



DECISION OF COUNCILLOR FELICITY BAKER

THE EXECUTIVE MEMBER FOR COMMUNITY SERVICES AND SAFETY, TOURISM AND LEISURE, CORPORATE COMMUNICATIONS, CUSTOMER SERVICES, LIBRARIES AND LICENSING.

WITH ADVICE FROM
THE DIRECTOR OF DEVELOPMENT AND ENVIRONMENT

DECISION NO 15/16 DE 299

SUBJECT: Development and Environment Fees and Charges 2017/2018

Background:

Fees and charges represent an important source of income, providing funding to assist in achieving the Council's objectives. Some of our fees and charges are effectively set by legislation but many are locally determined.

Income derived from charging will be used to offset the costs of providing the service being charged for, including support service costs. In setting an appropriate level of fees and charges, managers also take into account their client groups and corporate objectives.

DECISION:

To approve the proposed increases to fees and charges detailed in appendix 1 that are over 5% and up to 10% or are estimated to generate additional annual revenue income of between £100,000 and £300,000.

Reasons:

- Raising revenue from charges for services is an important element in the overall financing of Council services and activities and helps to deliver service and strategic objectives.
- Consideration is therefore given, on a regular basis, to the scope for raising revenue through charges for services and to reviewing the appropriateness and adequacy of the levels of charges being proposed or actually in force.
- Services are generally given an increase in their income targets each year in accordance with agreed budget principles. This will be achieved through a combination of increases to

fees and charges, increased use, and through rental and sales income where appropriate. Where information is available, changes to fees and charges will take account of changing circumstances and patterns of service use as well as known and predicted changes to service costs.

- There is a general policy presumption that the levels of fees and charges should rise, each year, in line with the rate of inflation. Accordingly, the charges proposed in each service area should be sufficient to meet the additional fees and charges income reflected in the final draft budget, which is detailed in an annual report to the Executive.
- The following represents the range of factors, which service managers need to take into account when setting fees and charges:-
 - Charges determined by primary or secondary legislation
 - Service costs, including inflation
 - Service supply and demand
 - Market conditions
 - Benchmarking with other authorities and other providers
 - Affordability

Other Alternatives Considered:

Service Managers considered alternative pricing within the guidance / framework as described above.

Risk Assessment:

We do not anticipate any risks associated with this decision

Financial Implications:

In general terms, the 2017/18 budget setting process added 1.25% to income budgets, although in some areas a specific additional target was included. The fees set out in this decision notice are designed to ensure that these budget targets are achievable.

Implications for Future Years:

Fees and charges are reviewed on an annual basis.

Signed.....Executive Member for Community Services and Safety, Tourism and Leisure, Corporate Communications, Customer Services, Libraries and Licensing.

Dated.....

Confirmation of Advice Given

Signed.....Director of Development & Environment

Dated.....

Appendix 1 (Cllr Baker)

Increases over 5% and up to 10% or are estimated to generate additional annual revenue income of between £100,000 to £300,000		2016/17 charge	2017/18 charge	% Increase	% New Charge?
					Y/N
Licensing					
Hackney & Private Hire Licences					
Non-refundable application fee		£80.00	£85.00	6.25%	N
Vehicle plates					
External Plate (replacement)		£14.00	£15.00	7.14%	N
Internal Plate (replacement)		£9.50	£10.00	5.26%	N
Drivers (3 Year Licence)					
Replacement badge		£9.00	£9.50	5.56%	N
The Campus					
Confencing Equipment to hire - INTERNAL NSC					
OHP (includes screen FOC)		£8.50	£9.00	5.88%	N
Flip chart		£8.50	£9.00	5.88%	N
Display Boards		£8.50	£9.00	5.88%	N
Conference Refreshments - EXTERNAL					
tea/coffee cakes per head		£2.80	£3.00	7.14%	N
Conference Refreshments - INTERNAL NSC					
cakes (each)		£1.20	£1.30	8.33%	N
fruit platter (per head)		£1.20	£1.30	8.33%	N
Castlebatch					
Kitchen - Private		£7.10	£7.50	5.63%	N
Grass Pitches					
Mini league - hire of junior pitch per game		£19.00	£20.00	5.26%	N
Leisure					
Under 11's mini league pitch hire		£19.00	£20.00	5.26%	N

