

NORTH SOMERSET COUNCIL DECISION

DECISION OF: THE DIRECTOR OF PUBLIC HEALTH



DECISION NO: 19/20 DE329

SUBJECT: Public Health Fees and Charges 2020/21

KEY DECISION: YES

REASON: The decision affects services across North Somerset.

BACKGROUND:

Fees and charges represent an important source of income, providing funding to assist in achieving the Council's objectives. Some of our fees and charges are effectively set by legislation but many are locally determined.

Income derived from charging will be used to offset the costs of providing the service being charged for, including support service costs. In setting an appropriate level of fees and charges, managers also take into account their client groups and corporate objectives

DECISION:

In accordance with the Council's constitution, this decision seeks approval for the proposed increases to fees and charges detailed in appendix 1 that are up to and including 5% or are estimated to generate additional annual revenue income up to £100,000.

REASONS:

- Raising revenue from charges for services is an important element in the overall financing of Council services and activities and helps to deliver service and strategic objectives.
- Consideration is therefore given, on a regular basis, to the scope for raising revenue through charges for services and to reviewing the appropriateness and adequacy of the levels of charges being proposed or actually in force.
- Services are generally given an increase in their income targets each year in accordance with agreed budget principles. This will be achieved through a combination of increases to fees and charges, increased use, and through rental and sales income where appropriate. Where information is available, changes to fees and charges will take account of changing circumstances and patterns of service use as well as known and predicted changes to service costs.
- There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation wherever possible. Accordingly, the charges

proposed in each service area should be sufficient to meet the additional fees and charges income reflected in the final draft budget, which is detailed in an annual report to the Executive.

- The following represents the range of factors, which service managers need to take into account when setting fees and charges:-
 - Charges determined by primary or secondary legislation
 - Service costs, including inflation
 - Service supply and demand
 - Market conditions
 - Benchmarking with other authorities and other providers
 - Full cost recovery for services provided
 - Affordability

OPTIONS CONSIDERED:

Service Managers considered alternative pricing within the guidance / framework as described above.

FINANCIAL IMPLICATIONS:

In general terms, the 2020/21 budget setting process added 1.25% to income budgets, although in some areas a specific additional target was included. The fees set out in this decision notice are designed to ensure that these budget targets are achievable

LEGAL POWERS AND IMPLICATIONS

Trading and charging for services has been a feature of local government for a considerable time. Specific powers to charge for services are contained in a variety of local government statutes. The Local Authorities (Goods and Services) Act 1970, the Local Government Act 2003 and the Localism Act 2011 empower councils to charge for discretionary services on a cost recovery basis

CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

NA

CONSULTATION

The changes are in accordance with the Council's policy guidance and principles and, as such, no consultation has been undertaken. The revised fees and charges will be published on the Council's website

RISK MANAGEMENT

In some cases, increases in fees and charges can be a disincentive to the take up services.

No material risks have been identified in this respect.

EQUALITY IMPLICATIONS

Have you undertaken an Equality Impact Assessment? No

CORPORATE IMPLICATIONS

The contribution made by charging for council services supports other strategic objectives

of the council.

APPENDICES

Appendix 1 list of increases

BACKGROUND PAPERS

Report to Executive 12 April 2016 – 2016/17 Fees and Charges Schedule

<http://apps.n-somerset.gov.uk/cairo/docs/doc27320.pdf>

16/17 DE 302 Development and Environment Fees and Charges 2017/2018 – Flexible Pricing Policy

SIGNATORIES:

DECISION MAKER(S):

Signed: Director of Public Health

Date:

19/20 DE329 Appendix 1

Increases up to and including 5% or new charges for additional income up to £100,000

	Service being charged	2019/20 charge	2020/21 charge	% increase	Is this a new charge? (Y/N)
Trading Standards and Food Safety	Acupuncture, Skin Piercing, Electrolysis:				
	Pre application advice per hour	£ 67.00	£ 68.00	1.49%	No
	Initial Registration - Person	£ 104.00	£ 105.00	0.96%	No
	Initial Registration - Premises	£ 104.00	£ 105.00	0.96%	No
	Change to Registration Certificate	£ 42.00	£ 43.00	2.38%	No
	Combined Registration (Person and Premises)	£ 139.00	£ 141.00	1.44%	No
	Change to New Premises	£ 104.00	£ 105.00	0.96%	No
	Temporary Premises Registration	£ 62.00	£ 63.00	1.61%	No
	Animal Licensing (VAT Exempt):				
	Home Boarding, day care, catteries/kennels:				
	Application & Renewal Application Fee	£ 90.00	£ 91.00	1.11%	No
	Fee to grant licence (one year)	£ 159.00	£ 161.00	1.26%	No
	Fee to grant licence (two years)	£ 209.00	£ 212.00	1.44%	No
	Fee to grant Licence (three years)	£ 259.00	£ 262.00	1.16%	No
	Additional Costs: Vets Fee recharged at cost				
	Franchises - Home Boarding (arrangers)				
	Application & Renewal Application Fee	N/A	£ 91.00	N/A	Yes
	Fee to grant licence (one year)	N/A	£ 161.00	N/A	Yes
	Fee to grant licence (two years)	N/A	£ 212.00	N/A	Yes
	Fee to grant licence (three years)	N/A	£ 262.00	N/A	Yes
	Addition of Premises	N/A	£ 27.00	N/A	Yes
	Additional Costs: Vets Fee recharged at cost				
	Additional Premises where inspection required:				
	Visit cost (1-4 hosts) - [1 x visit FOC]	N/A			
	Visit cost (5-8 hosts) [2 x visits]	N/A	£ 90.00	N/A	Yes
	Visit cost (9-12 hosts) [3 x visits]	N/A	£ 180.00	N/A	Yes
	Home Boarding of Dogs (In Scope Carer)				
	Application & Renewal Application Fee	N/A	£ 91.00	N/A	Yes
	Fee to grant licence (one year)	N/A	£ 161.00	N/A	Yes
	Fee to grant licence (two years)	N/A	£ 212.00	N/A	Yes
	Fee to grant licence (three years)	N/A	£ 262.00	N/A	Yes
	Dog Breeding:				
	Application & Renewal Application Fee	£ 90.00	£ 91.00	1.11%	No
	Fee to grant licence (one year)	£ 159.00	£ 161.00	1.26%	No
	Fee to grant licence (two years)	£ 209.00	£ 212.00	1.44%	No
	Fee to grant Licence (three years)	£ 259.00	£ 262.00	1.16%	No
	Selling Animals as Pets:				
	Application and Renewal Application fee	£ 90.00	£ 91.00	1.11%	No
	Fee to grant licence (one year)	£ 159.00	£ 161.00	1.26%	No
	Fee to grant licence (two years)	£ 209.00	£ 212.00	1.44%	No
	Fee to grant Licence (three years)	£ 259.00	£ 262.00	1.16%	No
	Hiring of Horses (1-5 horses):				

Application and Renewal Application fee	N/A	£ 91.00	N/A	Yes
Fee to grant licence (one year)	N/A	£ 141.00	N/A	Yes
Fee to grant licence (two years)	N/A	£ 240.00	N/A	Yes
Fee to grant Licence (three years)	N/A	£ 332.00	N/A	Yes
Hiring of Horses (6-20 horses):				
Application and Renewal Application fee	£ 90.00	£ 91.00	1.11%	No
Fee to grant licence (one year)	£ 172.00	£ 174.00	1.16%	No
Fee to grant licence (two years)	£ 269.00	£ 272.00	1.12%	No
Fee to grant Licence (three years)	£ 360.00	£ 365.00	1.39%	No
Hiring of Horses (20+ horses):				
Application and Renewal Application fee	£ 90.00	£ 91.00	1.11%	No
Fee to grant licence (one year)	£ 223.00	£ 226.00	1.35%	No
Fee to grant licence (two years)	£ 370.00	£ 375.00	1.35%	No
Fee to grant Licence (three years)	£ 516.00	£ 522.00	1.16%	No
Training or Keeping Animals for Exhibition:				
Application and Renewal Application fee	£ 90.00	£ 91.00	1.11%	No
Fee to grant Licence (three years)	£ 159.00	£ 161.00	1.26%	No
Additional Costs: Vets Fee recharged at cost				
Combination of Animal Licensing Activities:				
Application and Renewal Application fee	£ 90.00	£ 91.00	1.11%	No
Fee to Grant Licence : Second activity 50% reduction on lowest grant fee				
Variation of a Licence:				
Application and Renewal Application fee - if inspection required	£ 77.00	£ 78.00	1.30%	No
Application and Renewal Application fee - if inspection NOT required	£ 27.00	£ 27.00	0.00%	No
Re-evaluation of Rating [including inspection]	£ 109.00	£ 110.00	0.92%	No
Dangerous Wild Animal Licence:				
Initial Fee	£ 262.00	£ 265.00	1.15%	No
Renewal	£ 262.00	£ 265.00	1.15%	No
Transfer	£ 262.00	£ 265.00	1.15%	No
Zoo Licences				
Initial Fee	£ 451.00	£ 457.00	1.33%	No
Grant of Licence	£ 267.00	£ 270.00	1.12%	No
Renewal and Periodical Inspection	£ 267.00	£ 270.00	1.12%	No
Special/Informal Inspections	£ 246.00	£ 249.00	1.22%	No
Transfer	£ 257.00	£ 260.00	1.17%	No
BUSINESS:				
Change of Ownership	£ 198.00	£ 200.00	1.01%	No
Confirmation of Registration	£ 100.00	£ 101.00	1.00%	No
New business priority food rating	N/A	£ 81.00		Yes
Product Process Development per hour	£ 80.00	£ 81.00	1.25%	No
Associated Sampling charge per sample	£ 38.00	£ 38.00	0.00%	No
Specialist Business Advice per hour TS	£ 80.00	£ 81.00	1.25%	No
Business Training Courses pp / per day FS	£ 86.00	£ 87.00	1.16%	No
Business Training Courses pp / per half day	£ 44.00	£ 45.00	2.27%	No
Safer Food Direct - Two hours support	£ 192.00	£ 194.00	1.04%	No
Additional Food Officer Advice time per hour	£ 80.00	£ 81.00	1.25%	No
Revisit premises to early re-rate	£ 139.00	£ 141.00	1.44%	No

	Safer Food Better Business Pack	£ 26.00	£ 26.00	0.00%	No
	Eat Out, Eat Well (healthy eating award) per hour	£ 80.00	£ 81.00	1.25%	No
	Explosives Regulations 2014 (Fireworks)				
	Health Certificates	£ 62.00	£ 63.00	1.61%	No
	Petroleum Spirit Certification*				
	*These fees are liable to change during the year				
	Fee for environmental searches for details of petroleum at any particular site	£ 52.00	£ 53.00	1.92%	No
	Petroleum information searches per hour	£ 78.00	£ 79.00	1.28%	No
	Bespoke petroleum installation and location advice	£ 80.00	£ 81.00	1.25%	No
	Safety of Sports Grounds:				
	Stadium Safety Certificate	£2,050.00	£2,076.00	1.27%	No
	Certificate for Covered Stand	£1,025.00	£1,038.00	1.27%	No
	Training / Lectures:				
	Food Hygiene				
	Level 2 Award Food Safety in Catering	£ 93.00	£ 94.00	1.08%	No
	Exam Re-Sit Fee	£ 50.00	£ 51.00	2.00%	No
	Replacement Certificate	£ 50.00	£ 51.00	2.00%	No
	Level 2 Award in Healthier Food etc	£ 86.00	£ 87.00	1.16%	No
	Level 2 Award in Allergen Awareness	£ 56.00	£ 57.00	1.79%	No
	Weights and Measures				
	Weighbridge Operators Certificate	£ 51.00	£ 52.00	1.96%	No
LICENSING	Hackney carriage vehicle first grant (incl of plates & test)	£ 227.00	£ 230.00	1.32%	No
	Private Hire Vehicle first grant (incl of plates and test)	£ 238.00	£ 240.00	0.84%	No
	Hackney carriage vehicle renewal (incl of plates & test)	£ 167.00	£ 169.00	1.20%	No
	Private Hire Vehicle renewal (incl of plates and test)	£ 177.00	£ 179.00	1.13%	No
	Vehicle plates external plate (replacement)	£ 15.50	£ 16.00	3.23%	No
	Drivers (3 year) licence - licence fee	£ 198.00	£ 200.00	1.01%	No
	DBS Check (Enhanced)	£ 44.00	£ 40.00	-9.09%	No
	Street trading consent - Standard pitches commercial trading estates (quarter)	£ 604.00	£ 611.00	1.16%	No
	Street trading consent - Standard pitches commercial trading estates (annual)	£2,416.00	£2,444.00	1.16%	No
	Street trading consent - Standard pitches all other areas (quarter)	£ 453.00	£ 458.50	1.21%	No
	Street trading consent - Standard pitches all other areas (annual)	£1,812.00	£1,834.00	1.21%	No
Environmental Protection	Dog Warden Service - Stray Dogs (VAT exempt) daily kennelling fees (maximu	£ 14.00	£ 14.50	3.57%	No