

Contact: Michele Chesterman
Direct Dial: 01275 888097
E-mail: michele.chesterman@n-somerset.gov.uk
Date: 1 July 2019

Dear Sir or Madam

**North Somerset Local Access Forum Annual General Meeting held at The Keep,
 Banwell Castle, Banwell BS29 6NX on Tuesday 9 July 2019 at 6.00 pm**

A meeting of the Forum will take place as indicated above. The agenda is set out overleaf.

Yours faithfully

Head of Legal and Democratic Services

To: Members of the Forum

Councillors: Mike Bird, Robert Payne, Ann Harley

Independent Members:

Rights of Way and Access Land Users	
Barbara Bennett	Jonathan Brownett
Julie Main (Chair)	Tim Raines
Sheila Dixon	Vacancy
Landowning Interests	
Ian Clemmett	Bernard Gray
John Harris	Richard Jones (Vice Chair)
Robert Parsons	Vacancy
Other Interests	
Gillian Hopkins	John Knight
Peter McAleer	Martin Neale
Bob Rischmiller	Rhiannon Robinson

***THE QUORUM IS SEVEN MEMBERS, WITH ONE REPRESENTATIVE FROM EACH INTEREST GROUP. IF SEVEN OR MORE MEMBERS ARE PRESENT BUT NOT ALL OF THE INTEREST GROUPS ARE REPRESENTED, THE QUORUM SHALL NOT BE MET (EXTRACT FROM THE NSLAF CONDUCT OF BUSINESS)**

This document and associated papers can be made available in a different format on request.

Agenda

1 Election of Chair and Vice Chair

2 Welcome and apologies for absence

3 Public Participation

To receive and hear any person who wishes to address the Forum on matters that appear on the agenda. The Chairman will select the order of the matters to be heard.

4 Declarations of Interest by Members

5 Minutes (including matters arising from the minutes not itemised elsewhere on the agenda)

16 April 2019, to approve as a correct record (copy attached)

6 Access Officer's Report (oral report)

- National Grid Update
- Coastal Path Update
- Open to All (Accessibility Seminar)

7 Secretary's Report (oral report)

- DMMO report
- Strawberry Line Extension

8 Chair's report (oral report)

- Huddle

9 Vice-Chair's Report (oral report)

- Park Runs

10 Notification of Items of business – to be considered at the next meeting

11 Any other Business (notified to the Chairman by noon on date)

12 Date of the next meeting – Tuesday 29 October @ 6 pm, Castlewood.

Mobile phones, PDAs and other mobile devices

All persons attending this meeting are requested to ensure that these devices are switched to silent mode. The Chairman may approve an exception to this request in special circumstances.

Filming and Recording of Meetings

The proceedings of this meeting may be recorded for broadcasting purposes.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting, focusing only on those actively participating in the meeting and having regard to the wishes of any members of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Head of Legal and Democratic Service's representative before the start of the meeting so that all those present may be made aware that it is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting.

Emergency Evacuation Procedure

The emergency procedures will be explained at the start of the meeting.