEQ**) renewable annually 31 August	
new	109.00
renewal	54.00
licensed store – (over 250kg NEQ**) renewable annually 31 August	
new	185.00
renewal	86.00
transfer or replacement of licence	36.00
varying name of licensee or address of site	36.00
any other kind of variation	price on application
Fireworks regulations	
(this fee is in addition to the MSER fees above)	
All-year-round sale of 'adult' fireworks	500.00
renewable annually 31 December	
* These fees are liable to change during the year	
**NEQ = net explosive quantity	

Fees and charges 2020/21

Gambling Act 2005

New regional casino	
new application	15,000.00
new application with existing provisional statement	8,000.00
provisional statement	15,000.00
transfer	6,500.00
re-instatement	6,500.00
variation	7,500.00
annual fee	15,000.00
New large casino	
new application	10,000.00
new application with existing provisional statement	5,000.00
provisional statement	10,000.00
transfer	2,150.00
re-instatement	2,150.00
variation	5,000.00
annual fee	10,000.00
New small casino	
new application	8,000.00
new application with existing provisional statement	3,000.00
provisional statement	8,000.00
transfer	1,800.00
re-instatement	1,800.00
variation	4,000.00
annual fee	5,000.00
Bingo	
new application	3,500.00
new application with existing provisional statement	1,200.00
provisional statement	3,500.00
transfer	1,200.00
re-instatement	1,200.00
variation	1,750.00
annual fee	1,000.00
Betting premises (off course)	
new application	3,000.00
new application with existing provisional statement	1,200.00
provisional statement	3,000.00
transfer	1,200.00
re-instatement	1,200.00
variation	1,500.00
annual fee	600.00
Track betting (on course)	
new application	2,500.00
new application with existing provisional statement	950.00
provisional statement	2,500.00
transfer	950.00
re-instatement	950.00
variation	1,250.00
annual fee	1,000.00

Adult gaming centre	
new application	2,000.00
new application with existing provisional statement	1,200.00
provisional statement	2,000.00
transfer	1,200.00
re-instatement	1,200.00
variation	1,000.00
annual fee	1,000.00
Family entertainment centre	
new application	2,000.00
new application with existing provisional statement	950.00
provisional statement	2,000.00
transfer	950.00
re-instatement	950.00
variation	1,000.00
annual fee	750.00

Gambling Act (2005) Permits

Unlicensed family entertainment centre permit	
new fee	300.00
renewal fee	300.00
name change	25.00
copy of permit	15.00
Prize gaming permit	
new fee	300.00
renewal fee	300.00
name change	25.00
copy of permit	15.00
Alcohol licensed premises gaming machine permit (two or less machines)	
new fee	50.00
Alcohol licensed premises gaming machine permit (three or more machines)	
new fee	150.00
annual charge	50.00
variation	100.00
transfer	25.00
name change	25.00
copy of permit	15.00
Club gaming permit	
new fee	200.00
renewal fee	200.00
annual charge	50.00
variation	100.00
copy of permit	15.00
Club gaming machine permit	
new fee	200.00
renewal fee	200.00
annual charge	50.00
variation	100.00
copy of permit	15.00
Society lottery	
new fee	40.00
annual charge	20.00

Fees and charges 2020/21

Hackney and Private Hire Licences

Vehicles (first grant of licence)	
hackney carriage (incl. of plates and test)	230.00
private hire vehicle (incl. of plates and test)	240.00
non-refundable application fee	85.00
Renewal of existing vehicle licences – annual	
hackney carriage (incl. of plates and test)	169.00
private hire vehicle (incl of plates and test)	179.00
transfer of ownership	50.00
vehicle compliance test fee	20.00
non-refundable application fee	85.00
Vehicle plates	
external plate (replacement)	16.00
internal plate (replacement)	10.00
operator booking stickers (replacement)	2.00
replacement of lost documents	10.50
vehicle plate holder	7.50
adhesive plate fixing kit	5.00
exemption from requirement to display private vehicle plates	20.00
Drivers (3 Year Licence)	
Suitability Test	20.00
Licence Fee	200.00
DVLA Online Check	5.00
Hackney Knowledge Test/Re-test	65.00
Private Hire Knowledge Test/Re-test	40.00
DBS Check (enhanced)	44.00
DBS Administration Fee	40.00
Non-Returnable Application Fee	65.00
Replacement Badge	10.00
Replacement Lanyard	3.00
Replacement Documents	10.50
Operators (3 year licences) – payable if required by three annual instalments	
Up to 2 vehicles (instalments of 150.00)	450.00
3-5 vehicles (instalments of 250.00)	750.00
6-10 vehicles (instalments of 450.00)	1,350.00
11+ Vehicles (instalments of 950.00)	2,850.00
21+ vehicles (instalments of 1,250.00)	3,750.00
Replacement documents	10.50

Health certificates (VAT exempt)

63.00

Licensing Act (2003)

Full details are available from the licensing team 01934 426 800
or visit our website www.n-somerset.gov.uk/licensing

Licensing Act 2003 pre application advice – all applications	50.00
Premises licences and club certificates – first grant	
band A rateable value (0 – 4,300)	100.00
band B rateable value (4,301 – 33,000)	190.00
band C rateable value (33,001 – 87,000)	315.00
band D rateable value (87,001 – 125,000)	450.00
band E rateable value (125,001 and above)	635.00

Premises licences and club certificates – annual charge	
band A rateable value (0 – 4,300)	70.00
band B rateable value (4,301 – 33,000)	180.00
band C rateable value (33,001 – 87,000)	295.00
band D rateable value (87,001 – 125,000)	320.00
band E rateable value (125,001 and above)	350.00
Additional fees for events of over 5,000 people	
Fee in addition to the standard premises fee – first grant	
5,000 – 9,999	1,000.00
10,000 – 14,999	2,000.00
15,000 – 19,999	4,000.00
20,000 – 29,999	8,000.00
30,000 – 39,999	16,000.00
40,000 – 49,999	24,000.00
50,000 – 59,999	32,000.00
60,000 – 69,999	40,000.00
70,000 – 79,999	48,000.00
80,000 – 89,999	56,000.00
90,000 and over	64,000.00
Renewal fee	
Fee in addition to the standard premises fee – annual charge	
5,000 – 9,999	500.00
10,000 – 14,999	1,000.00
15,000 – 19,999	2,000.00
20,000 – 29,999	4,000.00
30,000 – 39,999	8,000.00
40,000 – 49,999	12,000.00
50,000 – 59,999	16,000.00
60,000 – 69,999	20,000.00
70,000 – 79,999	24,000.00
80,000 – 89,999	28,000.00
90,000 and over	32,000.00
Other statutory fees	
personal licence	37.00
temporary event notice	21.00
transfer premise licence	23.00
any detail change (name, address, club rules, etc)	10.50
vary designated premises supervisor	23.00
copy of any lost licence	10.50
notice of interest in premises	21.00
interim authority	23.00
application for making a provisional statement	315.00
licensing policy statement	free

Organic foods

Import certificate (VAT exempt)	45.00
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Part A2 and B permits

as described by defra

Fees and charges 2020/21

Petroleum spirit certification (statutory fees*)

*These fees are liable to change during the year

Up to 2,500 litres	44.00
2,500 – 50,000 litres	60.00
50,000 litres +	125.00
Fee for environmental searches for details of storage of petroleum at any particular site	53.00
Petroleum Information Searches per hour	79.00
Bespoke petroleum installation and location advice	81.00 per hour

Property search for existence of statutory notices (VAT exempt)

Search of commercial premises for existence of any current or in-force statutory notice under specified legislation: Food Safety Act 1990, Health and Safety at Work Act 1984 or other legislation enforced by development and environment

Minimum fee – less than 30 minutes	37.00
Per hour, or part thereof	73.00

Safety at Sports Grounds

Stadium safety certificate	2,076.00
Certificate for covered stand	1,038.00

Scrap metal dealers

Site licence	1,350.00
Collectors licence	630.00

Sex establishments (VAT exempt)

First grant fee	3,278.00
Renewal fee	2,459.00
Transfer of licence	820.00
Non-refundable application fee	820.00

Street café permits (per site)

Street Cafe Permits pre application advice	50.00
Application fee per table provided on the highway	60.00
Plus for first time applications an additional fee of	
up to five tables	60.00
six – 10 tables	120.00
11 or more tables	180.00
Renewal fees (based on number of tables)	per table 60.00

Street trading consent

Standard Pitches (Per Unit/Stall)

Weston High Street / Big Lamp Corner	
Day	62.00
Week	62.00
Quarter	750.00
Annual	3,000.00
Commercial Trading Estates	
Day	62.00
Week	62.00
Quarter	611.00
Annual	2,444.00

All other areas	
Day	62.00
Week	62.00
Quarter	458.50
Annual	1,834.00
Event pitches (Per Unit/Stall)	
1-10 stalls per applicant	
Day	62.00
Week	62.00
11-20 stalls per applicant	
Day	35.00
Week	35.00
21+ stalls per applicant	
Day	25.00
Week	25.00
Farmers Markets (produce from within 25 mile radius) per market	
1-10 Stalls	
Day	50.00
Week	50.00
11-20 Stalls	
Day	75.00
Week	75.00
21+ Stalls	
Day	100.00
Week	100.00
Craft Markets/Street Fairs (per Market/Fair)	
1-10 Stalls	
Day	50.00
Week	50.00
11-20 Stalls	
Day	75.00
Week	75.00
21+ Stalls	
Day	100.00
Week	100.00
NSC Concession holders (per pitch)	
Day	36.00
Week	36.00
Quarter	468.00
Annual	1872.00
Non refundable administration fee (all applications)	
	36.00
Pre-application advice	
	50.00

* Full fee payable on application for all daily/weekly permissions.
(£36 non-refundable administration fee)

** 25% of total fee to paid with applications for longer than one week.
(12.5% of this retained as non-refundable) administration fee).

Fees and charges 2020/21

Zoo licences (VAT exempt)

Initial fee	457.00
Grant of licence	270.00
Renewal and periodical inspection	270.00
Special/informal inspections	249.00
Transfer	260.00
Appointment of veterinary surgeon to carry out work	current defra rates

Pest control

Domestic premises (only those that meet the eligibility criteria will qualify for a treatment)

mice per treatment	20.00
rats per treatment	20.00

Photocopying, plan copies and print outs

(per copy)	unbound no prep	bound prep req'd
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Ordnance Survey extracts

A4 block plan + 1:500 first copy	4.30
A4 site location plan + 1:1250 or 1:2500 first copy	12.80
each additional copy ordered at the same time	0.30
plus, per order/location/scale each change	10.60

Photocopying

A4		
mono	0.15	0.35
multi-colour	0.60	0.90
A3		
mono	0.30	0.65
multi-colour	1.20	1.70

Plan copies

A2 plans mono	3.60
A1 plans mono	4.20
A0 plans mono	4.80

Postage and packaging

Letter	
max 10 sheets (A4 folded in C5 envelope)	Royal Mail tariff applies
large	Royal Mail tariff applies
Parcel	
small	Royal Mail tariff applies
medium	Royal Mail tariff applies

Print out from electronic source

A4 plans/print-outs if done by staff for customer

A4		
mono	0.15	0.35
multi-colour	0.60	0.90

A3		
	mono	0.30 0.65
	multi-colour	1.20 1.70
A2	multi-colour	12.00
A1	multi-colour	20.00
A0	multi-colour	28.00

From microfiche

A2 and above (these plans are sent away for copying)

We now have the ability to print plans in house – separate fees have been discontinued. This work will now be charged as per print out from electronic source.

Planning fees

Information leaflets and scale of fees are available from:

Town Hall Reception, Weston-super-Mare BS23 1UJ or visit our website

www.n-somerset.gov.uk/planningadvice

Historic environment records

Records search	120.00 per hour
Shape file	55.00

Planning decision notices

Copy of a decision note	15.00
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Planning Enforcement

Confirmation Enforcement Notice complied with	300.00
Confirmation planning permission implemented and development accords with permission	300.00
Help resolving conveyancing issues	500.00
Confirmation of closure of enforcement case	100.00

Pre-submission validity check

	80.00
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Confirmation legal agreement complied with

Per site	80.00
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Written advice about the need for planning permission

	80.00
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Planning history searches

	80.00
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Fees and charges 2020/21

Pre-application advice

Level 3, standard service

Householder pre-application advice	120.00
Type 1 minor	200.00
Type 2 minor	500.00
Type 3 minor	1,000.00
Type 1 major	2,000.00
Type 1 major (PAAF)	4,000.00
Type 2 major	4,000.00
Type 2 major (PAAF)	6,000.00
Type 3 major	6,000.00
Type 4 major	10,000.00
Type 5 major	15,000.00
Type 6 major	20,000.00
Type 7 major	25,000.00
Type 8 major	price on application

Additional meetings

Type 2 major	300.00
Type 4 major	300.00
Type 5 major	300.00
Type 6 major	300.00
Type 7 major	300.00
Type 8 major	300.00

level 2, initial advice in principle

Type 1 minor	100.00
Type 2 minor	250.00
Type 3 minor	500.00
Type 1 major	1,000.00
Type 2 major	2,000.00
Type 3 major	3,000.00
Type 4 major	4,000.00
Type 5 major	5,000.00
Type 6 major	6,000.00
Type 7 major	7,000.00
Type 8 major	price on application
Change of use (non commercial)	250.00

Level 1, informal meeting

Type 1 minor	100.00
Type 2 minor	100.00
Type 3 minor	100.00
Type 1 major	300.00
Type 2 major	300.00
Type 3 major	300.00
Type 4 major	300.00
Type 5 major	300.00
Type 6 major	300.00
Type 7 major	300.00
Type 8 major	300.00
Change of use (non commercial)	100.00

Planning Performance Agreements (PPA)

PPA level 1	1,500.00
PPA level 2	3,000.00
PPA level 3	6,000.00
PPA level 4	12,000.00
PPA level 5	price on application

Return of invalid applications handling charge where there is a delayed response for missing information

	35.00
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Summary of site planning history and designation

Fully automated online service	10.00
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Talks and presentations to external groups (archaeology, conservation etc)

Per hour	137.50
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Publications

A charge may be made for multiple orders of free documents, which are normally supplied in the course of correspondence

Please enquire before making multiple orders – 01934 888 888

Local Plans (collected or sent electronically)

If you would like these documents sent in the post standard postage rates apply

Collected	
North Somerset replacement local plan (adopted 23 March 2007)	55.00
Mineral working in Avon – local plan (adopted 1993)	33.00
North Somerset waste local plan (adopted January 2002)	16.00
Core Strategy (adopted April 2012) now incorporating remitted policies	30.00
Sites and Policies Plan Part 1: Development Management Policies (adopted July 2016)	30.00
Sites and Policies Plan Part 2: Site Allocations Plan (Publication version October 2016)	30.00

Public registers (copies)

Full copy	
LAPPC or PPC register	price on application
licensed premises and personal licence holders	230.00

Fees and charges 2020/21

Supplementary planning documents (collected or sent electronically)

If you would like these documents sent in the post standard postage rates apply

Collected

Biodiversity and trees SPD (2005)	20.00
Employment led delivery at W-s-M SPD 2014.	20.00
Renewable and low carbon energy generation in NSC SPD 2013	20.00
Residential Design Guide SPD Part 1 (2013)	20.00
Residential Design Guide SPD Part 2 SPD 2013	20.00
North Somerset landscape character assessment (CD)	free
Dolphin Square SPD (2008)	20.00
Affordable housing SPD (2013)	20.00
Development contributions SPD (2012)	20.00
Weston Villages SPD (2012)	20.00
Travel Plans SPD (2010)	20.00
Solar Photovoltaic (PV) Array SPD (2013)	20.00
Creating Sustainable Buildings and Places SPD (2015)	20.00
North Somerset Parking Standards SPD (2013)	20.00
Wind Turbines SPD (2014)	20.00
Weston Town Centre Regeneration SPD (2017)	20.00
Any other planning policy documents	20.00

Technical reports

Annual monitoring report)
(only available to download from our website –
<http://www.n-somerset.gov.uk/Research/>)

Transport

A charge may be made for multiple orders of free documents, which are normally supplied in the course of correspondence. Please enquire before making multiple orders.

Photocopying charges may be added where original documents are out of print

Collected

Joint delivery report (2001–2006)	free
Joint local transport plan (2006–2011)	free
North Somerset travel map	free
North Somerset Council-produced bus timetables	free
North Somerset map for cyclists	free
North Somerset Portishead railway line study (Aug' 08)	free

Training/lectures

Food hygiene

Discounts are available for groups of 10 or more –
please contact our food and safety team on 01934 634 633

CIEH level 2 award in food safety in catering	94.00
exam resit fee	51.00
replacement certificate	51.00
CIEH level 2 award in healthier food and special diets	87.00
CIEH Level 2 Award in Allergen Awareness.	57.00

Waste services

Bulky waste collection service

provided by Changing Lives

price on application

Commercial waste

Refuse

180L

tri-weekly	5.99
bi-weekly	6.02
weekly	6.10
fortnightly	6.26
monthly	6.65

240L

tri-weekly	7.67
bi-weekly	7.70
weekly	7.80
fortnightly	7.99
monthly	8.42

360L

tri-weekly	10.55
bi-weekly	10.60
weekly	10.74
fortnightly	11.01
monthly	11.67

660L

tri-weekly	13.93
bi-weekly	14.03
weekly	14.36
fortnightly	15.01
refuse monthly	16.54

1100L

tri-weekly	19.26
bi-weekly	19.42
weekly	19.84
fortnightly	20.72
monthly	22.74

Recycling

240L

tri-weekly	5.14
bi-weekly	5.17
weekly	5.28
fortnightly	5.48
recycling monthly	5.89

360L

tri-weekly	6.44
bi-weekly	6.49
weekly	6.63
fortnightly	6.90
monthly	7.56

Fees and charges 2020/21

660L	
tri-weekly	9.56
bi-weekly	9.66
weekly	10.00
fortnightly	10.65
monthly	12.18
1100L	
tri-weekly	11.96
1100L recycling bi-weekly	12.11
1100L recycling weekly	12.54
1100L recycling fortnightly	13.41
1100L recycling monthly	15.43
55L recycling box	
(1st box)	
tri-weekly	1.53
bi-weekly	1.53
weekly	1.54
fortnightly	1.57
monthly	1.62
(extra boxes)	
tri-weekly	1.03
bi-weekly	1.03
weekly	1.04
fortnightly	1.07
monthly	1.12
23L food waste	
tri-weekly	2.55
bi-weekly	2.55
weekly	2.56
fortnightly	2.59
240L garden waste	
tri-weekly	7.17
bi-weekly	7.20
weekly	7.29
fortnightly	7.48
monthly	7.92

Compost bin

220 litres 87cm high with a base diameter of 82cm and a top diameter of 45cm	15.00
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Household Waste Recycling Centre charges for DIY/construction waste

Hardcore/rubble	
per bag (25Kg) (one bag free of charge)	2.00
Asbestos	
per bag or sheet	10.00
Plasterboard	
per bag or sheet	4.00
Tyres	
tyre	3.00
tyre with rim	3.50
Gas canisters	
bottle below 10kg	5.00
bottle 10-35kg	10.00
bottle above 35Kg	30.00

Recycling box net

can be purchased from Libraries or Town Hall	2.00
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Registration for garden waste service

per bin registered (maximum 2 per property)	25.00
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Removal, storage and disposal of abandoned vehicles (set by statute)

From Oct 2008 fees are set by the Removal, Storage and Disposal of Vehicles (Prescribed sums and Charges) Regulations 2008

	minimum	maximum
Removal from a motorway	150.00	4,500.00
Removal from other roads	150.00	4,500.00
Storage (per day or part thereof)	10.00	35.00
Disposal	50.00	150.00

Weights and measures

Fees are charged by South Gloucestershire Council on behalf of the Trading Standards Service under the terms of the formal metrological joint working arrangement.

Charges follow the LACORS national cost guidance structure.

Weighbridge Operators Certificate	52.00
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Miscellaneous

RADAR keys

Available from our libraries and the Town Hall Gateway	3.50
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Council documents can be made available in large print, audio, easy read and other formats. Documents on our website can also be emailed to you as plain text files.

Help is also available for people who require council information in languages other than English.

For more information contact: sue.bullock@n-somerset.gov.uk

