



DECISION OF DIRECTOR OF DEVELOPMENT AND ENVIRONMENT

DECISION NO. 16/17 DE 203

SUBJECT: Highway licences and charges.

Background:

Fees relating to the discretionary licence charges for placing of Skips, Scaffolding, Hoarding/Fencing, Over-sail, Mobile Elevated Platforms, Builders Materials or Objects on the Highway a result of the recent review and restructure relating to Highway licences it has been identified that there is no current provision for applying retrospective fees where companies/individuals have not applied in advance for the required licence.

In addition there are also compliance issues where insufficient lead in times are given by applicants (less than the five days required).

As part of this review it proposed to introduce retrospective licence fees and an early start administration fee.

Licence	Current Fee
Skip Licence Application	£50
Scaffold Licence Application	£70
Mobile Elevated Platform Application	£70
Hoarding/Fencing Application	£50
Builders materials or objects on the Highway	£50
Over-Sail Application	£150

Retrospective Licence	Proposed Retrospective Fee
Skip Licence Application	£100
Scaffold Licence Application	£140
Mobile Elevated Platform Application	£140

Hoarding/Fencing Application	£100
Builders materials or objects on the Highway	£100
Over-Sail Application	£300

Early Start	Proposed Early Start Fee
All current highway Licences	£30

As any additional income resulting from these charges will not exceed £100,000 as agreed at Council on 10 May 2016 this is a Director Decision.

DECISION: To make available to the Council charges for the undertaking of retrospective highway licences and early start fees to aide compliance and timely applications which will be applicable to internal and external parties.

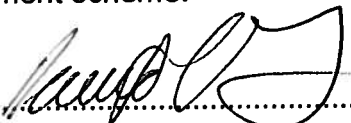
Reasons: The proposed charges for retrospective licences and an early start fee have been set at a level (double the standard relevant application fee for retrospective) to help encourage applications to be submitted in a timely manner and to aide in the compliance of applications.

Other Alternatives Considered: The alternative would be to make no changes to the status quo which would not aide compliance or assist the Council in its duties under the Traffic Management Act.

Risk Assessment: Reduced compliance relating highway licences can affect the co-ordination of works on the Highway and Safety of the travelling public.

Financial Implications: Other - The proposal for retrospective charging is comparative to neighbouring authorities Bath & North East Somerset Council and Bristol City Council. The early start fee is something that neighbouring authorities do not yet charge.

Implications for Future Years: Charges for on street paid parking spaces may need to be reviewed in relation to Highway licences under the introduction of any future Civil Parking Enforcement scheme.

Signed.....

Director of Development and Environment

Dated.....
31/10/16