



DECISION OF COUNCILLOR PETER BRYANT

THE EXECUTIVE MEMBER FOR ENVIRONMENT

WITH ADVICE FROM
THE DIRECTOR OF DEVELOPMENT AND ENVIRONMENT

DECISION NO 16/17 DE 193

SUBJECT: Award of contract for Scientific Services

Background:

North Somerset Council, together with Bath and North East Somerset, Bristol City and South Gloucestershire councils, has carried out a joint procurement tender for the provision of Scientific Services from October 2016.

The contract is for four years with the option to extend by a further two years. Each of the four councils will enter into their own contract.

The scope of the contract is

- To provide a Public Analyst, Agricultural Analyst, scientific advice and analysis service.
- To be the Client's appointed Public Analyst and to be the principal scientific advisor to the Client in their role as a Food Client.
- To be the Client's appointed Agricultural Analyst and Deputy Agricultural Analyst.
- To provide specialist scientific advice and services in relation to the duties and responsibilities of the Client.

DECISION:

That the contract for the provision of Scientific Services be awarded to Worcestershire County Council.

Reasons:

North Somerset Council, on behalf of the four councils, conducted an open tender procurement exercise in compliance with the Public Contracts Regulations 2015. Two tenders were received and evaluated on the basis of a 60% price / 40% quality evaluation model.

The results of the evaluation are summarised in the attached appendix.

The services provided under the contract are needed to support the work and enforcement duties of the council’s Environmental and Consumer Services team and are not available in-house.

Other Alternatives Considered:

Consideration was given to utilising a national available framework contract, but was discounted as the framework did not cover specific areas of service delivery required by the four councils.

Risk Assessment:

As part of the tender process bidders were required to detail their technical and professional ability to meet the requirements of the contract.

Financial Implications:

The evaluated tender price for North Somerset Council is £59,164 per year. The actual value of the contract will however be dependent on the amount of services and testing ordered through the contract which will be subject to operational and financial considerations.

The budget for scientific services for 2016/17 is not expected to be exceeded as a consequence of this contract.

Implications for Future Years:

There will be an ongoing requirement for the provision of scientific testing to support the work of the Environmental and Consumer Services team. Future spend under this contract will be subject to operational and financial considerations.

Signed.....Executive Member for Environment

Dated.....

Confirmation of Advice Given

Signed.....Director of Development & Environment

Dated.....

Appendix 1 – Evaluation Summary

Tender evaluation summary

Price and Quality Score	Public Analyst	Worcestershire
Tender Evaluation Price	£292,387	£286,590
Price Score. Max 60 points with loss of 1% for 1% higher than lowest	58.79	60.00
Quality Score Max 40 points	29.20	28.80
TOTAL SCORE (Max 100 points)	87.99	88.80
Ranking	2	1
Most Economically Advantageous Tender		Worcestershire
N.B Evaluation price based on total for all four councils		