

Key decision items not included in the Forward Plan

Where a matter that is a key decision item has not been included in the Forward Plan, that decision may only be made where –

(1) the relevant Director has informed the Chairman of the relevant Policy/Overview and Scrutiny Panel or, if there is no such person, each Member of that Panel by notice in writing, of the matter about which the decision is to be made;

(2) the relevant Director has made a copy of that notice publicly available at the offices of the Council and on the Council's Website. A copy should also be sent to all councillors for information;

(3) at least five clear days have elapsed since the relevant Director complied with (1) and (2); and

(4) If (3) cannot be complied with then the decision can only be taken if the decision taker (if an individual), or the Chairman of the body making the decision, obtains the agreement of the Chairman of the relevant Policy/Overview and Scrutiny Panel that the taking of the decision is urgent and cannot be reasonably deferred. If there is no Chairman of the relevant Policy/Overview and Scrutiny Panel or if the Chairman of each relevant Policy/Overview and Scrutiny Panel is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Vice-Chairman will suffice.

Notice of a key decision on an item not in the Forward Plan

To **Councillor Cave** being the Chairman of the Strategic Planning and Economic Development Policy/Overview and Scrutiny Panel.

A copy of this notice must be displayed at offices of the Council and published on the Council's website as soon as reasonably practicable after compliance with the above.

Take notice that it is intended to make a key decision on **26th June 2018** that has not been included in the Forward Plan, at a meeting of/by The Executive

on **Award of Contract for Provision of Utilities at Parklands Village**

Reasons why key decision was not included in the Forward Plan:

The original intention was to include this award of contract along with the award of contract for the construction of the North-South Link Road as they are related projects. However, the legal advice now obtained is that they should be treated as separate contracts and reported separately. Having reached that decision the delay that would be incurred by adding this matter as a new item to the forward plan and missing the June Executive meeting would result in cost and programme delays which are best avoided

Agreement of the Chairman of the Policy/Overview and Scrutiny Panel is not required in accordance with (4) above. If agreement is required the Chairman is requested to notify the Director accordingly.

I have had regard to and complied with (1) to (4) above.

If the item will also need to be considered as an urgent item, a reason for urgency will be required.

Reason for urgency (if applicable) Not Applicable

Signed Director

Date 30/5/2018.