

NORTH SOMERSET COUNCIL DECISION

DECISION OF: COUNCILLOR FELICITY BAKER. THE EXECUTIVE MEMBER FOR COMMUNITY SERVICES AND SAFETY, TOURISM AND LEISURE, CORPORATE COMMUNICATIONS, CUSTOMER SERVICES, LIBRARIES AND LICENSING.



WITH ADVICE FROM: THE DIRECTOR OF DEVELOPMENT AND ENVIRONMENT

DECISION NO: 17/18 DE 294

SUBJECT: Development and Environment Fees and Charges 2018/2019

KEY DECISION: YES

BACKGROUND:

Fees and charges represent an important source of income, providing funding to assist in achieving the Council's objectives. Some of our fees and charges are effectively set by legislation but many are locally determined.

Income derived from charging will be used to offset the costs of providing the service being charged for, including support service costs. In setting an appropriate level of fees and charges, managers also take into account their client groups and corporate objectives

DECISION:

In accordance with the Council's constitution, this decision seeks approval for the proposed increases to fees and charges detailed in appendix 1 that are over 5% and up to 10% or are estimated to generate additional annual revenue income of £100,000 to £300,000

REASONS:

- Raising revenue from charges for services is an important element in the overall financing of Council services and activities and helps to deliver service and strategic objectives.
- Consideration is therefore given, on a regular basis, to the scope for raising revenue through charges for services and to reviewing the appropriateness and adequacy of the levels of charges being proposed or actually in force.
- Services are generally given an increase in their income targets each year in accordance with agreed budget principles. This will be achieved through a combination of increases to fees and charges, increased use, and through rental and sales income where appropriate. Where information is available, changes to fees and charges will take account of

changing circumstances and patterns of service use as well as known and predicted changes to service costs.

- There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation. Accordingly, the charges proposed in each service area should be sufficient to meet the additional fees and charges income reflected in the final draft budget, which is detailed in an annual report to the Executive.
- The following represents the range of factors, which service managers need to take into account when setting fees and charges:-
 - Charges determined by primary or secondary legislation
 - Service costs, including inflation
 - Service supply and demand
 - Market conditions
 - Benchmarking with other authorities and other providers
 - Affordability

OPTIONS CONSIDERED:

Service Managers considered alternative pricing within the guidance / framework as described above.

FINANCIAL IMPLICATIONS:

In general terms, the 2018/19 budget setting process added 1.25% to income budgets, although in some areas a specific additional target was included. The fees set out in this decision notice are designed to ensure that these budget targets are achievable.

LEGAL POWERS AND IMPLICATIONS

NA

CONSULTATION

The changes are in accordance with the Council's policy guidance and principles and, as such, no consultation has been undertaken. The revised fees and charges will be published on the Council's website.

RISK MANAGEMENT

No material risks have been identified

EQUALITY IMPLICATIONS

Have you undertaken an Equality Impact Assessment? No

The changes are in accordance with the Council's policy guidance and principles. No significant negative equality implications have been identified.

CORPORATE IMPLICATIONS

The contribution made by charging for council services supports other strategic objectives of the council.

BACKGROUND PAPERS

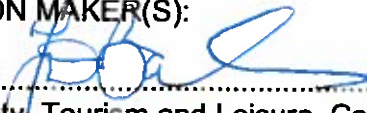
Report to Executive 12 April 2016 – 2016/17 Fees and Charges Schedule

<http://apps.n-somerset.gov.uk/cairo/docs/doc27320.pdf>

16/17 DE 302 Development and Environment Fees and Charges 2017/2018 – Flexible Pricing Policy

SIGNATORIES:

DECISION MAKER(S):

Signed:  Executive Member for Community Services and Safety, Tourism and Leisure, Corporate Communications, Customer Services, Libraries and Licensing.

Date: 16/4/18

WITH ADVICE FROM:

Signed:  Director of Development & Environment

Title: David Carter

Date: 16/4/18

Estimated additional / reduced income (per annum) between £100,000 and £300,000 or Increase / decrease in charge over 5% and up to 10%

Service being charged	2017/18 charge	2018/19 charge	% increase	Is this a new charge? (Y/N)
Meeting Rooms (Campus)				
Community per hour	£9.50	£10.00	5%	No
Meeting Room - Community per hour	£9.50	£10.00	5%	No
Conferencing Equipment to hire - INTERNAL NSC				
OHP (includes screen FOC)	£9.00	£9.50	6%	No
Data Projector (includes screen FOC) - half day				
Flip chart	£9.00	£9.50	6%	No
Display Boards	£9.00	£9.50	6%	No
Campus Birthday Parties				
Party (3 hours room hire)	£50.00	£55.00	10%	No
Locking Castle Children's Centre				
Play Rooms 1&2, Kitchen - Standard hourly	£32.00	£35.00	9%	No
Birthday Parties				
Sports Coach/Instructor (hourly)	£32.00	£35.00	9%	No
Castlebatch				
Whole Building - Community	£23.00	£25.00	9%	No
Whole Building - Private	£27.50	£30.00	9%	No
Vehicles - First Grant				
Non-refundable application fee	£80.00	£85.00	6%	No
Vehicles - Annual renewal				
Vehicle plates				
External Plate (replacement)	£14.00	£15.00	7%	No
Internal Plate (replacement)	£9.50	£10.00	5%	No
Drivers (3 Year Licence)				
Replacement badge	£9.00	£9.50	6%	No