

Protocol for In Year admissions for Schools within North Somerset

Key: FGA = First Geographical Area
PAN = Planned Admission Number
FAP = Fair Access Protocol

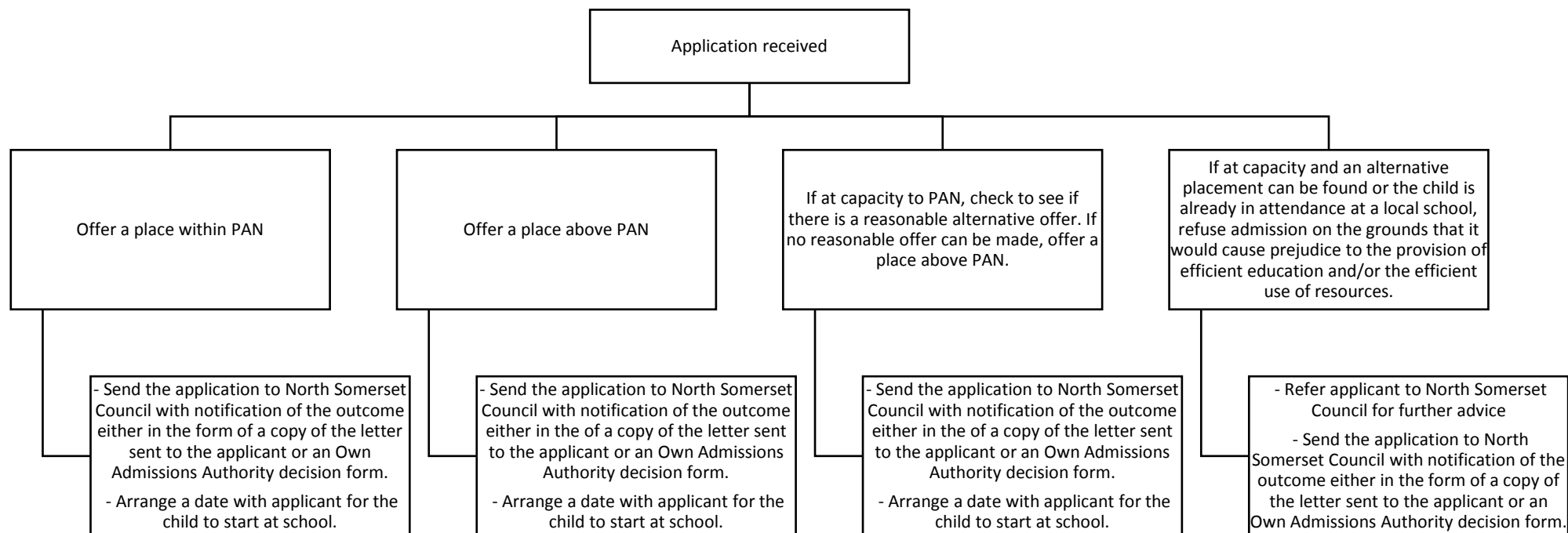
Below is the protocol for all in year school admission applications and how school in North Somerset will process all in year applications in conjunction with the School Admissions Code, December 2014.

All In-Year applications can be sent to the School Admissions Team at North Somerset Council or, for Own Admission Authority Schools, to the school directly.

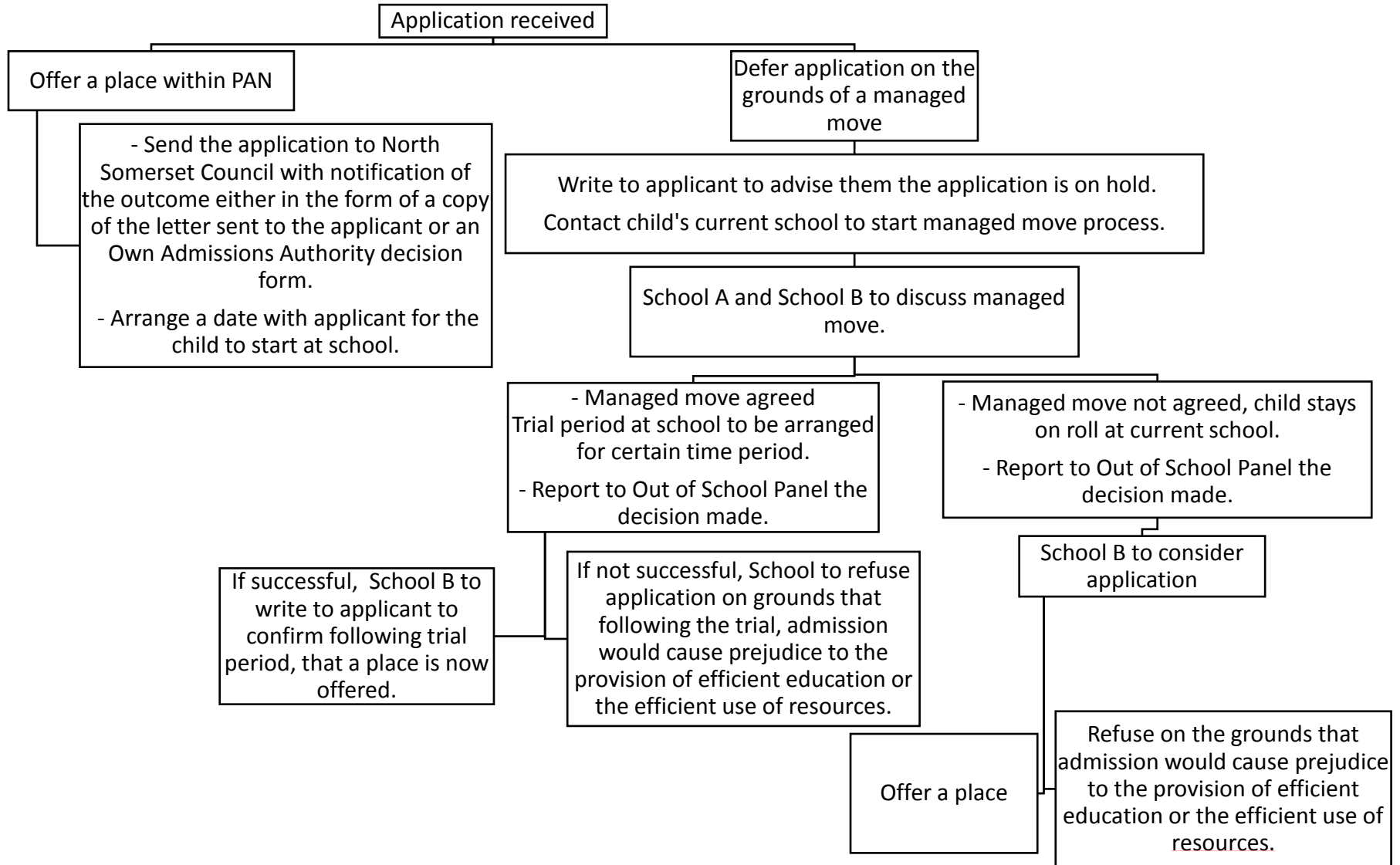
When an applicant would like to apply to an own admissions authority school that have their own application form, all schools agree to accept the application whether it has been submitted on the school's form or the North Somerset Council application form.

If a child moves in to the First Geographical Area of the school, or the school is the nearest school to the home address, schools will do their utmost to accommodate that child.

'Normal' In-Year admissions: Children who have moved into the area who are without a school placement or are moving within North Somerset and have no additional needs



Complex In-Year application (managed moves)



Consideration of 'Reasonableness' definition from the Section 4.10 of the School Appeals Code, February 2012. Any admission decision must be reasonable. An appeal panel would consider any case whether the decision is 'perverse in the light of the admission arrangements'.

Any admissions decision to admit or refuse, has to be made by two or more people. The decision cannot be made by one individual in an admissions authority (section 2.7 of the School Admissions Code, December 2014).

At any point, where an admissions authority has refused to offer a place at their school, the Local Authority may ask Secretary of State to consider the case, and where necessary, the Secretary of State will instruct the Academy to admit the child.

