

**NORTH SOMERSET COUNCIL  
DECISION**

DECISION OF SECTION 151 OFFICER OF THE COUNCIL,  
CORPORATE SERVICES DIRECTORATE



**DECISION NO: CSD17**

**SUBJECT:**

**Accommodation agreement with the providers of probation services within Town Hall and Central Chambers**

**BACKGROUND:**

The Bristol, Gloucestershire, Somerset and Wiltshire Community Probation Company Limited (CRC), is a private company delivering probation services on behalf of the Ministry of Justice across this region. CRC already work with the Council's Community Services team through an integrated team known as IMPACT, which also includes the police.

Since late March CRC have been delivering services from the Town Hall gateway on Thursdays through the use of the Gateway interview rooms. It is intended that this use will increase, separate service level agreements will be entered into as the requirements evolve.

To support the utilisation of the Gateway services and to co-locate CRC within Council's premises it is proposed to provide six desks on the second floor of Central Chambers. In addition CRC's staff will have full access to the common facilities of Town Hall.

CRC have been advised and are aware of the Walliscote Grove Regeneration proposals for the redevelopment of the Roselawn/Central Chambers site.

Further CRC staff will operate from Town Hall when the Avon & Somerset Police take occupation of space within Town Hall later in 2016, within the integrated IMPACT team.

The following terms have been agreed with CRC for the initial occupation of Town Hall

- CRC will be provided with six desks within second floor room of Central Chambers, for an initial period of three years from 1<sup>st</sup> July, 2016. In addition reasonable facilities will be made available to CRC within the Town Hall Gateway to enable the service to meet and interview its clients
- CRC will pay a license fee of £15,000 per annum, the fee will be inclusive of all accommodation costs in both Town Hall and Central Chambers together with any Gateway service costs
- The license shall be terminable on three months' notice in the event of the site of Roselawn/Central Chambers being cleared for redevelopment

- Otherwise the license agreement shall to similar to the standard agreement for Town Hall

**DECISION:**

Authority is hereby given to proceed in completing a license agreement with the Bristol, Gloucester, Somerset and Wiltshire Community Rehabilitation Company Limited on the basis outlined above

**Reasons:**

By providing space to CRC the Council is ensuring both organisations benefit from working closely together for the benefit of the local community.

**Other Alternatives Considered:**

CRC occupying desking within Town Hall, this was rejected by CRC due to information governance requirements.

**Financial Implications:**

The income of £15,000 per annum will enhance the revenue budgets of Central Chambers, whilst the building is in occupation, and Town Hall.

**Implications for Future Years:**

This is likely to be a short term arrangement, alternative arrangements will need to be considered in the event of the proposed redevelopment.



Signed: .....  
Section 151 Officer, North Somerset Council

Dated: ..... 14 / 6 / 16 .....