

Key decision items not included in the Forward Plan

Where a matter that is a key decision item has not been included in the Forward Plan, that decision may only be made where –

(1) the relevant Director has informed the Chairman of the relevant Policy/Overview and Scrutiny Panel or, if there is no such person, each Member of that Panel by notice in writing, of the matter about which the decision is to be made;

(2) the relevant Director has made a copy of that notice publicly available at the offices of the Council and on the Council's Website. A copy should also be sent to all councillors for information;

(3) at least five clear days have elapsed since the relevant Director complied with (1) and (2); and

(4) if (3) cannot be complied with then the decision can only be taken if the decision taker (if an individual), or the Chairman of the body making the decision, obtains the agreement of the Chairman of the relevant Policy/Overview and Scrutiny Panel that the taking of the decision is urgent and cannot be reasonably deferred. If there is no Chairman of the relevant Policy/Overview and Scrutiny Panel or if the Chairman of each relevant Policy/Overview and Scrutiny Panel is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Vice-Chairman will suffice.

Notice of a key decision on an item not in the Forward Plan

To Councillor Charles Cave being the Chairman of the Strategic Planning & Economic Development Policy Scrutiny Panel.

A copy of this notice must be displayed at offices of the Council and published on the Council's website as soon as reasonably practicable after compliance with the above.

Take notice that it is intended to make a key decision by the Executive Member that has not been included in the Forward Plan. The decision will be to approve the following report: **Local Development Scheme 2018**.

Reasons why key decision was not included in the Forward Plan:

The Joint Spatial Plan is being prepared jointly by the four West of England authorities and will be submitted for examination at the end of March 2018. Each local planning authority is required to produce a Local Development Scheme which sets out the programme and timetable for the preparation of planning policy documents. At the point of submission of the Joint Spatial Plan it is essential for reasons of legal compliance to ensure that the four Local Development Schemes are up-to-date and fully aligned. The North Somerset Local Development Scheme was last updated in October 2017 but needs revising to reflect the current Joint Spatial Plan timetable, to update in respect of the Site Allocations Plan and to set out the programme for the preparation of the Local Plan 2036. A revised North Somerset Local Development Scheme therefore requires to be in place by end of March 2018.

Agreement of the Chairman of the Strategic Planning & Economic Development Policy Scrutiny Panel is required in accordance with (4) above. If agreement is required the Chairman is requested to notify the Director accordingly.

I have had regard to and complied with (1) to (4) above.

If the item will also need to be considered as an urgent item, a reason for urgency will be required.

Reason for urgency (if applicable) detailed above

Signed  Director of Development and Environment

Date 7/3/18

Ref. - Constitution, Access to Information Procedure Rules, ss 14, 15.